



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

16 December 2024

**SCHOOLS DIVISION MEMORANDUM**

No. 431,

s. 2024

**CAPACITY BUILDING AND TRAINING OF SDO PERSONNEL AND  
SCHOOL LEADERS ON GENDER AND DEVELOPMENT (GAD)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. Gender and Development approach focuses on the socially constructed basis of differences between men and women and emphasizes the need to challenge existing gender roles and relations. As an institution where socialization of gender is reinforced in the society, mirroring its strengths and weaknesses alike, it follows that the normal socialization patterns of young children that often lead to distorted perceptions of gender roles are reflected. In relation to this, the Schools Division Office of Science City of Muñoz, through the Gender and Development Focal Point System (GFPS), shall conduct a Capacity Building and Training of SDO Personnel and School Leaders' on December 18-20, 2024 at Mines View Park Hotel, Baguio City.
2. This activity aims to:
  - a. raise awareness among the participants enabling them to be more committed and responsive to Gender and Development;
  - b. empower SDO Personnel and School Leaders to work together and build harmonious atmosphere in the workplace; and
  - c. foster innovation and creativity through team engagement.
3. This Memorandum will serve as the Authority to Travel of the concerned participants. Attached are the following enclosures for reference:
  - Enclosure 1 List of Participants
  - Enclosure 2 Training Matrix
4. The participants from the schools shall pay a registration fee amounting to Six Thousand Pesos Only (6,000.00) chargeable against School MOOE and/or other local funds subject to usual accounting and auditing rules and regulations.
5. For queries, you may contact Mr. James Patrick S. Barias, Education Program Specialist II/Division GAD Focal Person through his email at jamespatrick.barias@deped.gov.ph or his cellphone number 0917-189-3968.



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6. Wide dissemination of this Memorandum is earnestly desired.

**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent

*Encl. As stated*

*To be indicated in the Perpetual Index*

*Under the following subjects:*

*GENDER AND DEVELOPMENT      TRAINING*

SGOD-HRD/JPSB/Capacity Building and Training of SDO Personnel and School Leaders on Gender and Development (GAD)  
12/December 16, 2024





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Enclosure No. 1 to the Schools Division Memorandum No. 432, s. 2024

**LIST OF PARTICIPANTS**

NO.	NAME	OFFICE/SCHOOL
1	Johanna N. Gervacio PhD	OSDS
2	Ronilo E. Hilario	OASDS
3	Jomar D. Waing	OSDS
4	Divina D. Vilorio	OASDS
5	Fhriessy Cruz S. Bermuda II	Admin Unit
6	Stella Marie C. Dumale	Personnel Unit
7	Jessica L. Sapitan	Personnel Unit
8	Rocel C. De Guzman	Personnel Unit
9	Abigail M. Yarcia	Personnel Unit
10	Jerry I. Carrido	Personnel Unit
11	Francis V. Mangawang	Personnel Unit
12	Hederliza Mendoza	Personnel Unit
13	Lita Liberato	Personnel Unit
14	Jomel V. Mangawang	Accounting Unit
15	Ann Cathlyn T. Acosta	Accounting Unit
16	Jean P. Magno	Accounting Unit
17	Kristel V. Cruz	Accounting Unit
18	Jennifer P. Villoria	Accounting Unit
19	Minda V. Mangalindan	Budget Unit
20	Angelica C. Sanchez	Budget Unit
21	Rose Ann V. Armadillo	Budget Unit
22	Emalyn R. Maglanoc	Cash Unit
23	Emma L. Leño	Cash Unit
24	Kimberly Joy N. Tadeo	Payroll Unit
25	Ricky G. Lucas	Payroll Unit
26	Michelle G. Cornejo	Payroll Unit
27	Johann M. Tabing	ICT Unit
28	Winnie S. Valdez	Supply Unit
29	Carizaldy P. Pagay	Supply Unit
30	Aaron S. Sobrevilla	Records Unit
31	Jimmy C. Guevarra	Records Unit
32	Larry B. Espiritu PhD	Curriculum Implementation Division
33	Mercedita D. Saldero	Curriculum Implementation Division
34	Nelie D. Sacman PhD	Curriculum Implementation Division
35	Aileen G. Mactal PhD	Curriculum Implementation Division
36	Leilani D. Tidalgo PhD	Curriculum Implementation Division
37	Melody E. Galingan	Curriculum Implementation Division





