



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
**SCHOOLS DIVISION OF SCIENCE CITY OF MUNOZ**

May 24, 2023

**SCHOOLS DIVISION MEMORANDUM**

No. 226, s. 2023

**SCHOOLS DIVISION SEARCH FOR THE ANNUAL GAWAD PAG-GABAY  
“PAGPUPUGAY SA GURONG TAGA-HUBOG, PUNONG GURO, AT BAYANING  
PINUNONG MAG-AARAL”**

To: Assistant Schools Division Superintendent  
Chief ES, School Governance and Operations Division  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. Pursuant to Regional Memorandum No. 205, s. 2023 dated May 11, 2023 entitled *Search for the Annual Gawad Pag-Gabay “Pagpupugay sa Gurong Taga-hubog, Punong Guro at Bayaning Pinunong Mag-aaral*, this Office announces the conduct of Schools Division Search for the Annual Gawad Pag-Gabay 2023.

2. This search aims the following:

- a. recognize and appreciate the outstanding performance, accomplishments, and significant contributions of school heads, teacher-advisers, and student leaders in implementing relevant and responsive youth formation programs contributing to the delivery of accessible and quality basic education for all;
- b. encourage and motivate youth formation program implementers to plan and implement significant programs, projects, and activities (PPAs) responsive to address the pressing issues concerning today’s learners; and
- c. sustain and promote high-impact youth formation PPAs that lead learners to become agents of change and responsible citizens.

3. The search will officially commence on **August 1, 2023**, and is open to all public elementary and secondary school heads, student leaders, and teacher-advisers who are excellently implementing the Youth Formation Flagship Programs namely, Student Government Program; National Greening Program; Barkada Kontra Droga and Child Protection Policy and Advocacy.

4. The timeframe coverage of youth formation PPAs implemented/accomplished shall be within the school year from August to July of the current year and succeeding year respectively. The Teacher-adviser and/or School Head in-charged shall submit the Application Form, Documentary Requirements, and Means of

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Verification (MOVs) to the Division Office through the School Governance and Operations Division.

5. Timeline of Activities

Date	Activity	Focal Unit/Person
August 1-4, 2023	Submission of entries to the Schools Division Office	Division Search Committee - Secretariat
August 7-11, 2023	Evaluation and Validation of Entries	Division Search Committee
August 25, 2023	Announcement of Division Winners	Division Search Committee

6. The Division Search Committee shall be composed of the following:

Chairperson	Chief, School Governance and Operations Division (SGOD)
Vice Chairperson	Project Development Officer I
Members	Education Program Supervisor (SGOD)
	Senior Education Program Specialist (HRD)
	Senior Education Program Specialist (SocMob)
Secretariat	Education Program Specialist II (SGOD-HRD)

7. The Committee shall receive the application forms of the participating schools and notify them if all requirements were met. They shall conduct the paper screening and evaluation of the submitted documents using the criteria and score sheet provided.

8. The Division Finalists shall receive a certificate of recognition and all non-winning schools shall receive certificate of participation.

9. All Division Finalists will be sent to the Regional Screening Committee. Regional finalists will proceed to the National Level, in case the National Search for Gawad Siklab will push through.

10. The Regional Office shall conduct an Awarding Ceremony in December to formally recognize the winners. Thus, all non-winning entries shall receive a certificate of recognition as finalists.

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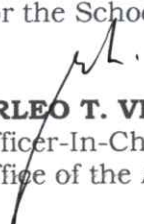
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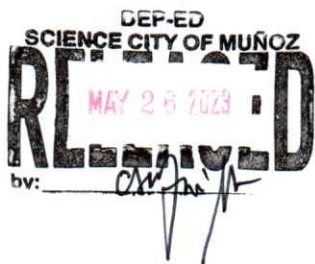
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11. All expenses incurred in the conduct of this Search by the participants and the search committee shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
12. Attached are the enclosures for reference:
  - a. Category of Awards
  - b. Application Forms
  - c. Score Sheets per Category
13. For clarifications, you may contact the Division Youth Formation Coordinator through cellphone number 0917 580 7468.
14. Widest dissemination and compliance of this Memorandum is highly desired.

**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**ERLEO T. VILLAROS PhD**  
Officer-In-Charge  
Office of the Assistant Schools Division Superintendent



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Enclosure No. 1 to Schools Division Memorandum No. 226, s. 2023

**Category of Awards**

<b>Student Government (SPG/SSG) Award for both Elementary and Secondary</b>
Best Implementer – Maka-Diyos, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Best Implementer – Makakalikasan, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Best Implementer – Maka-Tao, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Best Implementer – Makabansa, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding Student Leader, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding Teacher-Adviser, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding School Head, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
<b>Youth for Environment in Schools Organization (YES-O) Award for both Elementary and Secondary</b>
Most Outstanding YES-O School Implementer, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding YES-O Student Leader, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding YES-O Teacher-Adviser, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding School Head, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
<b>Barkada Kontra Droga (BKD) Award for Secondary Only</b>
Best BKD School Implementer, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding BKD Student Leader, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding BKD Teacher-Adviser, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding School Head, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
<b>Child Protection Award for both Elementary and Secondary</b>
Best Child Protection Policy School Implementer, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding Child Protection Policy Coordinator, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up
Most Outstanding School Head, 1 <sup>st</sup> Runner Up, 2 <sup>nd</sup> Runner Up, 3 <sup>rd</sup> Runner Up





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**Form 2**  
 Application Form for  
**SSG/SPG**

Region: III  
 Division: Science City of Muñoz

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category (Please check One only)</b>			
<input type="checkbox"/>	Maka-Diyos (Belief and Tradition)-School		
<input type="checkbox"/>	Maka-Tao (Human Development, Health, Well-being)-School		
<input type="checkbox"/>	Makakalikasan (Environment and DRRM)-School		
<input type="checkbox"/>	Makabansa (Heritage, Culture, Nationalism, Patriotism, Volunteerism)-School		
<input type="checkbox"/>	Most Outstanding Student Leader		
<input type="checkbox"/>	Most Outstanding Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding School Head		
I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.			
In witness hereof, I am executing and signing this statement voluntarily and without compulsion.			

\_\_\_\_\_  
 Signature over Printed Name





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**Form 3**  
 Application Form for  
**YES-O**

Region: III  
 Division: Science City of Muñoz

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category (Please check One only)</b>			
<input type="checkbox"/>	Most Outstanding YES-O School Implementer		
<input type="checkbox"/>	Most Outstanding YES-O Student Leader		
<input type="checkbox"/>	Most Outstanding YES-O Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding YES-O School Head		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

\_\_\_\_\_  
 Signature over Printed Name



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**Form 4**  
 Application Form for  
**BKD**

Region: III  
 Division: Science City of Muñoz

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category (Please check One only)</b>			
<input type="checkbox"/>	Best Barkada Kontra Droga School Implementer		
<input type="checkbox"/>	Most Outstanding BKD Student Leader		
<input type="checkbox"/>	Most Outstanding BKD Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding BKD School Head		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

\_\_\_\_\_  
 Signature over Printed Name





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**Form 5**  
 Application Form for  
**CPP Best  
 Implementer**

