



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

25 November 2024

SCHOOLS DIVISION MEMORANDUM

No. 398, s. 2024

**CAPACITY BUILDING ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY
MODE (ADM)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Elementary and Secondary Schoolheads
All Others Concerned

1. The Schools Division of Science City of Muñoz through the Curriculum Implementation Division announces the conduct of the Capacity Building on the Implementation of Alternative Delivery Mode (ADM) on November 26-27, 2024 at Dento Farm Resort, Barangay Estrella, Rizal Nueva Ecija.
2. This activity aims to:
 - a. enrich knowledge of the participants on their roles and responsibilities for responding to the unique needs of learners at risk of dropping out;
 - b. ensure that the DORP team is knowledgeable on the different learning modalities to be offered to LARDOs; and
 - c. gather, analyze and use the data of LARDOs on identifying the applicable ADM sub-program for the crafting and submission of school action plan.
3. The participants in this activity are the schoolheads, select head teachers, guidance advocates and SDO personnel.
4. The food, accommodation and transportation of all the participants shall be charged against the ADM-FLO Program Support Fund.
5. The schoolheads should assign relievers of the select teachers who are serving as ADM focal persons and guidance advocates.
6. This issuance shall serve as the official **Authority to Travel** of the participants.
8. Enclosed in this Memorandum are the program matrix, program management team, technical working group, different committees, and the official list of participants.



Address: Brgy. Rizal, Science City of Muñoz, 3119

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9. For queries, please communicate with Mrs. Mercedita D. Saldero, Education Program Supervisor through her messenger or cellphone number 09664185484.
10. Immediate and wide dissemination of this Memorandum is earnestly desired.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent



Encl: As stated
Reference: Capacity Building on the Implementation of ADM
To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM IMPLEMENTATION
Alternative Delivery Mode
CID/MDS-Capacity Building
13/November 2024



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Enclosure No. 1 to Schools Division Memorandum No. _____, s. 2024

PROGRAM MANAGEMENT TEAM AND TECHNICAL WORKING GROUP AND
DIFFERENT COMMITTEES

Program Management Team

Consultants: JOHANNA N. GERVACIO PHD, CESO V
Schools Division Superintendent

RONILO E. HILARIO, CESO V
Assistant Schools Division Superintendent

Chair: LARRY B. ESPIRITU, PhD
Chief ES-CID

Co-Chair: MERCEDITA D. SALDERO
EPS-GMRC/VE

Members: MARIANE C. CORONEL MD
Medical Officer III

CYRIL TALUSAN
SEPS-HRD

LAMBERTO P. CORPUZ
SEPS-M & E

RONA MAY E. CRUZ
Focal Person-Research

Technical Working Group

Chair: GENLYN B. TANGONAN, PhD
Principal IV

Co-chair AL JOHN U. FEBRERO
Master Teacher I

AUGUSTO A. MATEO
EPS-MAPEH

NOVALYN C. RODOLFO, PhD
EPS-ALS



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DIFFERENT COMMITTEES

Training Venue and Accommodation

Chair: Augusto A. Mateo
Co-chair: Corazon H. Mateo
Member: Jennifer V. Mangahas

Registration/Attendance

Chair: Genalyn B. Tangonan
Co-chair: AL John U. Febrero

Certificates

Chair: Novalyn C. Rodolfo, PhD
Co-chair: Edgardo DG. San Andres

Documentation and Activity Completion Report

Chair: Shiela S. Maranan, RGC
Co-chair: Lamberto P. Corpuz

Program and AVP

Chair: James Ptrick Barias
Co-chair: May Padilla

Foods and Accommodation

Chair: Winnie W. Poli
Co-chair: Cyril S. Talusan
Member: Joel G. Dizon



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Enclosure No. 2 to Schools Division Memorandum No. _____, s. 2024

