



Republic of the Philippines
Department of Education
 REGION III - CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

June 1, 2023

OFFICE MEMORANDUM

No. 239, s. 2023

CREATION OF SCHOOLS DIVISION OFFICE COMMITTEE ON ANTI-RED TAPE

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 All Others Concerned

1. In the interest of the service and pursuant to Memorandum Circular No. 2020-7 dated September 30, 2020 of the Anti-Red Tape Authority (ARTA) on the Guidelines on the Designation of a Committee on Anti-Red Tape, the Schools Division Office Committee on Anti-Red Tape (SDOCART) is hereby created composed of the following:

Chairperson: ERLEO T. VILLAROS PhD
 Assistant Schools Division Superintendent

Vice-Chairperson: FHRIESSY CRUZ S. BERMUDA, II
 Administrative Officer V

Members: LARRY B. ESPIRITU, PhD.
 Chief Education Supervisor

BERNARDO A. GARGABITE, EdD.
 Chief Education Supervisor

JOMEL V. MANGAWANG
 Accountant III

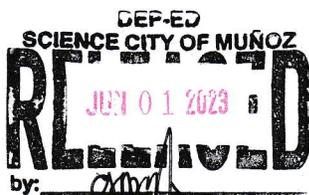
STELLA MARIE C. DUMALE
 Administrative Officer IV

JOHANN M. TABING
 Information Technology Officer I

2. The Committee is tasked to ensure compliance with the requirements under RA 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations (IRR). The requirements include the following:
 - a. Citizen's Charter (CC) and Certificate of Compliance (CoC);
 - b. Committee on Anti-Red Tape (CART);
 - c. Client Satisfaction Measurement Report (CSMR); and
 - d. Zero Backlog Report.
3. Please be guided accordingly.

For the Schools Division Superintendent:

ERLEO T. VILLAROS PhD
 Officer-In-Charge
 Office of the Assistant Schools Division Superintendent



Loyal, Excellent, Accountable and Dedicated to Service

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