Region: III  
 Division: Science City of Muñoz

<b>Profile</b>			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
<b>Information of Contact Person (If applicable)</b>			
Full Name:			
Surname	Given Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
<b>Project Profile</b>			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
<b>Category (Please check One only)</b>			
<input type="checkbox"/>	Best Child Protection Policy School Implementer		
<input type="checkbox"/>	Most Outstanding Child Protection Policy School Coordinator		
<input type="checkbox"/>	Most Outstanding School Head		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

\_\_\_\_\_  
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**Application Form Attachment**

1. What is your project title? Describe your project entry in not less than 500 words but not more than 800 words.
2. How does your project address the pressing issues of the youth/school/community? (Answer must not be less than 500 words but not more than 800 words).
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Answer must not be less than 300 words but not more than 500 words).
4. What are the significant impacts of the project to the stakeholders? (Answer must not be less than 300 words but not more than 500 words).
5. Who are involved and describe their role to the success of the project? How did they ensure the implementation of the project? (Answer must not be more than 300 words).
6. How does the project promote the idea of teamwork, solidarity and goal oriented among its stakeholders? (Answer must not be less than 300 words but not more than 500 words).
7. What innovation did the team introduce in implementing and achieving the purpose of the project? (Answer must not be less than 500 words but not more than 800 words).
8. How did the team been able to fund the implementation of the project? (Answer must not be more than 300 words).
9. What are your plan of strategies, mechanisms and measures to sustain the implementation of the project? (Answer must not be less than 500 words but not more than 800 words).



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**Score Sheet for Outstanding  
SPG/SSG Student Leader**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Criteria	MOVs	Maximum Points	Nominee Actual Points
<b>1. Excellence in Student/Pupil Governance – 30 points</b>			
a. Implementation of Mandated/Recommended PPAs: <ul style="list-style-type: none"> <li>✓ Implemented <b>1-3 PPAs = 11 points</b></li> <li>✓ Implemented <b>4-6 PPAs = 13 points</b></li> <li>✓ Implemented <b>7-10 PPAs = 15 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved General Plan of Action (GPOA)</li> <li>• Approved Resolutions/Project Proposals</li> <li>• Signed School SPG/SSG Memorandum (PPA Implementations)</li> <li>• Activity Completion Report duly signed by the School Head</li> </ul>	<b>15</b>	
b. Efficiency in the submission of necessary reports <ul style="list-style-type: none"> <li>✓ Submitted <b>1-3 reports = 11 points</b></li> <li>✓ Submitted <b>4-6 reports = 13 points</b></li> <li>✓ Submitted <b>7-10 reports = 15 points</b></li> </ul>	SPG/SSG Reports Based on DO 47, s. 2014 <ol style="list-style-type: none"> <li>1. Approved General Plan of Action (GPOA)</li> <li>2. Approved Resolutions</li> <li>3. Approved Minutes of the Meeting</li> <li>4. Duly Signed Financial Reports</li> <li>5. Activity Completion/Evaluation Reports</li> <li>6. Filing of List of Recognized School Clubs/Organizations</li> <li>7. Approved Project Proposals</li> <li>8. School Memorandum duly signed by SH/SP</li> <li>9. Accomplishment Report</li> <li>10. Election Reports</li> </ol>	<b>15</b>	
<b>2. Networking, Linkages and Collaboration – 5 points</b>			
a. Initiated and implemented community outreach/extension programs/activities for the youth: <ul style="list-style-type: none"> <li>✓ One (1) initiated and implemented program/activity = <b>3 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Duly approved project proposal</li> <li>• Activity report with pictures</li> <li>• Attendance of participants</li> </ul>	<b>3</b>	
b. Participation in outreach/extension programs/activities for the youth: <ul style="list-style-type: none"> <li>✓ Participated in <b>1</b> outreach/extension program/activity for the youth = <b>1 point</b></li> <li>✓ Participated in <b>2</b> outreach/extension programs/activities for the youth = <b>2 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Certificate of participation (in the last 2 years)</li> </ul>	<b>2</b>	
<b>3. Experience as Student Leader – 5 points</b>			
a. The nominee has been an SPG/SSG Officer for: <ul style="list-style-type: none"> <li>✓ 6 months but less than 10 months = <b>1 point</b></li> </ul>	<ul style="list-style-type: none"> <li>• Appointment/Election Report where the name of the nominee was reflected as duly appointed/elected.</li> <li>• Certification that the nominee is</li> </ul>		

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<ul style="list-style-type: none"> <li>✓ 10 months but less than 15 months = <b>3 points</b></li> <li>✓ 15 months or more = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• serving as student leader indicating his/her term of office.</li> </ul>	<b>5</b>	
<b>4. Embodiment of DepEd Core Values – 40 points</b>			
<p>a. Initiated and implemented Maka-Diyos (upholds/respects belief and faith, manifests moral standard, right conduct, honesty, involvement in religious activities) PPAs:</p> <ul style="list-style-type: none"> <li>✓ 1 PPA conducted = <b>3 points</b></li> <li>✓ 2 PPAs conducted = <b>6 points</b></li> <li>✓ 3 PPAs conducted = <b>10 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved project proposal/s</li> <li>• School memo on the implementation of the project</li> <li>• Accomplishment Report/s</li> </ul>	<b>10</b>	
<p>b. Initiated and implemented Maka-Tao (charity/kindness, empathy and sympathy, compassion, human dignity, and equality, and multi-culturalism) PPAs:</p> <ul style="list-style-type: none"> <li>✓ 1 PPA conducted = <b>3 points</b></li> <li>✓ 2 PPAs conducted = <b>6 points</b></li> <li>✓ 3 PPAs conducted = <b>10 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved project proposal/s</li> <li>• School memo on the implementation of the project</li> <li>• Accomplishment Report/s</li> </ul>	<b>10</b>	
<p>c. Initiated and implemented Makakalikasan (cleanliness and orderliness, proper waste management, energy conservation, environmental protection and preservation, and wise use of natural resources) PPAs:</p> <ul style="list-style-type: none"> <li>✓ 1 PPA conducted = <b>3 points</b></li> <li>✓ 2 PPAs conducted = <b>6 points</b></li> <li>✓ 3 PPAs conducted = <b>10 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved project proposal/s</li> <li>• School memo on the implementation of the project</li> <li>• Accomplishment Report/s</li> </ul>	<b>10</b>	
<p>d. Initiated and implemented Makabansa (takes pride for being a Filipino, resiliency in times of need/crisis, obedience to existing rules and regulations, community service involvement and promotes and patronizes local products, services and practices) PPAs:</p> <ul style="list-style-type: none"> <li>✓ 1 PPA conducted = <b>3 points</b></li> <li>✓ 2 PPAs conducted = <b>6 points</b></li> <li>✓ 3 PPAs conducted = <b>10 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved project proposal/s</li> <li>• School memo on the implementation of the project</li> <li>• Accomplishment Report/s</li> </ul>	<b>10</b>	
<b>5. Leadership Advocacy, Governance and Development – 20 points</b>			
<p>a. The nominee has been invited as a resource speaker to promote/influence other youth through his/her advocacy:</p> <ul style="list-style-type: none"> <li>✓ School Level = <b>1 point</b></li> <li>✓ District Level = <b>2 points</b></li> <li>✓ Division Level = <b>3 points</b></li> <li>✓ Regional Level = <b>4 points</b></li> <li>✓ National Level = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Certificate of Recognition indicating the name of nominee as Resource Speaker</li> <li>• Invitation Letter</li> <li>• Activity Report indicating the salient points of his/her discussion</li> </ul>	<b>5</b>	
<p>b. The nominee has participated in leadership workshops, seminars and webinars:</p> <ul style="list-style-type: none"> <li>✓ School Level = <b>1 point</b></li> <li>✓ District Level = <b>2 points</b></li> <li>✓ Division Level = <b>3 points</b></li> <li>✓ Regional Level = <b>4 points</b></li> <li>✓ National Level = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Certificate of Participation indicating the name of nominee. (in the last 2 years)</li> <li>• Activity report indicating the highlights of the seminar</li> <li>• Plan of action on how he/she will cascade what he/she has learned from the seminar</li> </ul>	<b>5</b>	



