



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

February 28, 2023

DIVISION MEMORANDUM

No. 110, s. 2023

CAPACITY DEVELOPMENT ON THE HARMONIZED GENDER AND DEVELOPMENT GUIDELINES (HGDG) AND GENDER MAINSTREAMING EVALUATION FRAMEWORK (GMEF) FOR GAD FOCAL PERSONS AND PROGRAM OWNERS

To: Assistant Schools Division Superintendent
Division GFPS Members
Education Program Supervisors
All Public Elementary and Secondary School Heads
SGOD Personnel
Unit Heads
PPA Owners
All Others Concerned

1. Pursuant to DO 32, s. 2017 otherwise known as **Gender-Responsive Basic Education Policy** and the Department's commitment in the upskilling and reskilling of its employees, this office announces the conduct of Capacity Development on the Harmonized Gender and Development Guidelines (HGDG) and Gender Mainstreaming Evaluation Framework (GMEF) for GAD Focal Persons and Program Owners on March 24, 2023 from 8:00 A.M. to 5:00 P.M. at the SDO Conference Hall, Brgy. Rizal, Science City of Muñoz, Nueva Ecija.
2. The activity aims to align the developed and approved programs and projects for Fiscal Year (F.Y.) 2023 onwards with the given indicators from HGDG; enhanced programs and projects of each program user/lead; attribute programs and projects to comply with the Philippine Commission on Women (PCW) and Commission on Audits (COA) requirements; appreciate the importance of using HGDG in the preparation of Gender Responsive Programs, Activities, and Projects (PPA), and learn the fundamentals of Gender mainstreaming, GAD mandates and the latest situation of GAD related projects and activities in the division of the Science City of Muñoz.
3. Participants to this activity are the Division GFPS members, All Public Elementary and Secondary School Heads, Education Program Supervisors, SGOD personnel, Unit Heads and PPA Owners.
4. Enclosed are the Matrix of Activities, Program Management Team and Technical Working Group.
5. For more information or queries, contact Mr. Wensdy S. Casio, Education Program Specialist II at wensdy.casio@deped.gov.ph or at CP No. 0917-852-1574.



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Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozscience.city@deped.gov.ph

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6. For Information and compliance.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent

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Enclosure # 1 to Division Memorandum No. 110 s. 2023

MATRIX OF ACTIVITIES

Time	Activity	Responsible Personnel
7:30 – 8:00	Arrival and Registration	Ma. Amarlyn P. Santillana <i>Administrative Assistant II</i>
8:00 – 8:40	Opening Program Makabayan Song Prayer DepEd Muñoz Hymn DepEd Region III Hymn	AVR Presentation Dei Chiara C. Abao <i>Administrative Assistant III</i>
	Energizer	Wensdy S. Casio <i>Education Program Specialist II</i>
	Checking of Attendance	Cyril S. Talusan <i>SEPS - HRMD</i>
	Statement of Purpose	Bernardo A. Gargabite, EdD <i>Chief ES - SGOD</i>
	Welcome Remarks	Zurex T. Bacay, PhD <i>Assistant Schools Division Superintendent</i>
	Message	Dante G. Parungao, PhD, CESO V <i>Schools Division Superintendent</i>
8:40 – 9:00	<i>Introduction to Gender Analysis (GA) Concepts and Processes</i>	Ruth D. Jimenez, EdD <i>Regional Education Program Supervisor Regional GAD Focal Person</i>
9:00 – 9:15	<i>Health Break</i>	
9:16 – 10:30	<i>Fundamentals of Gender Mainstreaming: Review of GAD and GM Concepts</i>	Ruth D. Jimenez, EdD <i>Regional Education Program Supervisor Regional GAD Focal Person</i>
10:31 – 12:00	<i>Preparation of GAD Plan and Budget and Use of HGDG Tools to Mainstream GAD responsive PPAs</i>	Ruth D. Jimenez, EdD <i>Regional Education Program Supervisor Regional GAD Focal Person</i>
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 1:10	Energizer	Wensdy S. Casio
1:11 – 2:40	<i>Workshop on the Use of HGDG Tools to the PPAs</i>	All Participants
2: 40- 3:00	<i>Health Break</i>	
3:00 – 4:00	Presentation of Output	PPA Owner
4:00 – 5:00	Closing Program	Angelica M. Burayag, PhD <i>SGOD - EPS</i>

WENSDY S. CASIO
 Master of Ceremony



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Enclosure # 2 to Division Memorandum No. 110 s. 2023

PROGRAM MANAGEMENT TEAM

Consultants	Dante G. Parungao, PhD, CESO V <i>Schools Division Superintendent</i> ZUREX T. BACAY, PhD <i>Assistant Schools Division Superintendent</i>
Chair	Bernardo A. Gargabite, EdD <i>Chief ES - SGOD</i>
Co-Chair	Ma. Amarlyn P. Santillana <i>Administrative Assistant II</i>

TECHNICAL WORKING GROUP

Chair	Dei Chiara C. Abao <i>Administrative Assistant III</i>
Co-Chair	Divina D. Viloría <i>Administrative Assistant III</i>
Member	Riza S. Aba-a <i>Administrative Assistant III</i>



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