



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

16 May 2024

SCHOOLS DIVISION MEMORANDUM

No. 178, s. 2024

STRATEGIC ALLOCATION: ENHANCING DEPED'S BUDGET UNIT CAPACITIES THROUGH QUARTERLY PLANNING AND MONITORING OF FUND UTILIZATION

To: Schools Division Superintendent
Assistant Schools Division Superintendent
School Governance and Operations Division (SGOD)
Curriculum Implementation Division (CID)
All Unit Heads

1. This is to announce all concerned personnel the conduct of Strategic Allocation: Enhancing Deped's Budget Unit Capacities through Quarterly Planning and Monitoring of Fund Utilization to be held on June 18, 2024, 9:00 AM at SBM Office, MNHS Annex Compound.
2. The agenda of the meeting include the following:

Agenda	Functional Division / Responsible Personnel
Review of PMIS	School Governance and Operations Division (SGOD) c/o Engr. Marlon V. Siminig, Planning Officer Mr. Jet Lee T. Ocampo, Senior Education Program Specialist, SDO Nueva Ecija
Presentation of 2024 fund allocation and utilization status	Budget Unit c/o Minda V. Mangalindan, Budget Officer
Open forum and other matters	

3. Participants to this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, SGOD Personnel, SDO Section/Unit Heads and the Secretariat.
4. Expenses relative to the conduct of this activity shall be charged against the Inset Fund subject to usual government accounting and auditing rules and regulations.
5. Enclosures are the Planning Committee and Technical Working Group (TWG), and the Program Matrix.

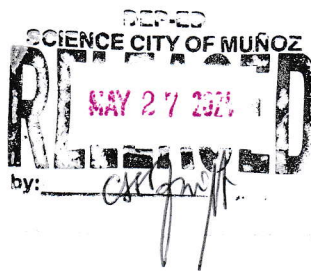


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6. For further information, you may contact Angelica C. Sanchez, Administrative Assistant I through angelica.sanchez003@deped.gov.ph or at cellphone number at 0916-757-4726.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.


JOHANNA N. GERVACIO, PhD., CESO V
Schools Division Superintendent

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SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to School Division Memorandum No. 178

Planning Committee and Technical Working Group (TWG)

Planning Committee

Chairman: **RONILO E. HILARIO, CESO VI**
Assistant School Division Superintendent
Co-Chairman: **MINDA V. MANGALINDAN**
Administrative Officer V

Technical Working Group (TWG)

Chairman: **ANGELICA C. SANCHEZ**
Administrative Assistant I
Co-Chairman: **ROSS ANN V. ARMADILLO**
Administrative Assistant III
Member: **DIVINA D. VILORIA**
Administrative Assistant III



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Enclosure No. 2 to School Division Memorandum No. 178

PROGRAMME

**STRATEGIC ALLOCATION: ENHANCING DEPED'S BUDGET UNIT CAPACITIES
THROUGH QUARTERLY PLANNING AND MONITORING OF FUND UTILIZATION**

JUNE 18, 2024

9:00 AM-9:05 AM : INVOCATION

9:05 AM- 9:10 AM : MAKABAYAN

9:10 AM – 9:15 AM : OPENING REMARKS
JOHANNA N. GERVACIO, Ph.D., CESO V

9:15 AM-11:45 AM : REVIEW OF PMIS
ENGR. MARLON V. SIMINIG – Planning Officer
JET LEE T. OCAMPO – Senior Education Program Specialist, SGOD, Division of Nueva Ecija

Snacks in between

: PRESENTATION OF 2024 FUND ALLOCATION AND UTILIZATION STATUS
MINDA V. MANGALINDAN - Budget Officer

11:45 AM-12:00 NN : LUNCH

12:00 NN-12:30 NN : OPEN FORUM

12:30 PM-12:40 PM : PHOTO OPPORTUNITY

12:40 PM-1:00 PM : CLOSING REMARKS
RONILO E. HILARIO, CESO VI

~END~



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PROGRAMME

**STRATEGIC ALLOCATION: ENHANCING DEPED'S BUDGET UNIT CAPACITIES
THROUGH QUARTERLY PLANNING AND MONITORING OF FUND UTILIZATION**

SEPTEMBER __, 2024 (TBA)

9:00 AM-9:05 AM	:	INVOCATION
9:05 AM- 9:10 AM	:	MAKABAYAN
9:10 AM – 9:15 AM	:	OPENING REMARKS JOHANNA N. GERVACIO, PhD., CESO V
9:15 AM-10:00 AM	:	PRESENTATION OF BUDGET UTILIZATION FOR 3 RD QUARTER ROSS ANN V. ARMADILLO – Administrative Assistant III ANGELICA C. SANCHEZ – Administrative Assistant I
10:00 AM-10:30 AM	:	SNACKS
10:30 AM-11:00 AM	:	OPEN FORUM
11:00 AM-11:15 AM	:	PHOTO OPPORTUNITY
11:15 AM-11:20 AM	:	CLOSING REMARKS RONILO E. HILARIO, CESO VI
11:20 AM-12:00 NN	:	LUNCH

~END~



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PROGRAMME

**STRATEGIC ALLOCATION: ENHANCING DEPED'S BUDGET UNIT CAPACITIES
THROUGH QUARTERLY PLANNING AND MONITORING OF FUND UTILIZATION**

DECEMBER __, 2024 (TBA)

9:00 AM-9:05 AM	:	INVOCATION
9:05 AM- 9:10 AM	:	MAKABAYAN
9:10 AM – 9:15 AM	:	OPENING REMARKS JOHANNA N. GERVACIO, PhD., CESO V
9:15 AM-10:15 AM	:	SUMMARY OF FINANCIAL REPORT 2024 MINDA V. MANGALINDAN - Budget Officer
10:15 AM-10:30 AM	:	SNACKS
10:30 AM-11:00 AM	:	OPEN FORUM
11:00 AM-11:15 AM	:	PHOTO OPPORTUNITY
11:15 AM-11:30 AM	:	CLOSING REMARKS RONILO E. HILARIO, CESO VI
11:30 AM-12:00 NN	:	LUNCH

~END~