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c. The flagship PPA/s of the nominee has been adopted and implemented in the: ✓ School Level = <b>1 point</b> ✓ District Level = <b>2 points</b> ✓ Division Level = <b>3 points</b> ✓ Regional Level = <b>4 points</b> ✓ National Level = <b>5 points</b>	<ul style="list-style-type: none"><li>• Approved project proposal</li><li>• Memorandum stating the implementation of the PPAs</li><li>• Accomplishment Report</li></ul>	<b>5</b>	
d. Awards and Recognition, Outstanding Accomplishment received by the nominee: ✓ School Level = <b>1 point</b> ✓ District Level = <b>2 points</b> ✓ Division Level = <b>3 points</b> ✓ Regional Level = <b>4 points</b> ✓ National Level = <b>5 points</b>	<ul style="list-style-type: none"><li>• Certificate or Plaque of Recognition indicating the name of</li></ul>	<b>5</b>	
<b>Total Score</b>			

\_\_\_\_\_  
Signature over Printed Name of the Evaluator

\_\_\_\_\_  
Designation and Date

JSP / Division Search Gawad Pag-Gabay  
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**Score Sheet for SPG/SSG  
 Best School Implementer**

Name of the Nominee:		Criteria		Nominee Actual Points
Region/Division: III/Science City of Muñoz Category: (Please check one) <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Maka-Diyos <input type="checkbox"/> Makakalikasan <input type="checkbox"/> Maka-Tao <input type="checkbox"/> Makabansa				
<b>1. Impact of the Project – 30 points</b>				
a. Addresses the problem/issues of the school/community <b>(Maximum of 15 points)</b> MOV's: <ul style="list-style-type: none"> <li>• Approved proposal</li> <li>• Workable Action Plan</li> <li>• Proofs/Evidence that the problem was addressed</li> </ul>	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as a sustainable and long-term program/project. – <b>15 points</b>	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings, etc. – <b>13 points</b>	The SPG/SSG was able to identify and address a specific problem of the school and provide a solution that is relevant but did not hit the problem of the school. – <b>11 points</b>	The SPG/SSG was able to identify and address a specific problem of the school and just plan to address the problem. – <b>9 points</b>
b. Frequency of the Project Implementation	Thrice per school quarter. – <b>10 points</b>	Once per month – <b>8 points</b>	Twice per school quarter – <b>4 points</b>	Once per school quarter. – <b>2 points</b>

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<p><b>(Maximum of 10 points)</b>          MOVs:</p> <ul style="list-style-type: none"> <li>• Approved project proposal</li> <li>• School Memo on the implementation</li> <li>• Complete number of accomplishment report needed</li> </ul>	<p>Region wide – <b>5 points</b></p>	<p>Division wide – <b>4 points</b></p>	<p>District wide – <b>3 points</b></p>	<p>School wide – <b>1 point</b></p>	
<p>c.Scope of implementation  <b>(Maximum of 5 points)</b>          MOVs:</p> <ul style="list-style-type: none"> <li>• Approved project proposal</li> <li>• Memorandum on the implementation of the project</li> <li>• Workable Implementation Plan</li> <li>• Accomplishment Report</li> </ul>	<p>Region wide – <b>5 points</b></p>	<p>Division wide – <b>4 points</b></p>	<p>District wide – <b>3 points</b></p>	<p>School wide – <b>1 point</b></p>	
<p><b>2. Team Work on the Implementation of the Project – 35 points</b></p>					
<p>a. Engaged Stakeholders  <b>(Maximum of 25 points)</b>          MOVs:</p> <ul style="list-style-type: none"> <li>• Signed pledge of</li> </ul>	<p>The SPG/SSG was able to engage 100% Barangay Officials, 100% PTA Officers and parents, and five (5) relevant Civic</p>	<p>The SPG/SSG was able to engage 80% Barangay Officials, 80% PTA Officers and parents, and three (3) relevant</p>	<p>The SPG/SSG was able to engage 60% Barangay Officials, 60% PTA Officers and parents, and two (2) relevant Civic</p>	<p>The SPG/SSG was able to engage 59% &amp; below Barangay Officials, 59% and below PTA Officers and parents, and one</p>	

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commitment • Attendance of the activity • Implementation • Notarized MOA with CSO	Society Organizations were involved in the project implementation. – <b>25 points</b>	Civic Society Organizations were involved in the project implementation. – <b>20 points</b>	Society Organizations were involved in the project implementation. – <b>15 points</b>	(1) relevant Civic Society Organization was involved in the project implementation. – <b>10 points</b>	
b. Involvement of the School ( <b>Maximum of 10 points</b> ) MOVs: • Attendance with pictures in planning and implementation of the project	The School Head, 100% teachers and personnel, 100% SPG/SSG Officers were involved and engaged in planning and implementation of the project. – <b>10 points</b>	The School Head, 80% teachers and personnel, 100% SPG/SSG Officers were involved and engaged in planning and implementation of the project. – <b>8 points</b>	The School Head, 60% teachers and personnel, 100% SPG/SSG Officers were involved and engaged in planning and implementation of the project. – <b>6 points</b>	The School Head, 59% and below of teachers and personnel, 100% SPG/SSG Officers were involved and engaged in planning and implementation of the project. – <b>4 points</b>	
<b>3. Creativity and Innovation of the Project – 25 points</b>					
a. Uniqueness of the approved project ( <b>Maximum of 15 points</b> ) MOVs: • Approved project proposal – explicitly stating the background of the project in the rationale.	The approved project was new, unique and beyond the mandated PPAs of the SPG/SSG. – <b>15 points</b>	The approved project was patterned but modified on the mandated PPAs of the SPG/SSG. – <b>13 points</b>	The approved project was patterned but modified from the other SPG/SSG Organizations. – <b>9 points</b>	The approved project was totally adopted from the other SPG/SSG organizations and or mandated PPAs of SPG/SSG. – <b>7 points</b>	
b. The project provides innovative solutions ( <b>Maximum of 10</b> )	The approved project solved the problem beyond its expectations,	The approved project nearly solved the problem, it promotes the	The approved project nearly solved the problem, it promotes the	The approved project nearly solved the problem, it promotes	

