



Republic of the Philippines  
**Department of Education**  
 REGION III – CENTRAL LUZON  
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

December 12, 2023

**SCHOOLS DIVISION MEMORANDUM**  
 No. 439, s. 2023

**PROVISION OF TECHNICAL ASSISTANCE ON CRAFTING OF 2024 ANNUAL IMPLEMENTATION PLAN**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 All Public Elementary and Secondary Schoolheads  
 All Others Concerned

1. The Schools Division Field Technical Assistance Teams (SDFTAT) will provide technical assistance to all schools by cluster in the crafting of the 2024 Annual Implementation Plan (AIP) on December 12-15 and 20, 2023 at the following venues, to wit:

CLUSTER	VENUE	DATE
North Cluster	Muñoz North Cental School	December 12
East Cluster	Bantug Elementary School	December 13
West Cluster	Muñoz Cental School	December 14
South Cluster	Maligaya Elementary School	December 15
Secondary Cluster	MNHS Main Senior HS	December 20

- The activity aims to provide relevant and timely technical assistance to all public schools in finalizing the AIP to ensure the continuous delivery of quality basic education services.
- Participants in this activity are the public schools planning teams and the Schools Division Field Technical Assistance Teams.
- School heads are advised to bring with them a hard copy of the initial draft in 4 copies and powerpoint presentation.
- Enclosed is the list of the members of the SDFTAT that will provide technical assistance.
- Immediate and wide dissemination of this Memorandum is enjoined.



*[Signature]*  
**JOHANNA N. GERVACIO PhD, CESO V**  
 Schools Division Superintendent

Encl: As stated  
 Reference:  
 To be indicated in the Perpetual Index  
 Under the following subjects:

ANNUAL IMPLEMENTATION PLAN





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 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure 1 to Schools Division Memorandum No. 439, s.2023

**SCHOOLS DIVISION FIELD TECHNICAL ASSISTANCE TEAMS**

<b>Cluster</b>	<b>Schools</b>	<b>SDFTAT</b>
1 <sup>st</sup> Day	December 12, 2023	
North Cluster	Mangandingay ES Mapangpang ES Bical ES Linglingay ES Rang-ayan ES San Felipe ES Munoz North Central S Villa Isla ES	Team Leader LARRY B. ESPIRITU, PhD  Members WINNIE W. POLI NELIE D. SACMAN RODOLFO A. DIZON STELLA DUMALE JOEL G. DIZON
2 <sup>nd</sup> Day	December 13, 2023	
East Cluster	Bagong Sikat ES Bantug ES Cabisuculan ES DepEd CLSU (Lab.) Franza ES San Andres ES Licaong ES Rizal ES	Team Leader BERNARDO A. GARGABITE  Members MERCEDITA D. SALDERO ZORAIDA ESPINO LAMBERTO P. CORPUZ MARY QUEEN ORPILLA JOMEL V. MANGAWANG MARLON V. SIMINIG
3 <sup>rd</sup> Day	December 14, 2023	
West Cluster	Gov.Eduardo L.Joson Memorial School Catalanacan ES Sapang Cawayan ES Muñoz Central School Villa Cuizon ES Villa Nati ES Villa Santos ES	Team Leader ERLEO T. VILLAROS  Members NOVALYN C. RODOLFO AILEEN G. MACTAL AUGUSTO MATEO FRIESSHY CRUZ BERMUDA CYRIL TALUSAN ALVIN D. TANGONAN





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4 <sup>th</sup> Day	December 15, 2023	
South Cluster	Calisitan ES Palusapis IS-Elem Calabalabaan ES Ricardo V Adriano ES Maligaya ES Curva ES Pandalla ES	Team Leader BERNARDO A. GARGABITE  Members MERCEDITA D. SALDERO ZORAIDA ESPINO LAMBERTO P. CORPUZ MARY QUEEN ORPILLA JOMEL V. MANGAWANG MARLON V. SIMINIG
5 <sup>th</sup> Day	December 20, 2023	
Secondary Cluster	Gabaldon IS Magtanggol IS Maragol IS Munoz National HS, Junior HS Munoz National HS- Annex Munoz National HS Senior HS Palusapis IS San Antonio IS	Team Leader LARRY B. ESPIRITU, PhD  Members WINNIE W. POLI NELIE D. SACMAN RODOLFO A. DIZON STELLA DUMALE JOEL G. DIZON