



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

July 6, 2023

SCHOOLS DIVISION MEMORANDUM

No. 283, s. 2023

**GUIDELINES IN DETERMINING GRADE 1 LEARNERS WHO ARE QUALIFIED
AND AUTHORIZED TO ENROLL IN SPECIAL SCIENCE ELEMENTARY
SCHOOLS (SSES) FOR THE SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public and Private Elementary Schoolheads / Administrators
SSES Coordinators
All Others Concerned

1. The Schools Division Office of Science City of Muñoz announces the schedule of the admission test of Grade 1 entrants for the Special Science Elementary School (SSES) for the School Year 2023-2024 on July 26, 2023, 8:00 a.m. at the following venues:
 - 1.1 DepEd-CLSU Elementary (Laboratory) School
 - 1.2 Maligaya Elementary School
 - 1.3 Muñoz Central School
2. Kindergarten completers from public and private schools may apply for the admission test and shall submit their Letter of Application/Intent, Certified True Copy of School Report Card (SF9), Certificate of Good Moral Character signed by the School Head, and Health Declaration Form. Interested learners shall meet/possess the following qualifications, to wit:
 - 2.1 grade of CONSISTENT (C) in Language, Literacy and Communication, Understanding of the Physical and Natural Environment, and Mathematics in the Fourth Quarter;
 - 2.2 good moral character; and
 - 2.3 preferably in good health and fit to undergo a rigorous academic program.
3. The School Screening Committee (SSC) shall be composed of the following:
 - 3.1 Chairman: School Head
 - 3.2 Co-Chairman: School SSES Coordinator
 - 3.3 Members: Room Examiners, Correctors, and Encoders (Teachers)
4. The submission of report cards and other documentary requirements to the preferred SSES implementing school shall be done on July 17-21, 2023.
5. The screening process shall involve checking the authenticity and veracity of the submitted documents. Those qualified learner-applicants shall be notified of their schedule of interview together with their parents/guardians before taking the admission test.



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Address: Brgy. Rizal, Science City of Muñoz, 3119

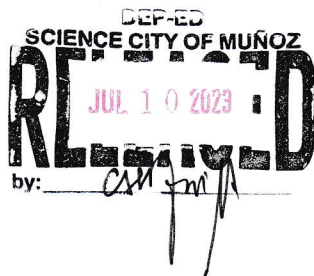




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6. The admission test shall be done simultaneously in all three (3) implementing schools of SSES.
7. The qualified entrants shall be ranked based on the results of the admission test and a maximum of 35 learners will be selected for one section. The template in Enclosure 1 shall be used in the ranking of the qualified entrants for SY 2023-2024. The list of qualifiers per school shall be announced through a Division Memorandum.
8. The meal allowance of the School Screening Committee and other provisions for the conduct of the admission test shall be charged against School MOOE or other local funds subject to the usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of the Memorandum is earnestly desired.


JOHANNA N. GERVACIO, PhD, CESO V
Schools Division Superintendent





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Enclosure to SDM No. 283, s. 2023

School Screening Committee

School	Chairman (Schoolhead)	Co-Chairman (SSES Coordinator)	Examiners	Correctors	Tabulators
DepEd- CLSU	Genalyn B. Tangonan	Elvie Corpuz	Elvie Corpuz Analyn Razon Marissa Novicio Aprilyn Torio Xerces Alino Haidee Pajarito	Emelia Nacis Leonora Viloría Emelia	Gladys De Guzman Ma. Ivy Villeza
Maligaya ES	Jocelyn R. De Guzman	Rosemarie N. Busania	Ginalyn O. Imperial Marilyn C. Bravo Joanna Marie A. Luciano Marilyn U. Dela Cruz Melvic M. Dela Cruz	Jayson L. Valdez	Benny V. Aquino
Munoz Central School	Emmanuel D. Alvarez	Helen V. Alvaran	Sherlyn S. Viloría Elyssa Prado Catherine Joy M. Garcia Lorna Labiano Jinky H. Martin Jemma Roque Florence Cansino	Necelyn Encarnacion Rubydona C. Manuel Juliet Garcillan Ehlee S. Tubalinal	Dominador Castillo Imelda Sicut Eva Garcia Mary Ann Waing

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Address: Brgy. Rizal, Science City of Muñoz, 3119
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REGION III - CENTRAL LUZON
 SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

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Guidelines in Determining Learners who are Qualified and Authorized to Enroll in Special Science Elementary Schools (SSES) for the School Year 2023-2024

School: _____
 Address: _____

Number of Section(s) - Grade 1 SSES Class: _____

No.	Name of Learner	Name of School	Descriptive Rating of CONSISTENT (C) in the Fourth Quarter				Score		Total	Rank
			Language, Literacy and Communication	Understanding the Physical and Natural Environment	Mathematics	English	Science	Mathematics		
1	Juan C. Dela Cruz									

Prepared by: _____

School SSES Coordinator - Co-Chair, SCC

Reviewed by: _____

School Head-Chairman, SSC

Checked & Certified Correct:

Division EPS In-Charge of Science

Division EPS In-Charge of Math

Division EPS In-Charge of English

Noted:

CID Chief



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