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<p><b>points)</b>  <b>MOVs:</b></p> <ul style="list-style-type: none"> <li>Accomplishment Report on how the identified problem was solved.</li> <li>Attendance of the learners who participated in the project.</li> <li>Narrative of the impact of the project on the learners.</li> </ul>	<p>introduced highly innovative solution, it promotes the intended core values and 100% of the learners are aware of or participated in the project. – <b>10 points</b></p>	<p>intended core values and 80% of the learners are aware of or participated in the project. – <b>8 points</b></p>	<p>intended core values and 60% of the learners are aware of or participated in the project. – <b>6 points</b></p>	<p>the intended core values, and 59% and below of the learners are aware of or participated in the project. – <b>4 points</b></p>
<p><b>4. Effective Use of Resources – 10 points</b></p>				
<p>a. Accountability and Transparency  <b>(Maximum of 5 points)</b>  <b>MOVs:</b></p> <ul style="list-style-type: none"> <li>Signed Disbursement/Liquidation Report</li> <li>Receiving Copy of the report</li> </ul>	<p>The SPG/SSG provided/ submitted/ posted the signed disbursement and liquidation report: (financial report/in-kind donation) to SPG/SSG Officers, Teacher-Adviser and the School Head and posted in bulletin boards/official FB page of the organization. – <b>5 points</b></p>	<p>The SPG/SSG provided/ submitted the signed disbursement and liquidation report: (financial report/in-kind donation) to SPG/SSG Officers, Teacher-Adviser and the School Head. – <b>4 points</b></p>	<p>The SPG/SSG provided/ submitted the signed disbursement and liquidation report: (financial report/in-kind donation) to SPG/SSG Officers and Teacher-Adviser. – <b>3 points</b></p>	<p>The SPG/SSG provided/ submitted the signed disbursement and liquidation report: (financial report/in-kind donation) to Teacher-Adviser only. – <b>2 points</b></p>
<p>b. Collaboration with other school clubs/organization for</p>	<p>The SPG/SSG was able to partner and engage the 100% of listed clubs or</p>	<p>The SPG/SSG was able to partner and engage the 70% of listed clubs</p>	<p>The SPG/SSG was able to partner and engage the 50% of listed clubs</p>	<p>The SPG/SSG was able to partner and engage the 49% &amp; below of</p>

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<p>support in the implementation <b>(Maximum of 5 points)</b></p> <p>MOV's:</p> <ul style="list-style-type: none"> <li>• Signed pledge of commitment and other clubs and organization in the school.</li> <li>• List of all clubs/organizations in the school.</li> </ul>	<p>organizations in school in the implementation of the project. – <b>5 points</b></p>	<p>or organizations in school in the implementation of the project. – <b>4 points</b></p>	<p>or organizations in school in the implementation of the project. – <b>3 points</b></p>	<p>listed clubs or organizations in school in the implementation of the project. – <b>2 points</b></p>
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Signature over Printed Name of the Evaluator

Designation and Date





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**SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ**

**Score Sheet for Outstanding  
 YES-O Student Leader**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Criteria	MOVs	Maximum Points	Nominee Actual Points
<b>1. Organizational Leadership – 35 points</b>			
a. Implementation of all Mandated Programs, Projects, and Activities (PPAs): ✓ Implemented <b>1-3 PPAs = 5 points</b> ✓ Implemented <b>4-6 PPAs = 10 points</b> ✓ Implemented <b>7-9 PPAs = 15 points</b> ✓ Implemented <b>10 PPAs = 20 points</b>	<ul style="list-style-type: none"> <li>• Approved Proposal</li> <li>• Implementation Plan</li> <li>• Activity Completion Report</li> </ul>	<b>20</b>	
b. Governance: 1. Calendar of Annual Proposed Activities (CAPA) 2. Certificate of Registration 3. Registration Form 4. Membership Form 5. Biannual Accomplishment Report (BAR) SY 2021-2022 and 2022-2023 6. Activity Completion Reports 7. Monitoring and Evaluation form by Division YES-O Program Coordinator 8. Five-Year Targets from 2022-2027 9. Financial Reports ✓ <b>1-2 accomplished documents = 5 points</b> ✓ <b>3-4 accomplished documents = 7 points</b> ✓ <b>5-6 accomplished documents = 9 points</b> ✓ <b>7-8 accomplished documents = 13 points</b> ✓ <b>9 accomplished documents = 15 points</b>	<ul style="list-style-type: none"> <li>• MOVs listed in Governance</li> </ul>	<b>15</b>	
<b>2. Networking, Linkages and Collaboration – 40 points</b>			
a. Involvement and participation in community/civic/organizations/associations and its activities ✓ <b>1-2 participations/involvements = 6 points</b> ✓ <b>3-4 participations/involvements = 8 points</b> ✓ <b>5 participations/involvements = 10 points</b>	<ul style="list-style-type: none"> <li>• Certificate of membership</li> <li>• Certificate of participation (in the last 2 years)</li> <li>• Re-entry plan on how he/she can share his/her learnings on the activity</li> </ul>	<b>10</b>	
b. Initiated/implemented outreach programs/activities in the community. ✓ <b>1-2 initiated and implemented outreach program/activity = 5 points</b> ✓ <b>3 initiated and implemented outreach program/activity = 10 points</b> ✓ <b>4 initiated and implemented outreach program/activity = 15 points</b> ✓ <b>5 initiated and implemented outreach program/activity = 20 points</b>	<ul style="list-style-type: none"> <li>• Approved outreach program/activity</li> <li>• Accomplishment report explicitly explaining how the community benefited from the activity.</li> <li>• Attendance of the participants.</li> </ul>	<b>20</b>	
c. Outstanding accomplishments as Makakalikasan Advocate. ✓ Award <ul style="list-style-type: none"> <li>• School Level – <b>2 points</b></li> <li>• District/Municipal Level – <b>4 points</b></li> <li>• Division/Provincial Level – <b>5 points</b></li> </ul> If the award is given by National or International giving body, it shall correspond to highest points.	<ul style="list-style-type: none"> <li>• Certificate or Plaque of Recognition (in the last 2 years).</li> </ul>	<b>5</b>	
d. Serve as Resource Speaker in any trainings,	<ul style="list-style-type: none"> <li>• Certificate of Recognition (in</li> </ul>		

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<p>webinars and workshops offered by DepEd and private sectors related to Environmental Protection and Awareness</p> <ul style="list-style-type: none"> <li>✓ School Level – <b>2 points</b></li> <li>✓ District/Municipal Level – <b>4 points</b></li> <li>✓ Division/Provincial Level – <b>5 points</b></li> </ul> <p>If the trainings, webinars and workshops were organized by National or International entity, it shall correspond to highest points.</p>	<p>the last 2 years).</p> <ul style="list-style-type: none"> <li>• Highlights of the talk.</li> <li>• Invitation letter.</li> </ul>	<b>5</b>	
<b>3. Embodiment of the Core Value Makakalikasan – 25 points</b>			
<p>a. Promoting and practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) at <b>school, home and in the community</b></p> <ul style="list-style-type: none"> <li>✓ 1 indicator = <b>1 point</b></li> <li>✓ 2 indicators = <b>3 points</b></li> <li>✓ 3 indicators = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material or picto narrative</li> </ul>	<b>5</b>	
<p>b. Promoting and practicing vegetable gardening at <b>school, home and in the community.</b></p> <ul style="list-style-type: none"> <li>✓ 1 indicator = <b>1 point</b></li> <li>✓ 2 indicators = <b>3 points</b></li> <li>✓ 3 indicators = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material or picto narrative</li> </ul>	<b>5</b>	
<p>c. Promoting and advocating the practice of not using single-used plastic at <b>school, home and in the community.</b></p> <ul style="list-style-type: none"> <li>✓ 1 indicator = <b>1 point</b></li> <li>✓ 2 indicators = <b>3 points</b></li> <li>✓ 3 indicators = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material or picto narrative</li> </ul>	<b>5</b>	
<p>d. Promoting and practicing energy, water and electric supply conservation at <b>school, home and in the community.</b></p> <ul style="list-style-type: none"> <li>✓ 1 indicator = <b>1 point</b></li> <li>✓ 2 indicators = <b>3 points</b></li> <li>✓ 3 indicators = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material or picto narrative</li> </ul>	<b>5</b>	
<p>e. Lead the environment protection and preservation at <b>school, home and in the community.</b></p> <ul style="list-style-type: none"> <li>✓ 1 indicator = <b>1 point</b></li> <li>✓ 2 indicators = <b>3 points</b></li> <li>✓ 3 indicators = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material or picto narrative</li> </ul>	<b>5</b>	
<b>Total Score</b>			

