



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

November 26, 2024

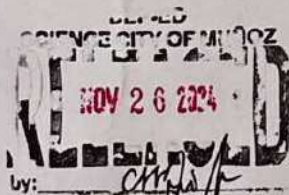
SCHOOLS DIVISION MEMORANDUM

No. 399, s. 2024

**MEETING OF ALL SCHOOL SPORTS OFFICIALS, WINNING COACHES,
 SCHOOLS SPORTS COORDINATORS AND CHECKING COMMITTEES IN
 PREPARATION FOR THE 2024 SDO ATHLETIC MEET**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 All Public and Private Elementary and Secondary School Heads
 All Others Concerned

1. This office announces the conduct of a planning meeting of all concerned personnel on November 28, 2024, at 2: 00 p.m. at the School Division Office Teachers Hall, Brgy. Rizal, Science City of Munoz, Nueva Ecija.
2. The said meeting aims to:
 - a. Plan and discuss updates on the conduct of this year's athletic meet on December 12-14, 2024 at Central Luzon State University;
 - b. Validation of pertinent information and medical evaluation of participating athletes; and
 - c. All other related concerns.
3. This memorandum shall be the official **authority to travel** for the participants.
4. For further information, please communicate with **Mr. Cyril S. Talusan**, Senior Education Program Specialist, through his messenger.
5. Immediate and wide dissemination of this Memorandum is earnestly desired.



[Signature]
JOHANNA N. GERVACIO PhD, CESO V
 Schools Division Superintendent

Encl: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

ATHLETIC MEET

SEPS HRD/2024 SCIMAA
 17/November 26, 2024



Address Brgy. Rizal, Science City of Muñoz, 3119
 Telephone No: (044) 806-2192; Email Address munozscience.city@deped.gov.ph