



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

January 13, 2023

DIVISION MEMORANDUM

No. 25, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Unit Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

NOTICE OF DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

1. This is to announce the conduct of Division Management Committee Meeting on January 18, 8:00 A.M. to 12:00 P.M. at Maligaya Elementary School, Science City of Muñoz.
2. The agenda of the meeting include the following:

Unit	Agenda		In-Charge
OSDS	a	OSDS Agenda	SDS Dr. Dante G. Parungao, CESO V
	b	Updates on financial matters	Mr. Jomel V. Mangawang Accountant III
		Admin Matters	Mr. Fhriessy Cruz Bermuda, II
CID	c	Uhay Grand Parade Participation	Dr. Larry B. Espiritu
		BSP and Sports	Mr. August A. Mateo
SGOD	d	Updates on canteen operation and management	Dr. Bernardo A. Gargabite
	e	Updates on SIP/AIP	Engr. Marlon V. Siminig
		Updates on School Titling	Dr. Bernardo A. Gargabite
	f	Tequila Grace DV Alvarez Primary School, Naglabrahan, MNHS-Main (SHS), Palusapis Integrated School Concerns	Dr. Bernardo A. Gargabite
	g	Updates on the Conduct School One Health Week Celebration	Dr. Marianne C. Coronel



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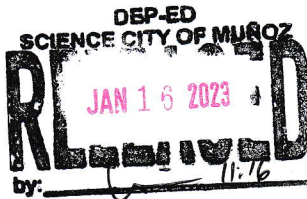
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3. Participants to this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, SDO Unit Heads, Public and Private Elementary and Secondary School Heads, and the Secretariat.
4. Immediate and wide dissemination of this Memorandum is desired.




DANTE G. PARUNGAO, CESO V
Schools Division Superintendent

DDW/2022/OASDS



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