\_\_\_\_\_  
 Signature over Printed Name of the Evaluator

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**Score Sheet for YES-O  
 Best School Implementer**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Category: ( ) Elementary ( ) Secondary			
Criteria	MOVs	Maximum Points	Actual Score
<b>1. Implementation of School Inside a Garden (SIGA) “Clean and Green Campaign” – 25 points</b>			
a. Seed Bank and Nursery Establishment ✓ 25 or more variety of seeds and seedlings = <b>5 points</b> ✓ 20 variety of seeds and seedlings = <b>4 points</b> ✓ 15 variety of seeds and seedlings = <b>3 points</b> ✓ 10 variety of seeds and seedlings = <b>2 points</b> ✓ 5 variety of seeds and seedlings = <b>1 point</b>	• Picture of seed cabinet and nursery with proper label	<b>5</b>	
b. Establishment of flowering Garden ✓ 25 or more variety of flowering plants = <b>10 points</b> ✓ 20 variety of flowering plants = <b>8 points</b> ✓ 15 variety of flowering plants = <b>6 points</b> ✓ 10 variety of flowering plants = <b>4 points</b> ✓ 5 variety of flowering plants = <b>2 points</b>	• Picto-narrative signed by the School Head	<b>10</b>	
c. Native Endemic and Indigenous trees planted/tree seedlings For Tree Seedlings: ✓ 150 pcs or more with 5 variety of endemic and indigenous trees = <b>5 points</b> ✓ 149-130 pcs with 5 variety of endemic and indigenous trees = <b>4 points</b> ✓ 129-110 pcs with 5 variety of endemic and indigenous trees = <b>3 points</b> ✓ 109-90 pcs with 5 variety of endemic and indigenous trees = <b>2 points</b> ✓ 89 pcs and below with 5 variety of endemic and indigenous trees = <b>1 point</b>  For planted trees ✓ 5 endemic or indigenous trees planted in school = <b>5 points</b> ✓ 4 endemic or indigenous trees planted in school = <b>4 points</b> ✓ 3 endemic or indigenous trees planted in school = <b>3 points</b> ✓ 2 endemic or indigenous trees planted in school = <b>2 points</b> ✓ 1 endemic or indigenous tree planted in school = <b>1 point</b>	• Picto-narrative signed by the School Head	<b>5</b>	
Whichever is applicable to school.			
d. Initiated and conducted Arbor Day and Earth Day Celebration. ✓ 100% of school population attended = <b>5 points</b> ✓ 99-80% of school population attended = <b>4 points</b> ✓ 79-60% of school population attended = <b>3 points</b> ✓ 59-40% of school population attended = <b>2 points</b> ✓ 39% & below of school population attended = <b>1 point</b>	• Activity program/matrix • Signed accomplishment Report • Attendance of the participants	<b>5</b>	
<b>2. Awareness and Outreach Programs – 25 points</b>			
a. Environmental Educations, awareness campaigns and symposia on Environmental Issues and call to actions.	• Video advocacy or IEC material		

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<p>Indicators:</p> <ul style="list-style-type: none"> <li>• Video Advocacy or IEC materials</li> <li>• Seminar-workshop, trainings, webinars</li> <li>• Enviro-related contest</li> <li>• One tumbler for every learner campaign</li> <li>• Build Material Recovery Facility</li> </ul> <p>All indicators shall be provided to obtain the highest points, absence of the given indicators correspond to deduction of points.</p>	<ul style="list-style-type: none"> <li>• Approved Project proposal</li> <li>• Program matrix</li> <li>• List of winners</li> <li>• Photo documentation</li> <li>• Activity report</li> </ul>	<b>5</b>	
<p>b. Environmental Youth Camp</p> <ul style="list-style-type: none"> <li>• Conducted one (1) Environmental Youth Camp in collaboration with existing clubs/organization in school.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved Project proposal</li> <li>• Program matrix</li> <li>• Attendance of participants</li> <li>• Activity completion report with proper photo documentation</li> </ul>	<b>5</b>	
<p>c. Watershed Protection and Conservation</p> <p>Initiated and conducted one (1) mangrove planting. Minimum of 500 mangrove seedlings planted.</p> <ul style="list-style-type: none"> <li>• Manila Bay Conservation Program/Activity</li> </ul>	<ul style="list-style-type: none"> <li>• Activity Request</li> <li>• Photo Documentation</li> <li>• Attendance of participants</li> <li>• Certification of the number of mangrove seedlings planted</li> </ul>	<b>5</b>	
<p>d. Clean-up drives (coastal or community clean-up drives)</p> <p>Initiated and conducted one (1) mangrove planting. Minimum of 500 mangrove seedlings planted.</p> <ul style="list-style-type: none"> <li>✓ 350 kls. or more collected solid waste = <b>5 points</b></li> <li>✓ 201-250 kls. or more collected solid waste = <b>4 points</b></li> <li>✓ 151-200 kls. or more collected solid waste = <b>3 points</b></li> <li>✓ 101-150 kls. or more collected solid waste = <b>2 points</b></li> <li>✓ 100 kls. &amp; below collected solid waste = <b>1 point</b></li> </ul>	<ul style="list-style-type: none"> <li>• Activity Request</li> <li>• Photo Documentation</li> <li>• Certification of collected solid waste from the concerned Barangay official</li> </ul>	<b>5</b>	
<p>e. Adopt a river/community/forest</p>	<ul style="list-style-type: none"> <li>• Memorandum of Agreement</li> <li>• Implementation Plan</li> <li>• Progress indicators</li> <li>• Activity Report</li> </ul>	<b>5</b>	
<b>3. Solid Waste Management, Entrepreneurship and Energy Conservation – 20 points</b>			
<p>a. Promoting and Practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) in School.</p>	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material posted in the conspicuous vicinity of the school.</li> <li>• Narrative from the students about the importance of 5Rs.</li> </ul>	<b>5</b>	
<p>b. Functional Material Recovery Facility (MRF).</p> <ul style="list-style-type: none"> <li>✓ 10 months photo documentation and sale report = <b>5 points</b></li> <li>✓ 8-9 months photo documentation and sale report = <b>4 points</b></li> <li>✓ 6-7 months photo documentation and sale report = <b>3 points</b></li> <li>✓ 4-5 months photo documentation and sale report = <b>2 points</b></li> <li>✓ 1-3 months photo documentation and sale report = <b>1 point</b></li> </ul>	<ul style="list-style-type: none"> <li>• Monthly photo documentation of MRF; and</li> <li>• Sales report signed by the School Head.</li> </ul>	<b>5</b>	
<p>c. Environmental Entrepreneurship.</p> <p>Indicators:</p> <ul style="list-style-type: none"> <li>• Conduct environmental entrepreneurship skill development.</li> <li>• Recycled product corner.</li> <li>• Sales report of recycled product.</li> </ul>	<ul style="list-style-type: none"> <li>• Activity Request</li> <li>• Photo documentation of recycled product corner</li> <li>• Sales report of recycled product</li> </ul>	<b>3</b>	

