



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

October 31, 2023

SCHOOLS DIVISION MEMORANDUM

No. 391, s. 2023

CONDUCT OF SCHOOLS DIVISION TRAINING-WRITESHOP FOR THE DEVELOPMENT / ENHANCEMENT OF CONTINGENCY PLAN

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary Schoolheads
All Others Concerned

1. Pursuant to Republic Act No. 10121 entitled *Philippine Disaster Risk Reduction Act* which requires all agencies to have a harmonized Contingency Plan for different hazards, this Office instructs all members of School and Division DRRM Teams to participate in the conduct of virtual training on the Development / Enhancement of Contingency Plan on November 4, 2023, at 8:30 a.m via MS Teams through the link <https://meet.google.com/xpc-erwd-ptb>.
2. In relation to this, all schools must encode the names of participants through the link <https://tinyurl.com/SDRRMT-conplan> on or before November 3, 2023.
3. All information pertaining to the activity are enclosed as follows:
 - Enclosure No. 1 – Schedule of Activities
 - Enclosure No. 2 – List of Participants
4. Immediate and wide dissemination of this Memorandum is desired.




JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: Republic Act 10121
To be indicated in the Perpetual Index
Under the following subjects:

CONTINGENCY PLAN

REA Contingency Plan Training Writeshop
027/October 31, 2023



Address: Brgy. Rizal, Science City of Muñoz, 3119

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Enclosure No. 1 to Schools Division Memorandum No. _____, s. 2023

Schedule of Activities

Title	Participants	Date	Venue
Schools Division Training	Division DRRM Team	November 4, 2023	via Zoom
School Training	School DRRM Team (maximum of 6 participants per school ID)	November 4, 2023	via Zoom
Presentation of Output	<ul style="list-style-type: none">➤ Division DRRM Team➤ School Head	November 15-17, 2023	Baguio City



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Enclosure No. 2 to Schools Division Memorandum No. _____, s. 2023

SDO Participants:

#	Name	#	Name
1	Dr. Johanna N. Gervacio, CESO V <i>Schools Division Superintendent</i>	11	Mr. Lamberto P. Corpuz <i>SEPS, Monitoring and Evaluation</i>
2	Dr. Erleo T. Villaros <i>Asst. Schools Division Superintendent</i>	12	Engr. Marlon V. Siminig <i>Planning Officer III</i>
3	Mr. Fhriessy Cruz S. Bermuda, II <i>Administrative Officer V</i>	13	Engr. Alvin D. Tangonan <i>DepEd Engineer</i>
4	Mr. Jomel V. Mangawang <i>Accountant III</i>	14	Ms. Rosan E. Ariston <i>DRRM Coordinator</i>
5	Ms. Minda V. Mangalindan <i>Budget Officer</i>	15	Dr. Larry B. Espiritu <i>CID Chief</i>
6	Mr. Johann M. Tabing <i>ITO I</i>	16	Ms. Nelie Sacman <i>Education Program Supervisor I</i>
7	Dr. Bernardo A. Gargabite <i>Chief ES – SGOD</i>	17	Ms. Mary Queen Orpilla <i>Education Program Supervisor I</i>
8	Ms. Winnie W. Poli <i>Education Program Supervisor I</i>	18	Mr. Augusto Mateo <i>Education Program Supervisor I</i>
9	Dra. Marianne C. Coronel <i>Medical Officer III</i>	19	Ms. Novalyn Rodolfo <i>Education Program Supervisor I</i>
10	Mr. Cyril S. Talusan <i>SEPS, Human Resource and Development</i>	20	Ms. Melody Galingan <i>Education Program Supervisor I</i>

School Participants:

Name of School	#	Name of School Head
Bagong Sikat ES	1	Alicia U. Santos
Bantug ES	2	Rosario M. Sapitan
Bical ES	3	Joanna Marie D. Torda
Cabisuculan ES	4	Jhon D. Galera
Calabalabaan ES	5	Alona A. Gascon
Calisitan ES	6	Maricel D. Gilvoligaya
Catalanacan ES	7	Margarie D. Lucero
Curva ES	8	May Padilla
DepEd CLSU Elem. (Lab.) School	9	Genalyn B. Tangonan
Franza ES	10	Ricardo C. Medrano
Gabaldon IS	11	Elenita R. Romagosa
Gov. ELJ Mem. School	12	Marites D. Ringor
Licaong ES	13	Christian U. Dela Cruz
Linglingay ES	14	Elvierita O. Paclibare
Matingkis	15	Charles A. Dizon
Naglabrahan		
Magtanggol IS	16	Melanie N. Aquino
Maligaya ES	17	Jocelyn R. De Guzman
Mangandingay ES	18	Edwin T. Manuel
Mapangpang ES	19	Marilyn D. Sicat
Maragol IS	20	Joven P. La Rosa
MNHS Main – JHS	21	Pepito D. De Guzman
MNHS MAIN - SHS	22	Marichele M. Mercurio



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MNHS Annex	23	Norma R. Framo
Muñoz CS	24	Emmanuel D. Alvarez
Muñoz North CS	25	Emily I. Fernandez
Palusapis IS	26	Cecilia R. Alvarez
	27	Dominador Orpilla
Pandalla ES	28	James Patrick Barias
Rang-ayan ES	29	Rowena D. Ordoñez
RVAdriano ES	30	Rod Herbert C. Castillo
Rizal ES	31	Jordan T. Nicodemus
San Andres ES	32	Rubeliza V. Gaspar
San Antonio IS	33	Jhon F. Del Mundo
San Felipe ES	34	Leah C. Lazaro
Sapang Cauayan ES	35	Madelyn D. Ilagan
Villa Cuizon ES	36	Divina M. Capinpin
Villa Isla ES	37	Pedro J. De Guzman
Villa Nati ES	38	Michelle T. Jayme
Villa Santos ES	39	Mercedita D. Saldero

Technical Working Group / Resource Person:

#	Position	Name	
1	Secretariat	Sheena S. Cabardo	SDO
2	Secretariat	Jomar D. Waing	SDO
3	Secretariat	Richard Hambre	SDO
4	Secretariat	Jocelyn Regpala, HT	MNHS Main – SHS
5	Secretariat	Imelda Sirot	MNHS Main – JHS
6	Secretariat	Ann Christian Francisco	MNHS Annex
7	Secretariat	Jeffrey Banawe	San Antonio Integrated School
8	Secretariat	Helen Alvaran, MT	Munoz Central School
9	Secretariat - Quality Assurance Management and Evaluation (QAME)	Joel G. Dizon	SDO
1	Resource Speaker	Ma. Luisa M. Gamino	SDO Nueva Ecija



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