Matrix of Activities
 November 26-27 2024

Time	Activity/Topic	Resource Speaker/Facilitator
Day 1		
Morning Session		
8:00-8:30	Opening Program Nationalistic Song..... AVP Prayer..... Lamberto Corpuz DepEd Quality Policy..... AVP DepEd Munoz Hymn..... AVP Roll Call... Genalyn B. Tangonan, PhD Statement of Purpose.. Larry B. Espiritu, PhD Message... Johanna N. Gervacio PhD, CESO V Energizer.....AVP	Al Jhon U. Febrero. Ph.D Master of Ceremony
8:30-10:00	Current Status on the Implementation of ADM in SDO Science City of Muñoz	Mercedita D. Saldero
10:00-10:30	Health Break	
10:30-12:00	Presentation of Data of Dropouts and It's Analysis (Causes of dropping Out)	Rona May E. Cruz
12:00-1:00	Lunch Break	
Afternoon Session		
1:00-1:30	MOL	Master of Ceremony
1:30-2:30	ADM-SII	Corazon H. Mateo
2:30-3:00	Health Break	
3:00-4:30	ADM-OHSP	Mercedita D. Saldero
4:30-5:00	Wrap Up/Day-End Evaluation	
Day 2		
Morning Session		
8:00-8:30	MOL	Al Jhon U. Febrero. Ph.D
8:30 – 10:00	Dealing with Students At-Risk of Dropping Out	Shiela S. Maranan, RGC
10:00-10:30	Health Break	



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10:30-12:00	Intervention Strategies to Prevent Learners from Dropping Out	Mercedita D. Saldero
12:00-1:00	Lunch Break	
Afternoon Session		
1:00-1:30	MOL	Master of Ceremony
1:30-2:30	Presentation of Best on the Implementation of SII /OHSP	Marichele M. Mercurio, PhD
2:30-3:00	Health Break	
3:00-4:00	Wrap Up and Ways Forward	Mercedita D. Saldero
4:00-4:30	Day-end Evaluation	Lamberto Corpuz
4:30	Home Sweet Home	Participants



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Enclosure No. 3 to Schools Division Memorandum No. _____, s. 2024

LIST OF PARTICIPANTS

Name	Office/School	Position
1. Johanna N. Gervacio PhD, CESO V	Schools Division Office of Science City of Muñoz	Schools Division Superintendent
2. Larry B. Espiritu. PhD	Schools Division Office of Science City of Muñoz	Chief ES-CID
3. Mercedita D. Saldero	Schools Division Office of Science City of Muñoz	EPS-ADM Focal Person
4. Winnie W. Poli	Schools Division Office of Science City of Muñoz	EPS-SGOD
5. Novalyn C. Rodolfo, PhD	Schools Division Office of Science City of Muñoz	EPS-ALS
6. Augusto A. Mateo	Schools Division Office of Science City of Muñoz	EPS-MAPEH
7. Mariane C. Coronel MD	Schools Division Office of Science City of Muñoz	Medical Officer III
8. Cyril S. Talusan	Schools Division Office of Science City of Muñoz	SEPS-HRD
9. James Barias	Schools Division Office of Science City of Muñoz	Education Program Specialist HRD
10. Marlon V. Siminig	Schools Division Office of Science City of Muñoz	Planning Officer III
11. Joel G. Dizon	Schools Division Office of Science City of Muñoz	Education Program Specialist- M & E
12. Lamberto Corpuz	Schools Division Office of Science City of Muñoz	SEPS- M & E
13. May P. Padilla PhD	Bagong Sikat Elementary School	Head Teacher I
14. Emily I. Fernandez PhD	Bantug Elementary School	Principal IV
15. Elenita R. Romagosa PhD	Bical Elementary School	Principal IV
16. Rowena D. Ordoñez	Cabisuculan Elementary School	Principal II
17. Ricardo C. Medrano	Calabalabaan Elementary School	Principal I
18. Cecilia R. Alvarez	Calisitan Elementary School	Principal I
19. Margarie DC. Lucero	Catalanacan Elementary School	Master Teacher II
20. Rod Herbert C. Castillo	Curva Elementary School	Head Teacher III
21. Jocelyn R. De Guzman	DepEd-CLSU (Lab) School	Principal III