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All indicators shall be provided to obtain the highest points, absence of the given indicators correspond to deduction of point/s.	signed by the School Head		
d. Promoting and Practicing No to Single-use Plastic Indicator: <ul style="list-style-type: none"> <li>• <b>One tumbler for every learner and school personnel</b> <ul style="list-style-type: none"> <li>✓ 100% of school population has a tumbler = <b>5 points</b></li> <li>✓ 99-80% of school population has a tumbler = <b>4 points</b></li> <li>✓ 79-60% of school population has a tumbler = <b>3 points</b></li> <li>✓ 59-40% of school population has a tumbler = <b>2 points</b></li> <li>✓ 39% &amp; below of school population has a tumbler = <b>1 point</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Approved Project Proposal</li> <li>• School Memorandum</li> <li>• Photo documentation</li> <li>• Certification that all learners and school personnel has a tumbler.</li> </ul>	<b>5</b>	
e. Energy, Water and Power Supply Conservation.	<ul style="list-style-type: none"> <li>• Video advocacy or IEC material posted in the conspicuous vicinity of the school.</li> <li>• Narrative from the students about the importance of energy, water, and power supply conservation.</li> </ul>	<b>2</b>	
<b>4. Collaboration to Gulayan sa Paaralan Program (GPP) – 20 points</b>			
a. Crop integration (fruit, leafy vegetables, root vegetables, indigenous plants)	<ul style="list-style-type: none"> <li>• Narrative report with proper photo documentation</li> </ul>	<b>5</b>	
b. Use of organic fertilizer and/or pest control.	<ul style="list-style-type: none"> <li>• Narrative report with proper photo documentation</li> </ul>	<b>3</b>	
c. Properly maintained compost pit and heap.	<ul style="list-style-type: none"> <li>• Narrative report with proper photo documentation</li> </ul>	<b>2</b>	
d. Utilization of garden space.	<ul style="list-style-type: none"> <li>• Narrative report with proper photo documentation</li> </ul>	<b>5</b>	
e. Utilization of garden produce (school feeding).	<ul style="list-style-type: none"> <li>• Narrative report with proper photo documentation</li> </ul>	<b>5</b>	
<b>5. Partnership and Linkages – 10 points</b>			
a. Forged and engaged the community and local government unit (LGU) in the clean and green program of the school. Indicators: <ul style="list-style-type: none"> <li>✓ Forged partnership with the community (Barangay) and LGU (MAO, CENRO, MENRO, PENRO) = <b>5 points</b></li> <li>✓ Absence of one (1) indicator = <b>2 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• MOA/MOU/Letter of Understanding</li> <li>• Program implementation as stated in the MOA/MOU/LOU</li> <li>• Accomplished activity report with proper documentation</li> </ul>	<b>5</b>	
b. Established partnership with Non-Government Organization/s and or Civic Society Organization/s. <ul style="list-style-type: none"> <li>✓ Forged partnership with 3 NGOs or CSOs = <b>5 points</b></li> <li>✓ Forged partnership with 2 NGOs or CSOs = <b>3 points</b></li> <li>✓ Forged partnership with 1 NGO or CSO = <b>1 point</b></li> </ul>	<ul style="list-style-type: none"> <li>• MOA/MOU/Letter of Understanding</li> <li>• Program implementation as stated in the MOA/MOU/LOU</li> <li>• Accomplished activity report with proper documentation</li> </ul>	<b>5</b>	
<b>Total Score</b>			

Signature over Printed Name of the Evaluator

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**Score Sheet for BKD  
 Outstanding Student Leader**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Criteria	MOVs	Maximum Points	Actual Score
<b>1. Exemplary Student Leadership – 40 points</b>			
a. Organized and implemented BKD programs, projects and activities (PPAs) on drug prevention ✓ Implemented 1-3 BKD relevant PPAs = <b>10 points</b> ✓ Implemented 4-6 BKD relevant PPAs = <b>15 points</b> ✓ Implemented 7-9 BKD relevant PPAs = <b>25 points</b> ✓ Implemented 10 BKD relevant PPAs = <b>30 points</b>	<ul style="list-style-type: none"> <li>Approved project proposal</li> <li>Implementation plan</li> <li>Activity completion report with proper photo documentation</li> </ul>	<b>30</b>	
b. Governance: <ul style="list-style-type: none"> <li>General Annual BKD Action Plan of PPAs</li> <li>Contextualized BKD School Charter approved by the School Head</li> <li>List of BKD Officers</li> <li>List of Members</li> <li>Registration Form</li> <li>Membership Form</li> <li>Minutes of the Meeting</li> <li>BKD Resolutions</li> <li>Communications/Request/Support Letters</li> <li>Bi-annual BKD Accomplishment Report (BAR) SY 2021-2022 and 2022-2023</li> <li>✓ 1-3 accomplished documents = <b>2 points</b></li> <li>✓ 4-5 accomplished documents = <b>4 points</b></li> <li>✓ 6-7 accomplished documents = <b>6 points</b></li> <li>✓ 8-9 accomplished documents = <b>8 points</b></li> <li>✓ 10 documents provided/submitted = <b>10 points</b></li> </ul>	<ul style="list-style-type: none"> <li>MOVs listed in Governance</li> </ul>	<b>10</b>	
<b>2. Networking, Linkages and Collaboration on Drug Abuse Prevention – 40 points</b>			
a. Involvement or participation in BKD community/civic/organizations/associations and its activities. ✓ 1-2 participations/involvement = <b>6 points</b> ✓ 3-4 participations/involvement = <b>8 points</b> ✓ 5 participations/involvement = <b>10 points</b>	<ul style="list-style-type: none"> <li>Certificate of Membership</li> <li>Certificate of participation (in the last 2 years)</li> <li>Re-entry plan on how he/she can share his/her learnings on the Drug Abuse Prevention</li> </ul>	<b>10</b>	
b. Initiated, organized and implemented BKD outreach programs/activities in the community. ✓ 1-2 initiated and implemented BKD outreach program/activity = <b>10 points</b> ✓ 3 initiated and implemented BKD outreach program/activity = <b>15 points</b> ✓ 4 initiated and implemented BKD outreach program/activity = <b>20 points</b> ✓ 5 initiated and implemented BKD outreach program/activity = <b>25 points</b>	<ul style="list-style-type: none"> <li>Approved outreach program/activity</li> <li>Accomplishment report-explicitly explaining how the community benefited from the activity</li> <li>Attendance of the participants</li> </ul>	<b>25</b>	
c. Forged partnership with: <ul style="list-style-type: none"> <li>NGAs (PNP, PDEA, DDB)</li> <li>LGUs</li> <li>NGOs</li> <li>CSOs</li> <li>Religious Organizations</li> </ul>	<ul style="list-style-type: none"> <li>MOA/MOU/Letter of Understanding</li> <li>Approved Program or activity implementation as stated in the MOA/MOU/LOU</li> </ul>	<b>5</b>	

