



Republic of the Philippines
Department of Education
REGION III - CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

25 November 2024

SCHOOLS DIVISION MEMORANDUM

No. 404,

s. 2024

**CREATION OF PROGRAMME INTERNATIONAL STUDENT ASSESSMENT (PISA)
TECHNICAL WORKING GROUP (TWG) OF SDO SCIENCE CITY OF MUÑOZ**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Secondary Schoolheads
All Others Concerned

1. In consonance with Regional Memorandum No. 667 s. 2024, titled Creation of Programme for International Student Assessment (PISA) Technical Working Group (TWG) in the Schools Division and District Offices, this Office announces the PISA TWG of this Schools Division (Enclosed) for the information and guidance of all concerned.
2. The TWG will supervise the administration of the PISA assessment, ensuring that all required preparations are completed and that the assessment objectives are achieved in accordance with national and regional standards.
3. For queries, please communicate with Dr. Leilani D. Tidalgo, Division Testing Coordinator (DTC), through her messenger or email through this address leilani.tidalgo@deped.gov.ph.
4. Immediate and wide dissemination of this Memorandum is earnestly desired.



JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: none
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
PROGRAM FOR INTERNATIONAL STUDENT ASSESSMENT (PISA)
TECHNICAL WORKING GROUP

CID/LDT-Creation of PISA TWG
29/November 25, 2024



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozi-science.city@deped.gov.ph



Republic of the Philippines
Department of Education

REGION III - CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Schools Division Memorandum No. 404, s. 2024

**PROGRAMME FOR INTERNATIONAL STUDENT ASSESSMENT (PISA)
TECHNICAL WORKING GROUP (TWG) OF SDO SCIENCE CITY OF MUNOZ
Schools Division Office (SDO) Level (TWG)**

POSITION	NAME	DUTIES/ROLES
Schools Division Superintendent (SDS)	JOHANNA N. GERVACIO PhD, CESO V	<ul style="list-style-type: none">• Chairperson• Provides overall leaderships and strategic direction in the administration of PISA.• Oversees coordination with higher offices and ensures compliance with PISA guidelines and standards.
Assistant Schools Division Superintendent (ASDS)	RONILO E. HILARIO CESO VI	<ul style="list-style-type: none">• Vice Chairperson• Assists the Chairperson in managing the operation of the TWG and facilities understand the implications of PISA result in their future educational and career paths.• Facilitate discussion on the importance of international assessments and global competitiveness.
Curriculum Implementation Division (CID) Chief	LARRY B. ESPIRITU PhD	<ul style="list-style-type: none">• Member• Leads the implementation of the assessment curriculum and ensures alignment with the PISA framework.
School Governance and Operations Division (SGOD) Chief	BERNARDO A. GARGABITE EdD	<ul style="list-style-type: none">• Member• Ensures appropriate learning resources and professional development initiatives are provided for effective assessment administration.
Education Program Supervisors (EPS) in Mathematics, English,	LEILANI D. TIDALGO EdD AILEEN G. MACTAL PhD NELIE D. SACMAN PhD	<ul style="list-style-type: none">• Members• Ensure that teachers and students are adequately prepared for the assessment in their respective areas.



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozonecity@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Science and Division ICT Coordinator	DOMINADOR M. ORPILLA, PhD	<ul style="list-style-type: none"> Monitor the readiness of schools in the SDO for the PISA administration in coordination with the schools and district supervisors.
Division Information and Technology Officer (DITO)	JOHANN M. TABING	<ul style="list-style-type: none"> Oversee the collection, analysis, and interpretation of data relevant to PISA. Support the SDO in technology integration and utilizing data to inform instructional practices and improve student outcomes.
Division Guidance Focal Person	MERCEDITA D. SALDERO	<ul style="list-style-type: none"> Identify at-risk students and implement support measures to enhance their performance. Offer guidance services to help students understand the implications of PISA results on their future educational and career paths. Facilitate discussions on the importance of international assessment and global competitiveness.
Over-all Responsibilities of the TWG:		
<ul style="list-style-type: none"> Ensure that all logistical, instructional, and administrative preparations are in place for the smooth conduct of the PISA. Monitor the progress of preparation in schools and report issues to the appropriate authorities for immediate resolution. Coordinate with all relevant stakeholders, including school heads and teachers, for orientation and training sessions related to PISA. Oversee the collection and submission of necessary documents and reports required for PISA administration. Conduct regular meetings to assess progress and address any challengers encountered. 		



Address: Brgy. Rizal, Science City of Muñoz, 3119
 Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM

No. 667, s. 2024

CREATION OF PROGRAM FOR INTERNATIONAL STUDENT ASSESSMENT (PISA) TECHNICAL WORKING GROUP (TWG) IN THE SCHOOLS DIVISION AND DISTRICT OFFICES

To: Assistant Regional Director
Schools Division Superintendents
Chiefs, Curriculum Implementation Division
Chiefs, School Governance and Operations Division
Public Schools District Supervisors
Public and Private School Heads
All Others Concerned

1. In preparation for administering the Program for International Student Assessment (PISA), the Schools Division Offices (SDOs) and District Offices are hereby directed to form their respective Technical Working Groups (TWGs) to ensure efficient planning, coordination, and execution of all related tasks.

