



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

April 13, 2023

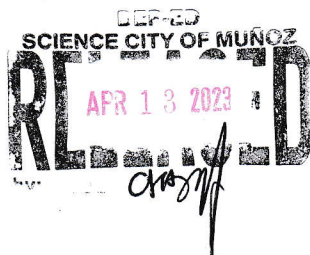
SCHOOLS DIVISION MEMORANDUM

No. 177, s. 2023

**QUALITY ASSURANCE OF THE QUARTER 3 DIVISION ASSESSMENT
IN ALL LEARNING AREAS AND KINDERGARTEN**

To: Assistant Schools Division Superintendent
CID Chief ES
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the Schools Division Memorandum No. 162, s. 2023 titled Administration of Quarter 3 Division Assessment, this Office informs all concerned that the conduct of Quality Assurance of the Quarter 3 Division Assessment in All Learning Areas will be on April 17, 2023, from 3:00 p.m. to 5:00 p.m. via MS Teams.
2. This activity aims to ensure that all the assessment tools in all learning areas have undergone quality assurance before they will be utilized by schools.
3. Enclosed are the Quality Assurance Team per Key Stage and the tools to be used for the said purpose.
4. Each member of the Quality Assurance Team shall review all developed assessment tools in their assigned key stage and shall accomplish the QA tool. Soft copies of the developed assessment tools shall be provided in advance to all the members of the QA team by their respective learning area supervisors.
5. Immediate and wide dissemination of this Memorandum is earnestly desired.



JOHANNA N. GERVAICIO, PhD CESO V
Schools Division Superintendent

cid/agm





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Enclosure No. 1 to Schools Division Memorandum No. ~~17~~ s. 2023

QUALITY ASSURANCE TEAMS

	MATH	SCIENCE	FILIPINO	AP	MAPEH	EsP	EPP/TLE/TVL	KINDER
Key Stage 1								
Chair	Sally S. Feria	Marilyn D. Sicat	Rosario M. Sapitan	Elsa E. Untalan	Teresita Ventura	Hederlyn I. Ferrer		Hederlyn L. Ferrer, PhD
	Agnes C. Bengano	Edna T. Martin	Eufemia Cuaresma	Irene D. Andaya	Leonora Santos	Amelita M. Joaquin		Sherilou L. Balingbing
Members	Helen Alvaran	Analyln Razon	Evelyn Abelardo	Gina R. Macaspac	Marites Cabading	Edilyn M. Parugrug		Melita Gabriel
	Maribel Peralta	Mary Jane N. De Vera	Jocelyn Castelo			Irene A. Caguing		Johana E. Bernabe
Key Stage 2								
Chair	Jordan T. Nicodemus	Veronica M. Aquino	Jocelyn R. De Guzman	Leoval D. Dela Cruz	Ruth D. Santiago	Aljohn U. Febrero		Ruby Donna C. Manuel
	Elvie Corpuz	Alma Grace P. Corpuz	Necelyn M. Encarnacion	Ginalyn Oneza	Jennifer Aban	Arceli Q. Rigos		Elyssa Marie T. Prado
Members	Rosemarie N. Busanía	Jhon D. Galera	Margarite D. Lucero	Jennifer P. Tenoso	Evanessa Cara	Janice L. Elamparo		Ehlee S. Tubalinal
	Maricel Devad	Joefel B. Duque	Mark Anthony Paragutson			Maria Gina T. Roa		Eloisa E. Castillo
Key Stage 3								
Chair	Pedro J. De Guzman	William M. Cinese	Gilda S. Panuyas	Imelda Sirot	Anvil Portes	Corazon H. Mateo		Albino T. Santos Jr
	Leilani Tidalgo	Melanie O. Roldan	John Ocampo	Rosemarie C. Vero	Avalon Inigo	Glorifer F. Quitan		Priscila P. Esteban
Members	Roberto Abril	Gene Beniece B. Limos	Sheila Angel	Reny B. Ramirez	Rustum Esteban	Ladylyn G. Javier		Dianakris G. Limos



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	Cynthia Monserate	Florenz T. Asinas	Janet Escano	Katherine S. Llamelo	Janet Palapuz	Michaelangelo DC. Fernandez	Narissa L. Morete
Key Stage 4	Crisanto Pascua	Benedick Viola	Jocelyn C. Regpala	Jessica D. Sumigcay	Ezeliel Bautista	Christine Ann C. Buenaventura	Rubie Rosa P. Caimoy
Chair	Pedro J. De Guzman	Felerna G. Urbano	Alona Acosta	Helen Grace Dolormente	Jeffrey E. Banawe	Ann Christian A. Francisco	Jennifer V. Mangahas
Members	Francisco Pelagio	Maricor V. Santos	May Mendoza	Cristoni A. Macaraeg	Karl Vincent R. Nonog	Michelle Iblasin	Lucio Pajarito
	Cherry Mae B. Cabrera	Glenda T. Viola	Cinderella Garcia	Darwin Alonzo	Arnold Bautista		
	Kathlyn Ann Manlusuc	Rona May E. Cruz	MARY QUEEN P. ORPILLA, PhD	Joyce Tabuno	Katherine	MERCEDITA D. SALDERO	ZORAIDA F. ESPINO, PhD
OVERALL CHAIR	WINNIE W. POLI	NELIE D. SACMAN, PhD		MELODY E. GALINGAN	AUGUSTO A. MATEO		RODOLFO A. DIZON, PhD