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At least 5 indicators are provided to obtain the highest point.	• Activity Report with proper photo documentation		
<b>3. Outstanding Accomplishments – 20 points</b>			
a. Outstanding accomplishments as BKD Advocate • Award ✓ School Level = <b>6 points</b> ✓ District/Municipal Level = <b>8 points</b> ✓ Division/Provincial Level = <b>10 points</b> If the award is given by National or International giving body, it shall correspond to highest points.	• Certificate or plaque of recognition (in the last 2 years)	<b>10</b>	
b. Serve as resource speaker in BKD related trainings, webinars and workshops offered by DepEd and private sectors related to Drug Prevention and Awareness ✓ School Level = <b>4 points</b> ✓ District/Municipal Level = <b>8 points</b> ✓ Division/Provincial Level = <b>10 points</b> If the training, webinars, and workshops were organized by a National or International entity, it shall correspond to the highest points.	• Invitation letter • Certificate of recognition (in the last 2 years) • Highlights of the talk	<b>10</b>	
<b>Total Score</b>			

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**Score Sheet for BKD  
 Best School Implementer  
 Secondary Only**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Criteria	MOVs	Maximum Points	Actual Score
<b>1. Functionality of Barkada Kontra Droga (BKD) on Drug Abuse Prevention in Secondary Schools – 20 points</b>			
a. General Annual Action Plan of BKD PPAs • Achievable and responsive BKD activities	• Signed Approved Annual Action Plan for BKD	<b>5</b>	
b. Grand Launching of BKD program in schools • BKD Kick-off Activity	• Approved Activity Request • School Memorandum • Program matrix • Registration list of the participants	<b>5</b>	
c. Organized and Functional BKD School Chapter • Officers and Teacher-Adviser	• List of BKD Officers (elected and appointed) • Designation of Teacher-Adviser as BKD Coordinator	<b>5</b>	
d. Contextualized BKD School Charter • Rationale • Roles and Responsibilities of each officer, teacher-adviser and its members	• Submitted hard copy of BKD School charter approved by the School Head	<b>5</b>	
<b>2. Scope and Coverage of Implementation – 20 points</b>			
a. School wide implementation	• School Memorandum • Advocacy video posted in the official BKD FB account or Official FB account of the school, or • IEC materials posted in the conspicuous vicinity of the school • Photo documentation	<b>10</b>	
b. Community involvement and partnership	• Memorandum of Agreement with the Barangay/s covering the school • Pledge of commitment of the Barangay Officials • Roles of Barangay in the implementation of BKD Program	<b>5</b>	
c. Adopt a school on the BKD program ✓ 5 BKD related activities conducted = <b>5 points</b> ✓ 4 BKD related activities conducted = <b>4 points</b> ✓ 3 BKD related activities conducted = <b>3 points</b> ✓ 2 BKD related activities conducted = <b>2 points</b> ✓ 1 BKD related activity conducted = <b>1 point</b>	• Memorandum of Agreement • Implementation plan of the BKD PPAs • Activity report with proper photo documentation	<b>5</b>	

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<b>3. Nature of extent of Drug Abuse Prevention activities/ projects initiated/ implemented and organized – 40 points</b>			
a. Information or Advocacy Campaign Indicators: <ul style="list-style-type: none"> <li>• BKD Advocacy video</li> <li>• Film showing</li> <li>• BKD jingle</li> <li>• Hugot lines related to BKD</li> <li>• EIC materials (posters)</li> </ul> Each indicator is equivalent to <b>2 points</b> .	<ul style="list-style-type: none"> <li>• BKD Advocacy video</li> <li>• Film showing</li> <li>• BKD jingle</li> <li>• Hugot lines related to BKD</li> <li>• EIC materials (posters)</li> <li>• Photo documentation</li> </ul>	<b>10</b>	
b. BKD Education Indicators: <ul style="list-style-type: none"> <li>• Integration of drug abuse prevention concepts and BKD components in classroom instruction</li> <li>• Organizing seminar-workshops, webinars on Drug Abuse Prevention</li> <li>• Conduct BKD student forum/conference/summit</li> <li>• Capacity Building for BKD Officers</li> <li>• Integrate one (1) session of BKD (Drug Prevention) in Learning Action Cell (LAC)</li> </ul> Each indicator is equivalent to <b>2 points</b> .	<ul style="list-style-type: none"> <li>• Approved project proposal/activity request</li> <li>• School memorandum</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>10</b>	
c. School intervention Indicators: <ul style="list-style-type: none"> <li>• Provision of guidance and counseling services to learners</li> <li>• Peer coaching</li> <li>• Referral services</li> <li>• Assistance to student surrenders (if any)</li> <li>• Provision of guidance and counseling services to parents/guardians</li> </ul> Each indicator is equivalent to <b>1 point</b> .	<ul style="list-style-type: none"> <li>• Process flow how to conduct each service.</li> <li>• Report relative to illegal drugs if any and action taken.</li> </ul>	<b>5</b>	
d. Alternative intervention Indicators: <ul style="list-style-type: none"> <li>• Friendly sports/athletics competition</li> <li>• Cultural presentation</li> <li>• BKD Arts and crafts</li> <li>• Religious activities</li> <li>• Civic engagement/activity</li> <li>• Other recreational activities</li> </ul> Each indicator is equivalent to <b>1 point</b> .	<ul style="list-style-type: none"> <li>• Approved activity request</li> <li>• Activity report with proper photo documentation</li> <li>• Registration of the participants</li> <li>• If it is contest, list of winners duly signed by authorized person.</li> </ul>	<b>5</b>	
e. Established and functional BKD Corner/Space Indicators: <ul style="list-style-type: none"> <li>• Advocacy posters on BKD</li> <li>• Reading materials</li> <li>• Output of learners on BKD activity</li> <li>• BKD school newspaper</li> <li>• BKD accomplishment report</li> <li>• Other materials relevant for BKD Corner/Space</li> </ul> Each indicator is equivalent to <b>2 points</b> .	<ul style="list-style-type: none"> <li>• Approved request on the establishment of BKD Corner</li> <li>• Proper documentation of BKD Corner</li> </ul>	<b>10</b>	
<b>4. Extent of Involvement of the following terms of providing Assistance, Leadership and Support (ALS) in the implementation of the BKD Program– 20 points</b>			
a. Learners Indicators: <ul style="list-style-type: none"> <li>• Active participation in the activity/ies</li> <li>• Minimum of four (4) (at least 1 per quarter) BKD related activities conducted               <ul style="list-style-type: none"> <li>✓ 90-100% of the target learners participated in the activity = <b>10 points</b></li> <li>✓ 80-89% of the target learners participated in the activity = <b>8 points</b></li> <li>✓ 60-79% of the target learners participated in the activity = <b>6 points</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Approved Project Proposal</li> <li>• Program matrix</li> <li>• Registration list of the participants per activity</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>10</b>	

