



Republic of the Philippines  
**Department of Education**  
 REGION III – CENTRAL LUZON  
 SCHOOLS DIVISION OF SCIENCE CITY OF MUNOZ

July 6, 2023

**SCHOOLS DIVISION MEMORANDUM**

No. 281, s. 2023

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 330, S. 2023 RE:  
 REITERATION OF MEMORANDUM OUOPS NO. 2023-07-594 ON THE  
 DESIGNATION OF DEPED CHILD PROTECTION SPECIALISTS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Elementary and Secondary Schoolheads  
 All Others Concerned

1. For the information, guidance and compliance of all concerned, enclosed is Regional Memorandum No. 330, s. 2023, titled Reiteration of Memorandum OUOPS No. 2023-07-594 on the Designation of Child Protection Specialists.
2. Immediate and wide dissemination of the Memorandum is highly desired.

**JOHANNA N. GERVACIO PhD, CESO V**  
 Schools Division Superintendent

DEPED  
 SCIENCE CITY OF MUÑOZ  
**RECEIVED**  
 JUL 07 2023  
 by: *[Signature]*

JSP/designation of deped child protection specialists  
 009/July 9, 2023



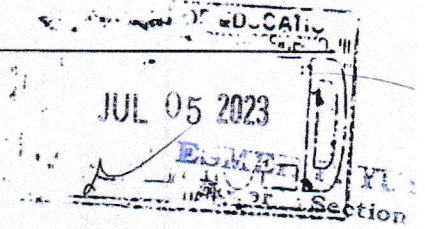
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
**REGIONAL MEMORANDUM**

No. 330, s. 2023

**REITERATION OF MEMORANDUM OUOPS NO. 2023-07-594 ON THE  
DESIGNATION OF DEPED CHILD PROTECTION SPECIALISTS**

To: Schools Division Superintendents  
Chiefs of Regional Functional Divisions  
Legal Unit/Officers

1. This pertains to the Memorandum OUOPS No. 2023-07-594 from the Undersecretary for Operations Atty. Revsee A. Escobedo, in consonance with the Department Memorandum (DM) No. 131, s. 2016, entitled Training and Designation of DepEd Child Protection Specialists of the Regional Office and the Schools Division Offices.
2. Stated in the enclosed memorandum are the Responsibilities of the Child Protection Specialists (CPS) which include Network-Building, Providing Technical Advice and Referral of Cases, Monitoring of Actions Taken.
3. The tasks of the CPS are likewise articulated in the aforementioned memorandum for reference. Enclosed is the List of Child Protection Specialists.
4. Wide dissemination of this Memorandum to all concerned is earnestly desired.

  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

HRDD1/hrdd9  
July 3, 2023



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Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

OUOPS No. 2023-07-592

**MEMORANDUM**

TO : **All Regional Directors**  
**All Schools Division Superintendents**  
**All others concerned**

FROM :   
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

SUBJECT : **Updated Training and Designation of DepEd Child Protection Specialists**

DATE : June.23, 2023

This has reference to Department Memorandum (DM) No. 131, series of 2016, entitled Training and Designation of DepEd Child Protection Specialists.

To reiterate, the Child Protection Specialists (CPS) shall provide technical advice to the schools and their respective schools divisions on learner rights and protection cases brought to their attention and recommend actions to address the same based on existing child protection-related laws and pertinent DepEd issuances. The CPS shall likewise assist in the referral of cases to other government, non-government or other agencies for appropriate interventions or further case management.

The responsibilities and tasks of the CPS shall be as follows:

- a. **Network-Building.** The CPS shall network and liaise with the different government and non-government agencies involved in learner rights and protection for the referral of learner rights and protection cases. The CPS shall, in coordination with the Division focal person for learner rights and protection, shall likewise develop and update a directory of resources which can easily be accessed and used by the parties in the referral of cases. In particular, the CPS shall:
  - i. identify the different government agencies, non-government institutions or organizations and local government entities (e.g. Barangay Councils for Child Protection (BCPCs), Women and Children's Protection Desks (WCPDs), Local/City/Municipal Social Welfare and Development Offices (LSWDOs/CSWDOs/MSWDOs),



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Child Protection Units (CPUs), the Department of Social Welfare and Development (DSWD) and child-focused non-government organizations (NGOs) and introduce themselves and their role as CPS. The CPS shall gather relevant contact information of the concerned agencies, as well as provide their own contact information for case referral and effective coordination; and

