



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

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September 29, 2023

**SCHOOLS DIVISION MEMORANDUM**

No. 364, s. 2023

**BASIC TRAINING COURSES FOR LEADERS OF ADULT**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public and Private Elementary and Secondary Schoolheads  
All Others Concern

1. This office is pleased to announce the conduct of Basic Training Courses for Leaders of Adult (Principals, School Administrators, School Heads) on October 6-8, 2023 at BSP Palayan Camp, Palayan City, Nueva Ecija.
2. The objectives of the training are the following:
  - a. In-depth understanding of the historical background, fundamental principles, methods, policies, organizational structures, and rules of the Boy Scouts of the Philippines; and
  - b. Thorough understanding of the needs, wants, interests and aspirations of Adults in Scouting (AIS).
3. All participants must meet and possess the following:
  - a. Registered member of the Boy Scouts of the Philippines
  - b. Physically fit as certified by the physician
4. There will be a registration fee of Php. 3,500.00 charged against school MOOE subject to usual government accounting and auditing rules and regulations to cover 2 nights hotel accommodation, meals/ snacks, training materials/ equipment, program materials, and operation expenses during training.
5. Participants are expected to report to the venue on October 6, 2023 at 6:00 PM for the preliminary activities.
6. Confirmation of participants will be until October 2, 2023 through the Schools Division BSP Coordinator.



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7. For inquiries, please contact CSE Maria Fe A. Dela Cruz (09972411723) or Schools Division BSP Coordinator, Mr. Augusto A. Mateo (09178278628) or you may visit the BSP Council Extension Office at the Old Capitol Compound, Cabanatuan City, Nueva Ecija.
8. Immediate and wide dissemination of this Memorandum is desired.



  
**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent

Encl: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

CURRICULUM IMPLEMENTATION  
BSP

CID/AAMATEO- BSP-BTC LOA TRAINING  
September 29, 2023