



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

29 January 2024

SCHOOLS DIVISION MEMORANDUM

No. 036, s. 2024

YEAR-END PROGRAM IMPLEMENTATION REVIEW AND STRENGTHENING THE REINTEGRATION PROGRAM OF CHILDREN AT RISK OF DROPPING OUT BY EXPANDING THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODE (ADM) IN ALL PUBLIC SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public Elementary and Secondary Schoolheads
All Others Concerned

1. The Schools Division of Science City of Muñoz through the Curriculum Implementation Division announces the conduct of the Year-End Program Implementation Review and Strengthening the Reintegration Program of Children at Risk of Dropping Out by Expanding the Implementation of Alternative Delivery Mode (ADM) in all Public Schools on February 1-2, 2024 at Stone 8 Resort, Gabaldon, Nueva Ecija.
2. This activity aims to:
 - a. capacitate the school heads on responding to the unique needs of learners at risk of dropping out,
 - b. ensure that the schools recognize the right of every learner access to relevant and quality basic education, and
 - c. provide strong support to schools and guide the concerned personnel on implementing ADM.
3. The participants in this activity are the top management composed of the Schools Division Superintendent, Assistant Schools Division Superintendent, 2 Chief Education Supervisors, all Education Program Supervisors from CID and SGOD, Planning Officer, Senior Education Program Specialists in charge in HRD and M & E, Education Program Specialist in Research, one nurse and all Public Elementary and Secondary schoolheads.
4. The food, accommodation and transportation shall be charged against the ADM-FLO Program Support Fund.
5. Departure is on February 1, 2024, at 5:00 a.m. in front of the Motortrade in Science City of Muñoz.
6. This Memorandum serves as the Travel Authority of all the concerned participants.



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozscience.city@deped.gov.ph

Certificate No. 50500731 QM15



Republic of the Philippines
Department of Education

REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

7. For queries and concerns, you may contact MERCEDITA D. SALDERO, Education Program Supervisor, through her email at mercedita.saldero001.gov.ph or her CP# 09664185484.
8. Immediate and wide dissemination of this Memorandum is earnestly desired.

J. Gervacio
JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: as stated
Reference: DO 21, s. 2019
DO 13, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

ADM/FLO

CID/MDS/Year-end Program Implementation Review
001/Jan 30, 2024



Enclosure No. 1 to Schools Division Memorandum No. _____s, 2024



Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806-2192; Email Address: munozone.science.city@deped.gov.ph

Certificate No. S0500731 QM15



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Schools Division Memorandum No. 036 s. 2024

PROGRAM MANAGEMENT TEAM

Consultants: **JOHANNA N. GERVACIO PhD, CESO V**
Schools Division Superintendent

RONILO E. HILARIO, CESO VI
Assistant Schools Division Superintendent

Chairperson: **LARRY B. ESPRITU, PhD**
Chief ES-CID

Cochairperson: **MERCEDITA D. SALDERO**
EPS-EsP/ ADM Focal Person

TECHNICAL WORKING GROUP

Chairperson: **MERCEDITA D. SALDERO**
EPS-EsP/ ADM Focal Person

Co-chairperson: **GENALYN B. TANGONAN, PhD**
Principal IV

Members: **LAMBERTO P. CORPUZ**
Senior Education Program Specialist

CORAZON H. MATEO
Head Teacher VI



Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806-2192; Email Address: munozone.science.city@deped.gov.ph

Certificate No. SOS00731 QM15



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

COMMITTEE

Committee on Foods and Refreshments

Chair: Nelle D. Sacman, PhD
Members: Zoraida F. Espino, PhD
Melody E. Galingan

Committee on Program, Invitation, and Registration

Chair: Aileen G. Mactal
Member: Leliani T. Tidalgo

Committee on Documentation and Activity Completion Report

Chair: Mary Queen P. Orpilla, PhD
Member: Rodolfo A. Dizon PhD

Committee on Physical Arrangement and Stage Decoration

Chair: Augusto A. Mateo
Members: Corazon H. Mateo
Richard Hambre

Committee on Accommodation/Room Assignment

Chair: Genalyn B. Tangonan, PhD
Members: Lamberto Corpuz

Committee on Certificates

Chair: Novalyn Rodolfo, PhD
Member: Rocel De Guzman

Committee on Sound System and AVP

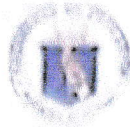
Chair: Lamberto Corpuz
Member: James Barias