2. The TWG will oversee the PISA Administration, ensuring that all necessary preparations are in place and that the assessment objectives are met in alignment with national and regional guidelines. The composition and respective roles of the TWG members at both the Schools Division Office and District levels are outlined below:

Schools Division Office (SDO) Level TWG	
Position	Duties/Roles
Schools Division Superintendent (SDS)	<ul style="list-style-type: none">• Chairperson• Provides overall leadership and strategic direction in the administration of PISA.• Oversees coordination with higher offices and ensures compliance with PISA guidelines and standards.
Assistant Schools Division Superintendent (ASDS)	<ul style="list-style-type: none">• Vice Chairperson• Assists the Chairperson in managing the operations of the TWG and facilitates



Address: Matalino St. D.M. Government Center, Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89





Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

	communication between key stakeholders.
Curriculum Implementation Division (CID) Chief	<ul style="list-style-type: none">• Member• Leads the implementation of the assessment curriculum and ensures alignment with the PISA framework.
School Governance and Operations Division (SGOD) Chief	<ul style="list-style-type: none">• Member• Ensures appropriate learning resources and professional development initiatives are provided for effective assessment administration.
Education Program Supervisors (EPS) in Mathematics, English, and Science	<ul style="list-style-type: none">• Members• Ensure that teachers and students are adequately prepared for the assessment in their respective areas.• Monitor the readiness of schools in the SDO for the PISA administration in coordination with the schools and district supervisors.
Division ITO	<ul style="list-style-type: none">• Oversee the collection, analysis, and interpretation of data relevant to PISA.• Support the SDO in technology integration and utilizing data to inform instructional practices and improve student outcomes.
Division Guidance Focal Person	<ul style="list-style-type: none">• Identify at-risk students and implement support measures to enhance their performance.• Offer guidance services to help students understand the implications of PISA results on their future educational and career paths.• Facilitate discussions on the importance of international



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

	assessments and global competitiveness.
District/Municipal Level TWG: Public Schools District Supervisor (PSDS) or Cluster School Head	<ul style="list-style-type: none">• Chairperson• Provides direct oversight and instructional support in the implementation of the PISA at the district level, ensuring proper coordination between schools and SDO.
School Heads	<ul style="list-style-type: none">• Member• Oversee the preparation of learners and teachers for PISA, ensuring that they are familiar with the assessment framework and expectations.• Ensure the availability and readiness of facilities and materials needed for the PISA administration, such as testing venues, resources, and equipment.• Managing logistical aspects such as scheduling, room assignments, and ensuring proper supervision relative to the PISA activities.
Master Teachers in Mathematics, English, and Science/Department Head	<ul style="list-style-type: none">• Members• Act as the focal persons for their respective subjects, ensuring that students are prepared and teachers are guided in the administration of PISA.• Assist in monitoring and supporting the capacity-building efforts of teachers involved in the assessment.
School Guidance Counselor/Designates	<ul style="list-style-type: none">• Identify at-risk students and implement support measures to enhance their performance.• Offer guidance/counseling services to help students



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

	<p>understand the implications of PISA results on their future educational and career paths.</p> <ul style="list-style-type: none">Facilitate discussions on the importance of international assessments and global competitiveness.
<p>Over-all Responsibilities of the TWG:</p> <ul style="list-style-type: none">Ensure that all logistical, instructional, and administrative preparations are in place for the smooth conduct of the PISA.Monitor the progress of preparations in schools and report issues to the appropriate authorities for immediate resolution.Coordinate with all relevant stakeholders, including school heads and teachers, for orientation and training sessions related to PISA.Oversee the collection and submission of necessary documents and reports required for PISA administration.Conduct regular meetings to assess progress and address any challenges encountered.	

3. The formation of the TWGs should be completed by September 25, 2024. Please submit the list of TWG members to the Regional Office through the Curriculum and Learning Management Division (CLMD) via email address: clmd.ro3@deped.gov.ph, for monitoring and support purposes.

4. For any questions or clarifications, kindly contact the CLMD office.

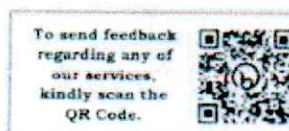
5. Immediate dissemination of and compliance with this Memorandum are desired.

RONNIE S. MALLARI, PhD, CESO V
OIC-Regional Director

Encl: As stated
Reference: Memorandum DM-CT-2024-229
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
PROGRAM FOR INTERNATIONAL STUDENT ASSESSMENT (PISA)
TECHNICAL WORKING GROUP

CLMD3/clmdjo3
September 24, 2024



Address: Matalino St. D.M. Government Center, Maimpis,
City of San Fernando (P)
Telephone Number: (045) 598-8580 to 80