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22. Marites D. Ringor PhD	Franza Elementary School	Head Teacher I
23. Emmanuel D. Alvarez PhD	Gabalton Integrated School	Principal IV
24. Edgardo A. San Andres	Gov. Eduardo L. Josen Memorial School	Education Program Specialist II
25. Rosario M. Sapitan	Licaong Elementary School	Principal II
26. Leah C. Lazaro	Mangandingay Elementary School	Principal I
27. Charles A. Dizon	Mapangpang Elementary School	Principal I
28. Ann Christian A. Francisco	Maragol Integrated School	Assistant Principal II
29. Rosario S Banag	Muñoz Central School	Teacher III
30. Al John U. Febrero PhD	Naglabrahan Primary School	Master Teacher I
31. Christian U. Dela Cruz	Palusapis Integrated School - Elementary	Principal II
32. Edwin T. Manuel	Pandalla Elementary School	Principal I
33. Jordan T. Nicodemus	Rang-ayan Elementary School	Principal II
34. Rona May E. Cruz	Ricardo V. Adriano Elementary School	Head Teacher III
35. Marilyn D. Sicat	Rizal Elementary School	Principal I
36. Divina C. Capinpin	San Andres Elementary School	Principal I
37. Norma R. Framo PhD	San Antonio Integrated School	Principal IV
38. Elvierita O. Paclibare	San Felipe Elementary School	Principal II
39. Alona A. Gascon	Sapang Cauayan Elementary School	Principal I
40. Veronica M. Aquino PhD	Tekila Grace DV Alvarez Primary School	Master Teacher II
41. Jhon D. Galera PhD	Villa Cuizon Elementary School	Master Teacher II
42. Joven P. La Rosa EdD	Villa Isla Elementary School	Principal IV
43. Maricel D. Gilvoligaya PhD	Villa Nati Elementary School	Head Teacher III
44. Jackielou G. Alberto	Villa Santos Elementary School	Head Teacher I
45. Melanie N. Aquino	Inday Melecion National High School	Principal I
46. Pedro J. De Guzman	Muñoz National High School Annex	Principal I



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47. Dominador M. Orpilla PhD	Muñoz National High School Main (SHS)	Principal II
48. Glorifer Quitan	Muñoz National High School Main (SHS)	Assistant Principal II
49. Annie Francisco	Muñoz National High School Main (SHS)	Guidance Advocate
50. Christine Ann C. Buenaventura	SAIS	Guidance Advocate
51. Ricardo O. Velasco Jr.	Maragol IS	Guidance Advocate
52. Allen Jhay C. Luquias	Maragol IS	ADM Focal Person
53. Joy M. Evangelista	MNHS-Annex	ADM Focal Person
54. Analyn A. Teraldico	MNHS-Annex	Guidance Counselor
55. Daisy Johanne A. Valdez	Munoz Central School	Guidance Advocate
56. Geanena B. Ben	MNHS Main -JHS	Guidance Advocate
57. Jennifer V. Mangahas	MNHS Main -JHS	Head Teacher III
58. Anvil Fortes	MNHS Main -JHS	Head Teacher II
59. Felerma G. Urbano	MNHS Main -JHS	Head Teacher VI
60. Lorelie G. Diaz	Magtanggol IS	Teacher II/ADM Coordinator
61. Cludia Barias	Gabaldon IS	Teacher III/ADM Coordinator
62. Maorin Mari R. Santos	Inday Melencio NHS	Guidance Advocate/ADM Coordinator
63. Marina A. Gregorio	Inday Melencio NHS	Teacher III/ADM Coordinator
64. Edwelita C. Seralde	Bantug ES	ADM Coordinator
65. Cherrylyn P. Natividad	Curva ES	Teacher I/ADM Coordinator
66. Bonifacio M. Manuel III	Maligaya ES	Teacher I/ADM Coordinator



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