Evaluators:

Signature Over Printed Name _____ Signature Over Printed Name

Signature Over Printed Name _____ Signature Over Printed Name

Signature Over Printed Name _____ Signature Over Printed Name

Date Accomplished: _____



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Enclosure No. 2 to Schools Division Memorandum No. __, s. 2023

EVALUATION TOOL FOR THE QUARTER 3 DIVISION ASSESSMENT

Learning Area: _____ Grade Level: _____

Instructions:

1. Carefully read the test items page by page to evaluate for compliance to standards indicated in the criterion items under the six (6) factors below.
2. Put a check mark (☐) in the appropriate column beside each criterion item. If your answer is NO, cite specific pages, briefly indicate the errors found, and give your recommendations in the attached *Summary of Findings* form.
3. Write *Not Applicable (NA)* for criterion items that do not apply in the assessment tool evaluated.
4. Based on the number of criterion items marked “YES” under each factor, mark the appropriate column to indicate if the test items complied or not with the standards.
5. For factors with items marked *Not Applicable*, count the total applicable criterion items and multiply this with **75%** to determine the cut-off for compliance.

Standards / Criterion Items	Yes	No
Factor I. Intellectual Property Rights Compliance		
1. The test items have no copyright violations.		
2. The copyrighted texts and visuals used in the test items are cited in a separate sheet.		
3. The references are properly cited in a separate sheet.		
Note: All criterion items must be marked YES to indicate compliance with this factor.	Complied	Not Complied
Factor II. Learning Competencies		
Content of the test item is consistent with the targeted DepEd Learning Competencies (LCs) intended for the learning area and grade level.		
Note: The item must be marked YES to indicate compliance to this factor.	Complied	Not Complied
Factor III. Test and Question Design		
1. The test items contribute to the achievement of specific objectives of the learning area and grade level for which they are intended.		
2. The test items contain useful introductions, reviews, summaries, and other devices that facilitate smooth progression from one lesson to another		



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Standards / Criterion Items	Yes	No
3. Development of test items allow for comparison, and integration with the lessons.		
4. The test items use various strategies to meet individual differences/ learning styles. (if applicable)		
5. The test items develop higher cognitive skills (e.g., critical thinking skills, creativity, learning by doing, problem-solving) and 21 st -century skills.		
Note: At least 4 criterion items must be marked YES to indicate compliance with this factor.	Complied	Not Complied
Factor IV. Test Item Quality		
1. The test items are free from any social content violations.		
2. Test items are free from factual errors.		
3. Test items are free from computational errors (if applicable)		
4. Test items are free from grammatical errors.		
Note: At least 3 criterion items must be marked YES to indicate compliance to this factor.	Complied	Not Complied
Factor V. Assessment		
1. The test items provide useful measures and information that help the teacher evaluate the learner's progress in mastering the target competencies.		
2. Assessments are aligned with the specific objectives and content.		
3. The test items provide "self-checks," and/or review activities.		
4. The test items provide a variety of assessment types.		
5. Assessments have clear demonstrations/examples, instructions, and/or rubrics to serve as a guide on how these will be used.		
Note: At least 4 criterion items must be marked YES to indicate compliance with this factor.	Complied	Not Complied
Factor VI. Readability		
1. Vocabulary level is appropriate to target users' experience and understanding.		
2. Length of sentences is suited to the comprehension level of the target user.		
3. Sentences and paragraph structures are varied and appropriate to the target user.		
4. There is logical and smooth flow of ideas within a test item.		
5. Test item instructions, exercises, questions, and activities are clear to the target user.		



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Standards / Criterion Items	Yes	No
Note: At least 4 criterion items must be marked YES to indicate compliance with this factor.	Complied	Not Complied

Recommendation: (Please put a checkmark () in the appropriate box.)

- Minor revision.** This Mid-year Assessment is found compliant with the minimum requirements in all six factors. Revision based on the recommendations included in the *Summary of Content Findings* form with marginal notes must be implemented.
- Major revision.** This mid-year assessment is non-compliant with the requirements in one or more factors. Revision based on the recommendations included in the *Summary of Content Findings* form with marginal notes must be implemented.
- For field validation.** This mid-year assessment is found compliant to all factors with NO corrections.

I certify that this evaluation report and the recommendation(s) in the summary report are my own and have been made without any undue influence from others.

Evaluators: _____

Signature over printed name

Signature over printed name

Signature over printed name

Date accomplished: _____



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SUMMARY OF FINDINGS FOR THE QUARTER 3 DIVISION ASSESSMENT

Learning Area: _____ Grade Level: _____

Test Item Number	Brief description of Errors/ Findings/ Observations	Specific recommendations for improving the identified criterion

Evaluators: _____

Signature over printed name

Signature over printed name

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Signature over printed name

Signature over printed name

Date accomplished: _____



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