



Republic of the Philippines

## Department of Education

REGION III – CENTRAL LUZON

SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

17 November 2023

### SCHOOLS DIVISION MEMORANDUM

No. 422,

s. 2023

#### **CONDUCT OF 3<sup>rd</sup> QUARTER SCHOOL MONITORING EVALUATION AND ADJUSTMENT (SMEA) REPORT FOR CY 2023-2024**

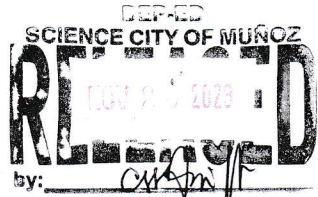
To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
All Public Elementary and Secondary Schoolheads  
All Others Concerned

1. Pursuant to Regional Memorandum 55, s. 2023 stating the *Quarterly Monitoring of Programs and Projects in the Regional and Division Level* and Regional Memorandum No. 084, s. 2023 stating the *Provision of Technical Assistance by the Division Field Technical Assistance Team (DFTAT)*, this office will be conducting the 3<sup>rd</sup> Quarter School Monitoring Evaluation and Adjustment (SMEA) on November 23 to 24, 2023 at the SDO Conference Hall, MNHS Annex and SGOD Office, 8:00 am to 5:00 pm;
2. This activity aims to:
  - a. Present the school physical accomplishments for the quarter;
  - b. Ensure alignment of PPAs with strategic directions based on the approved SIP and AIP;
  - c. Monitor, track project implementation and assess the performance of the school vis-à-vis the set targets in the OPCRf utilizing the MEA tools;
  - d. Reconcile physical and financial accomplishment reports; and
  - e. Consolidate actual results on individual performances of teachers by reflecting the work accomplishments of the school for the 1<sup>st</sup> Quarter of School Year 2023.
3. Each School Head will be given 15 minutes to present their 1<sup>st</sup> Quarter accomplishments and another 15 minutes for the presentation of their Annual Implementation Plan (AIP) for SY 2023 – 2024. The Panel of observers will have 10 minutes for their inputs, clarifications and other concerns;
4. Attached are the Schedule of Presentation and List of Panel members, Technical Working Group and the suggested template/ format of presentation of accomplishments;
5. Participants to this activity include the Panel of Observers, all Public Elementary and Secondary School Heads;
6. For clarification, you may contact the M and E Focal Person through [lamberto.corpuz@deped.gov.ph](mailto:lamberto.corpuz@deped.gov.ph) or at cellphone number 0935 631 0043.



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7. For information and strict compliance.



**JOHANNA N. GERVACIO PhD, CESO V**  
 Schools Division Superintendent

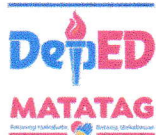
Encl: As stated

Reference: RM 55, s. 2023, RM No. 084, s. 2023

To be indicated in the Perpetual Index  
 Under the following subjects:  
 MONITORING AND EVALUATION  
 PLAN ADJUSTMENT

PHYSICAL ACCOMPLISHMENTS  
 TECHNICAL ASSISTANCE

LPC-1stquarterSMEA  
 01/November 8,2023



Address: Brgy. Rizal, Science City of Muñoz, 3119

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Enclosure 1 to Schools Division Memorandum No. 422, s.2023