- ii. coordinate with the Division learner rights and protection focal person for the creation of a directory of resources of the different agencies and institutions where services and various forms of assistance may be provided to the affected children. The directory shall specify the contact persons of the agency, the services offered and the requisites to avail the same. The directory shall be regularly updated and shall be made readily available to all schools and the Schools Division Offices at all times.
- b. **Providing Technical Advice and Referral of Cases.** The CPS shall provide timely advice to the school or Schools Division relative to learner rights and protection cases such as, but not limited to, child abuse, discrimination against children, child exploitation, violence against children in school, corporal punishment, bullying or peer abuse and similar acts of violence or abuse defined in DepEd Order (DO) 40, series of 2012 and DO 55, s. 2013. The CPS shall likewise assist in the referral of children-at-risk (CAR), children in conflict with the law (CICL), and children in situations of armed conflict (CSAC) to the proper agency for further assessment or intervention, in accordance with DO 18, s. 2015 and DO 57, s. 2017. Learner rights and protection cases shall be referred to the designated CPS from the Schools Division where the case occurred. The CPS shall:
- i. recommend actions to be taken by the School Head (SH) or the Schools Division Superintendent (SDS) or Assistant Schools Division Superintendent (ASDS) in line with the different child protection laws and appropriate DepEd learner rights and protection issuances;
  - ii. assist the SH, SDS, or ASDS in the referral of the case to the proper agency or institution for further assessment, case management, or availment of services; and
  - iii. coordinate with the Division learner rights and protection in the development of a unified procedure for case referral and extension of services within their respective school divisions.
- c. **Monitoring of Actions Taken.** The CPS shall follow up with the SH, SDS or ASDS on the recommended actions and the actual actions taken on the cases reported to them. The CPS shall likewise assist in the monitoring of the cases referred to other appropriate agencies for further assessment or case management. The CPS shall:



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- i. coordinate with the SH, guidance counselors or designated guidance teachers (GC/Ts) or Child Protection Committees (CPCs), whenever appropriate, on the implementation of the recommended actions on the cases referred to the CPS. The CPS shall monitor the progress of the victim and/or the child-perpetrator with respect to the actions actually taken to address the incident. The CPS may request for status updates on the cases from the SH, GC/Ts, CPCs or the Division learner rights and protection focal person as necessary;
  - ii. coordinate with the different government agencies and non-government organizations on the actions taken and the status of the cases referred for further assessment, intervention and case management; and
  - iii. submit an annual report of cases handled or referred to the region-based CPS. The Regional Office shall consolidate the reports from the CPS within their region and submit a consolidated report to the Learner Rights and Protection Office (LRPO) annually.
- d. Special Assignments. The CPS shall perform other tasks as may be assigned by the DepEd Undersecretary for Operations, their respective Regional Directors and SDSs, in urgent child protection cases and whenever necessary.

To qualify as CPS, the participant should have been designated as such by DM 131, s. 2016. For the new batch of CPS, the participant should have completed one batch of the Child Protection Specialization Course, conducted by the Learner Rights and Protection Office (LRPO) in November 2022 and January 2023, and issued a Certificate of Completion upon submission of an accomplished re-entry plan. The re-entry plan consists of specific actions that the CPS will take in relation to the above-mentioned responsibilities, as well as the physical targets, timeframe, and support or resources needed. The re-entry plans serve as the basis for program support funds provided by the LRPO to the Regional Offices.

The list of the first batch of CPS, as designated in DM 131, s. 2016, is contained in **Enclosure 1**. The list of the new batch of CPS, as trained by LRPO, is contained in **Enclosure 2**. The DepEd Central Office shall likewise provide a directory of designated CPS and update the same as necessary.

For your guidance and compliance.

Thank you very much.



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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**Enclosure 1**

**List of Child Protection Specialists, as indicated in DepEd Memorandum No. 131,  
series of 2016**

<b>Region/Division</b>	<b>Name</b>
Regional Office III	Edgardo S. Serrano
Bulacan	Lolita V. Bucot
Bulacan	Ma. Cristina H. Nogoy
Zambales	Catherine A. Panoy
Zambales	Edel Beltran
Balanga City	Lorna V. Guinto
Balanga City	Susan S. Nisay
San Jose Del Monte City	Beatriz N. Bongao
San Jose Del Monte City	Wilhelmina G. Minor
Meycauayan City	Judy F. Mercado
Science City of Muñoz	Jenalyn C. Siping
Science City of Muñoz	Joven P. La Rosa
San Jose City	Bernadette B. Regis
San Jose City	Mercedita O. Saldero
San Fernando City	Ma. Theresa B. De Jesus
Tarlac Province	Carmelita S. Alday
Gapan City	Jayson C. Magallanes
Pampanga	Lilia G. Valdez
Angeles City	Edgardo S. Nunag
Regional Office CALABARZON	Jocelyn L. Martin
Batangas City	Nieves A. Montalbo
Batangas	Lina M. Magoling