



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

September 6, 2023

SCHOOLS DIVISION MEMORANDUM

No. 331, s. 2023

REITERATION OF SCHOOL WATCHING AND HAZARD MAPPING

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary Schoolheads
All Others Concerned

1. Relative to DepEd Order No. 23, s. 2015 entitled *Student-Led School Watching and Hazard Mapping*, this Office reiterates the conduct of the activity every first month of the school year.
2. The activity must be represented by the learners at all grade levels, sections, groups, and organizations. All schools should organize a School Watching Team (SWT) which is composed of at least ten (10) members and headed by a moderator who is DRRM-trained personnel.
3. The objectives of the activity are the following:
 - a. improve students' level of awareness on the potential hazards and risks within and around schools;
 - b. increase participation of children in addressing potential disasters by reducing vulnerabilities; and
 - c. inculcate a culture of safety in the day-to-day experience of children in school.
4. All Activity Completion Report which contains the composition of School Watching Team, hazard map, including documentation and narrative must be uploaded to <https://tinyurl.com/SY23HazardMapping> not later than September 29, 2023.
5. Enclosed is the checklist to be used during the conduct of the activity.
6. Immediate and wide dissemination of the Memorandum is desired.


JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

//REA School Watching and Hazard Mapping
021/September 4, 2023



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.06 (03.03.23)



Certificate No. 50500731 QM15



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Schools Division Memorandum No. _____, s. 2023

- Broken window
- Slippery pathway
- Blocked corridor
- Heavy objects mounted on top of cabinets/shelves
- Flooded area
- Busted plugs/light bulbs/electrical facilities
- Exposed electrical wires
- Protruding nails in chairs and tables
- Broken door knobs
- Warning sign: Slippery pathways/corridors
- Plants mounted on the building railings
- Flooding
- Exposed chemicals and liquids
- Lack/absence of storage for equipment
- Unlabeled chemicals
- Dripping ceiling
- Open pit
- Stagnant water
- Unpruned trees/bushes/shrubs
- Open/Clogged canals
- No ramps for elevated school buildings or other facilities
- Swing-in doors
- Broken/dilapidated ceiling
- Open/incomplete perimeter fence
- Presence of stray animals inside the school campus
- Presence of electrical post/transformer near or within the school perimeter
- No system of release to parents during emergencies
- No posted emergency hotlines around the school
- Garbage Area (Segregation of Biodegradable and Non-Biodegradable)
- Detached or peeled off GI sheet
- Broken toilet bowl and/or sinks
- Broken chairs/desks/tables
- Blocked/no emergency exits
- Unmounted cabinets/shelves
- Medical kits in every classrooms
- Bells/alarms
- Condemnable building (i.e. very old structure, collapsing building and/or prominent cracks on classroom walls)
- Others (**List as many as possible**)

Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.06 (03.03.23)



Certificate No. 50500731 QM15