**Schedule of Presentation**

<b>Time</b>	<b>Cluster</b>	<b>Presentor</b>	<b>PANEL</b>
1 <sup>st</sup> Day	November 23, 2023		
8:00 – 5:00	North Cluster SDO Conference Hall	Mangandingay ES Mapangpang ES Bical ES Linglingay ES Rang-ayan ES San Felipe ES Munoz North Central S Villa Isla ES	Team Leader LARRY B. ESPIRITU, PhD  Members WINNIE W. POLI NELIE D. SACMAN RODOLFO A. DIZON MELODY GALINGAN STELLA DUMALE JOEL G. DIZON
	East Cluster SGOD Office	Bagong Sikat ES Bantug ES Cabisuculan ES DepEd CLSU (Lab.) Franza ES San Andres ES Licaong ES Rizal ES	Team Leader BERNARDO A. GARGABITE  Members MERCEDITA D. SALDERO ZORAIDA ESPINO LAMBERTO P. CORPUZ MARY QUEEN ORPILLA JOMEL V. MANGAWANG MARLON V. SIMINIG
	West Cluster MNHS Annex	Gov. Eduardo L. Josen Memorial School Catalanacan ES Sapang Cawayan ES Muñoz Central School Villa Cuizon ES Villa Nati ES Villa Santos ES	Team Leader ERLEO T. VILLAROS  Members NOVALYN C. RODOLFO AILEEN G. MACTAL AUGUSTO MATEO FRIESSHY CRUZ BERMUDA CYRIL TALUSAN ALVIN D. TANGONAN
2 <sup>nd</sup> Day	November 24, 2023		
8:00 – 5:00	South Cluster SGOD Office	Calisitan ES Palusapis IS-Elem Calabalabaan ES Ricardo V Adriano ES Maligaya ES Curva ES Pandalla ES	Team Leader BERNARDO A. GARGABITE  Members MERCEDITA D. SALDERO ZORAIDA ESPINO LAMBERTO P. CORPUZ MARY QUEEN ORPILLA JOMEL V. MANGAWANG MARLON V. SIMINIG



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8:00 – 5:00	Secondary Cluster 1 SDO Conference Hall	Gabalton IS Magtanggol IS Maragol IS Munoz National HS, Junior HS	Team Leader LARRY B. ESPIRITU, PhD  Members WINNIE W. POLI NELIE D. SACMAN RODOLFO A. DIZON MELODY GALINGAN STELLA DUMALE JOEL G. DIZON
	Secondary Cluster 2 MNHS Annex	Munoz National HS- Annex Munoz National HS Senior HS Palusapis IS San Antonio IS	Team Leader ERLEO T. VILLAROS  Members NOVALYN C. RODOLFO AILEEN G. MACTAL AUGUSTO MATEO FRIESSHY CRUZ BERMUDA CYRIL TALUSAN ALVIN D. TANGONAN

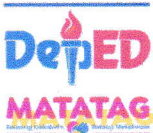
**PROGRAM MANAGEMENT TEAM**

JOHANNA N. GERVACIO PhD, CESO V  
ERLEO T. VILLAROS PhD  
BERNARDO A. GARGABITE PhD  
WINNIE W. POLI  
LAMBERTO P. CORPUZ

Schools Division Superintendent  
Asst. Schools Division Superintendent  
Chief ES, SGOD  
Education Program Supervisor  
M&E Focal Person

**TECHNICAL WORKING GROUP**

Chairman	LAMBERTO P. CORPUZ	SEPS-SMME
Co-Chair	JOEL G. DIZON	EPS II, SMME
Members	FAYE CAMILLE ABAO	EPS II, RESEARCH
	JONNADEL PATONONA	PDO I
	RIZA A. MANINANG	ADAS II



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Enclosure 2 to Schools Division Memorandum No. 422, s.2023.

Template in the presentation of accomplishments for the 1<sup>st</sup> Quarter of SY 2023-2024 based on the School Head's OPCRf.

TABLE 1: PHYSICAL AND FINANCIAL ACCOMPLISHMENT											
KRA 1											
Objective											
Activity	Output Indicator	Physical		Financial				Date Targeted	Date Accomplished	Status of Accomplishment	Analysis (Result, Impact)
		Targeted	Accomplished	Allocated	Obligated	Disbursed	Source of Fund				
KRA-2											
Objective											
Activity	Output Indicator	Physical		Financial				Date Targeted	Date Accomplished	Status of Accomplishment	Analysis (Result, Impact)
		Targeted	Accomplished	Allocated	Obligated	Disbursed	Source of Fund				
Conduct of Orientation on the Preparation, Administration, Administration, and Monitoring of Research and Innovation Projects in the Schools Division	Number of Researchers/School Heads/Master Teachers/SDO Key Personnel Participated	100%	100%	8,400.00	8,400.00	8,400.00	MOOE	September 21, 2023	September 21, 2023	Done	100 participants/researchers provided orientation and technical assistance
Provided dental checkup to public elementary learners	Number of learners checked	100%	100%	0	0	0	n/a	July to September, 2023	September 29, 2023	Done	1,563 learners were orally checked to assess and provide immediate dental care to learners who suffer from dental caries