Medical Unit Representative: Charmaine Eljie R. Rayos



Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806 -2192; Email Address: munozi-science.city@deped.gov.ph

Certificate No. 50500731 QM15



Republic of the Philippines
Department of Education

REGION III - CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 2 to Schools Division Memorandum No. 636, s. 2024

MATRIX OF ACTIVITIES

Day 1-February 1, 2024
 8:00 a.m. - 5:00 p.m.

| PROGRAM 8:00-8:30 a.m. | |
|---|---|
| Nationalistic Song | AVP |
| Prayer | AVP |
| DepEd Munoz Hymn | AVP |
| Roll Call of the Participants | GENALYN B. TANGONAN, PhD Principal IV |
| Statement of Purpose | LARRY B. ESPIRITU, PhD Chief ES-CID |
| Message | JOHANNA N. GERVAICIO PhD, CESO V Schools Division Superintendent |
| Energizer | AVP |
| EDGARDO DG. SAN ANDRES Master of Ceremony | |

ACTIVITY PROPER

| Time | Activity/Topic | In-charge/Facilitator/Discussant |
|-------------|--|---|
| 8:30-9:45 | Data on Drop-outs for the SY 2022-2023 | RONA MAY E. CRUZ Head Teacher-I/OIC SEPs in Planning and Research |
| 9:45-10:00 | Snack | Committee on Foods |
| 10:00-12:00 | Data on LARDOs for SY 2023-2024 as of Jan. 30, 2024 | MERCEDITA D. SALDERO EPS-I/ADM Focal Person |
| 12:00-1:00 | Lunch Break | Committee on Foods |
| 1:00-1:15 | Ice Breaker | AVP |
| 1:15-2:30 | Provisions of DepEd Order 21, s. 2019 and DepEd Order 013, s. 2023 and MATATAG Agenda on ADM | MERCEDITA D. SALDERO EPS-I/ADM Focal Person |
| 2:30-2:45 | Snack | Committee on Foods |
| 2:45-4:00 | DepEd Guidelines on Management of Children At-Risk (CAR), Disadvantage Learners, and Children in Conflict with the Law | LAMBERTO CORPUZ Senior Education Program Specialist |
| 4:00-5:00 | Wrap-Up | |



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozscience.city@deped.gov.ph

Certificate No. 50500731 QM15



Republic of the Philippines
Department of Education
REGION III - CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Day 2 - February 2, 2024

| Time | Activity/Topic | In-charge/Facilitator/Discussant |
|-------------|---|--|
| 8:00-8:30 | Management of Learning | TWG |
| 8:30-10:00 | Alternative Delivery Mode | GENALYN B. TANGONAN, PhD EPS-1/ADM Focal Person |
| 10:00-10:15 | Snack | Committee on Foods |
| 10:15-11:15 | OHSP and SII, Night School | CORAZON H. MATEO Head Teacher VI |
| 11:15-12:00 | Home Schooling, IMPACT, MISOSA | MERCEDITA D. SALDERO EPS-1/ADM Focal Person |
| 12:00-1:00 | Lunch Break | Committee on Foods |
| 1:00-1:15 | MOL | TWG |
| 1:15-2:15 | Processing Checklist/Requirements on the Different Programs Under ADM | MERCEDITA D. SALDERO EPS-1/ADM Focal Person |
| 2:15-2:30 | Snack | Committee on Foods |
| 2:30-3:30 | Ways Forward | MERCEDITA D. SALDERO EPS-1/ADM Focal Person |
| 3:30-3:45 | Closing Message | RONILO E. HILARIO, CESO VI ASDS |
| 3:45 PM | Departure | |



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozi-science.city@deped.gov.ph

Certificate No. S0500731 QM15