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38	Zoraida F. Espino PhD	Curriculum Implementation Division
39	Mary Queen P. Orpilla PhD	Curriculum Implementation Division
40	Novalyn C. Rodolfo EdD	Curriculum Implementation Division
41	Edgardo G. San Andres	Curriculum Implementation Division
42	Ma. Mercedes P. Manabat	Curriculum Implementation Division
43	Angelica S. Fernando	Curriculum Implementation Division
44	Ronnel Alvin M. Isip	Curriculum Implementation Division
45	Winnie W. Poli	School Governance and Operations Division
46	Cyril S. Talusan	School Governance and Operations Division
47	James Patrick S. Barias	School Governance and Operations Division
48	Joel G. Dizon	School Governance and Operations Division
49	Engr. Alvin D. Tangonan	School Governance and Operations Division
50	Lamberto P. Corpuz	School Governance and Operations Division
51	Engr. Marlon V. Siminig	School Governance and Operations Division
52	Marianne C. Coronel MD	School Governance and Operations Division
53	Jayson V. Flores DMD	School Governance and Operations Division
54	Charmain Eljie R. Rayos RN	School Governance and Operations Division
55	Evangeline A. Bautista RN	School Governance and Operations Division
56	Rosan E. Ariston	School Governance and Operations Division
57	Rona May E. Cruz	School Governance and Operations Division
58	April Cristel E. Calixtro	School Governance and Operations Division
59	Al John U. Febrero	Naglabrahan Primary School
60	Veronica M. Aquino	Tekila Grace DV Alvarez Primary School
61	May P. Padilla PhD	Bagong Sikat Elementary School
62	Emily I. Fernandez PhD	Bantug Elementary School
63	Elenita R. Romagosa PhD	Bical Elementary School
64	Rowena D. Ordoñez	Cabisuculan Elementary School
65	Ricardo C. Medrano	Calabalabaan Elementary School
66	Cecilia R. Alvarez	Calisitan Elementary School
67	Margarie DC. Lucero	Catalanacan Elementary School
68	Rod Herbert C. Castillo	Curva Elementary School
69	Jocelyn R. De Guzman	DepEd-CLSU (Lab) School
70	Marites D. Ringor PhD	Franza Elementary School
71	Emmanuel D. Alvarez PhD	Gabaldon Integrated School
72	Rosario M. Sapitan	Licaong Elementary School
73	Joanna Marie D. Torda	Linglingay Elementary School
74	Jhon F. Del Mundo PhD	Magtanggol Integrated School
75	Michelle T. Jayme PhD	Maligaya Elementary School I
76	Leah C. Lazaro	Mangandingay Elementary School
77	Charles A. Dizon	Mapangpang Elementary School
78	Ann Christian A. Francisco	Maragol Integrated School
79	Pepito D. De Guzman	Muñoz Central School





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80	Genalyn B. Tangonan PhD	Muñoz North Central School
81	Christian U. Dela Cruz	Palusapis Integrated School - Elementary
82	Edwin T. Manuel	Pandalla Elementary School
83	Jordan T. Nicodemus	Rang-ayan Elementary School
84	Marilyn D. Sicat	Rizal Elementary School
85	Norma R. Framo PhD	San Antonio Integrated School
86	Elvierita O. Paclibare	San Felipe Elementary School
87	Alona A. Gascon	Sapang Cauayan Elementary School
88	Jhon D. Galera PhD	Villa Cuizon Elementary School
89	Joven P. La Rosa EdD	Villa Isla Elementary School
90	Maricel D. Gilvoligaya PhD	Villa Nati Elementary School
91	Jackielou G. Alberto	Villa Santos Elementary School
92	Melanie N. Aquino	Inday Melecio National High School
93	Pedro J. De Guzman	Muñoz National High School - Annex
94	Marichele M. Mercurio PhD	Muñoz National High School - Main JHS
95	Anvil A. Porters	Muñoz National High School - Main JHS
96	Jenifer V. Mangahas	Muñoz National High School - Main JHS
97	Corazon H. Mateo	Muñoz National High School - Main JHS
98	Imelda V. Sirot	Muñoz National High School - Main JHS



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Enclosure No. 2 to the Schools Division Memorandum No. 432, s. 2024

**TRAINING MATRIX**

<b>DAY 1</b>	<b>DECEMBER 18, 2024</b>
8:00 am - 9:00 am	Arrival and Registration of Participants
9:00 am - 9:30 am	Opening Program
9:30 am - 9:45 am	Health Break
9:45 am - 12:00 nn	Team Building
12:00 nn - 1:00 pm	Lunch Break
1:00 pm - 3:00 pm	Session 1: Conflict Management and Diversity and Inclusivity
3:00 pm - 3:15 pm	Health Break
3:15 pm - 5:00 pm	Continuation of Session 1

<b>DAY 2</b>	<b>DECEMBER 19, 2024</b>
8:00 am - 8:30 am	Management of Learning
8:30 am - 12:00 nn	Team Building
12:00 nn - 1:00 pm	Lunch Break
1:00 pm - 3:00 pm	Session 2: RA 9262 - Anti Violence Against Women and their Children Act of 2004
3:00 pm - 3:15 pm	Health Break
3:15 pm - 5:00 pm	Session 3: Tracing the Advancement and Ideals of Gender and Development – Part 1 (GAD History)

<b>DAY 3</b>	<b>DECEMBER 20, 2024</b>
8:00 am - 8:30 am	Management of Learning
8:30 am - 10:00 am	Session 4: Tracing the Advancement and Ideals of Gender and Development – Part 2 (Sex and Gender)
10:00 am - 10:15 am	Health Break
10:15 am - 12:00 nn	Session 5: Unleashing the agent of Power for a Progressive and Inclusive Gender and Development Program
12:00 nn - 1:00 pm	Lunch Break
1:00 pm - 3:00 pm	Closing Program
3:00 pm - 3:15 pm	Health Break
3:15 pm - 5:00 pm	Home Sweet Home