



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON

SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

September 1, 2023

SCHOOLS DIVISION MEMORANDUM
 No. 318, s. 2023

FIFTH SCHOOLS DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public and Private Elementary and Secondary Schoolheads
 All Others Concerned

1. This is to announce the conduct of the 5th Schools Division Management Committee Meeting on September 7, 2023, 9:00 a.m. at the SDO Multi-Purpose Gym.

2. The agenda of the meeting include the following:


Agenda	Functional Division / Responsible Personnel
CID Matters	Curriculum Implementation Division c/o Chief ES Larry B. Espiritu, PhD
SGOD Matters	School Governance Operations Division c/o Chief ES Bernardo A. Gargabite, EdD
Report per Cluster on Oplan Balik Eskwela 2023	Cluster Presidents (North, South, East, West, Secondary and Private)
ASDS Concerns	ASDS Erleo T. Villaros, PhD
SDS Concerns	SDS Johanna N. Gervacio PhD, Ces0 V
Other matters	

3. Participants to this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, SDO Section/Unit Heads, Public and Private Elementary and Secondary Schoolheads, and the Secretariat.

4. Expenses relative to the conduct of this activity shall be charged against the SDO MOOE subject to usual government accounting and auditing rules and regulations.

5. This Memorandum shall serve as the Travel Authority of all the participants.

6. Immediate and wide dissemination of this Memorandum is earnestly desired.


JOHANNA N. GERVACIO PhD, CESO V
 Schools Division Superintendent

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