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<ul style="list-style-type: none"> <li>✓ 40-59% of the target learners participated in the activity = <b>4 points</b></li> <li>✓ 39% &amp; below of the target learners participated in the activity = <b>2 points</b></li> </ul>			
b. Parent Teacher Association (PTA) ALS	<ul style="list-style-type: none"> <li>• Attendance in the activity</li> <li>• Involvement in planning</li> <li>• Photo documentation</li> <li>• Financial support (if applicable)</li> <li>• Pledge of commitment</li> </ul>	<b>3</b>	
c. School Head, Teaching and Non-teaching ALS	<ul style="list-style-type: none"> <li>• Attendance in the activity</li> <li>• Involvement in planning</li> <li>• Photo documentation</li> <li>• Financial support from the school budget or other source</li> <li>• Provision of technical assistance</li> <li>• Pledge of commitment</li> </ul>	<b>2</b>	
d. ALS involvement of: <ul style="list-style-type: none"> <li>✓ NGAs (PNP, PDEA, DBP)</li> <li>✓ LGUs</li> <li>✓ NGOs</li> <li>✓ CSOs</li> <li>✓ Religious Organizations</li> </ul> At least 5 indicators are provided to obtain the highest points.	<ul style="list-style-type: none"> <li>• MOA/MOU/Letter of Understanding</li> <li>• Program matrix indicating the active involvement</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>5</b>	
<b>Total Score</b>			

\_\_\_\_\_  
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**Score Sheet for Best Child Protection School Implementer**

Name of Nominee:			
Region/Division: III/Science City of Muñoz			
Category: ( ) Elementary ( ) Secondary			
Criteria	MOVs	Maximum Points	Actual Score
<b>1. Functionality of Child Protection in Schools – 40 points</b>			
a. Established and functional Child Protection Committee (per DepEd Order No. 40, s. 2012).	<ul style="list-style-type: none"> <li>• List of the composition of School Child Protection Committee</li> <li>• Minutes of the Meeting</li> </ul>	<b>5</b>	
b. Contextualized School Child Protection Policy duly approved by the members of the SCPC.	<ul style="list-style-type: none"> <li>• School Child Protection Policy</li> </ul>	<b>5</b>	
c. Established School Referral and Monitoring System	<ul style="list-style-type: none"> <li>• Process flow of the School Referral and Monitoring System</li> <li>• School protocol on reporting and referring child abuse cases</li> </ul>	<b>5</b>	
d. Annual Child Protection Plan of programs, projects, and activities	<ul style="list-style-type: none"> <li>• Copy of Annual Child Protection Plan of Activities signed by the School Head</li> </ul>	<b>5</b>	
e. Conducted Child Protection Activity/ies as stated in the Annual Child Protection Plan of PPAs <ul style="list-style-type: none"> <li>✓ 10 organized and implemented CP PPAs = <b>20 points</b></li> <li>✓ 9-8 organized and implemented CP PPAs = <b>16 points</b></li> <li>✓ 7-6 organized and implemented CP PPAs = <b>12 points</b></li> <li>✓ 5-4 organized and implemented CP PPAs = <b>8 points</b></li> <li>✓ 3-1 organized and implemented CP PPAs = <b>4 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Approved Project Proposal/Activity Request</li> <li>• Program matrix</li> <li>• Registration of the attendees</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>20</b>	
<b>2. Capacity Building on Child Rights and Child Protection – 30 points</b>			
a. Organize and implement seminar-workshops, webinars or integrate during the Learning Action Cell/School Gender Sensitive Training Indicators: <ul style="list-style-type: none"> <li>• Training on awareness and understanding of child maltreatment and its common contributing factors and immediate and long-term impacts.</li> <li>• Training on classroom management and positive discipline, in order to minimize the use of corporal punishment and student-teacher and peer bullying.</li> <li>• Training on how to recognize signs and symptoms of child abuse, neglect or exploitation and make appropriate reports and referrals in line with procedures established by the school child protection policy.</li> <li>• Training for school personnel to be sensitive toward and supportive of students who have experienced child maltreatment.</li> <li>• Capacitate school personnel to what actions to take if they suspect a child is being maltreated within or outside of school settings.</li> <li>• Re-orientation on Personnel Safety Lessons (PSL) (DepEd Order No. 45, s. 2009) <ul style="list-style-type: none"> <li>✓ 6 trainings conducted relative to child rights and protection = <b>30 points</b></li> <li>✓ 5 trainings conducted relative to child rights and</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Approved Project Proposals</li> <li>• Program matrix</li> <li>• Registration list of the participants</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>30</b>	

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<ul style="list-style-type: none"> <li>✓ protection = <b>25 points</b></li> <li>✓ 4 trainings conducted relative to child rights and protection = <b>20 points</b></li> <li>✓ 3 trainings conducted relative to child rights and protection = <b>15 points</b></li> <li>✓ 2 trainings conducted relative to child rights and protection = <b>10 points</b></li> <li>✓ 1 training conducted relative to child rights and protection = <b>5 points</b></li> </ul>			
<b>3. Networking, Collaboration and Partnership on Child Protection – 15 points</b>			
<p>a. Collaboration and coordination with other partner agencies such as NGAs, NGOs, CSOs and Religious Groups among others.</p> <p>Indicators:</p> <ul style="list-style-type: none"> <li>• Pool of external experts</li> <li>• Network volunteers</li> <li>• Youth observatory</li> <li>✓ Forged 5 partnerships on school child protection PPAs implementation = <b>15 points</b></li> <li>✓ Forged 4 partnerships on school child protection PPAs implementation = <b>13 points</b></li> <li>✓ Forged 3 partnerships on school child protection PPAs implementation = <b>9 points</b></li> <li>✓ Forged 2 partnerships on school child protection PPAs implementation = <b>7 points</b></li> <li>✓ Forged 1 partnership on school child protection PPAs implementation = <b>5 points</b></li> </ul>	<ul style="list-style-type: none"> <li>• Notarized MOA/MOU/Letter of Understanding</li> <li>• Approved Project Proposal/ Implementation as stated in MOA/MOU/LOU</li> <li>• Program matrix</li> <li>• Registration list of the participants</li> <li>• Activity report with proper photo documentation</li> </ul>	<b>15</b>	
<b>4. Child Protection Advocacy – 10 points</b>			
<p>a. Raise awareness of child protection issues and abuse in schools and communities.</p> <p>Indicators:</p> <ul style="list-style-type: none"> <li>• Communication campaigns</li> <li>• Advocacy videos</li> <li>• EIC material (poster)</li> <li>• Newsletter</li> <li>• Let's protect our friends from violence and abuse campaign</li> <li>• Positive discipline booklet/pamphlet (How to handle violence and problematic student behavior)</li> </ul> <p>Scope and coverage of the campaign: School-wide and community</p> <p>All indicators must be submitted/presented to obtain the highest points.</p>	<ul style="list-style-type: none"> <li>• Copy of all the indicators.</li> </ul>	<b>10</b>	
<b>5. Record Keeping and Information Management – 5 points</b>			
<p>a. Mechanism of school on how the information on child protection concerns should be recorded and managed, as well as shared with persons in positions of authority while assuring victim privacy and that such information is shared strictly on a need-to-know basis.</p>	<ul style="list-style-type: none"> <li>• Process flow of the mechanism</li> <li>• Reported cases and action taken</li> </ul>	<b>3</b>	
<p>b. Annual accomplishment Report</p> <p>c. Plan of action on Child Protection Implementation for the following SY.</p> <p>d. Best practices of Child Protection Implementation</p>	<ul style="list-style-type: none"> <li>• Copy of Annual Accomplishment Report</li> <li>• Plan of action</li> <li>• CP Best Practices</li> </ul>	<b>2</b>	
<b>Total Score</b>			

Signature over Printed Name of the Evaluator

Designation and Date

JSP/Division Search Gawad Pag-Gabay  
 004/May 24, 2023



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DSCM-QMS-QMR-QSF-008 Rev.06 (03.23.23)



Certificate No. 50500731 QM15