



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ

January 5, 2023

DIVISION MEMORANDUM

No. 08, s. 2023

To: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 All School Principals and Administrators
 Public and Private Schools and SUCs
 All Others Concerned

**ORIENTATION ON THE BASIC EDUCATION INFORMATION SYSTEM (BEIS)
 DATA REQUIREMENTS FOR SCHOOL YEAR 2022-2023**

1. In pursuance of Unnumbered Memorandum from Undersecretary and Chief of Staff Epimaco V. Densing dated December 05, 2022, re: Basic Education Information System (BEIS) Data Collection for SY 2022-2023, and DepEd Order No. 27, series of 2019 re: Guidelines on the yearly collection of Data Information Requirements and Validation Processes, all concerned shall have an orientation on the BEIS Data gathering forms on Jan. 12, 2023 8:30am-5:00pm at the SDO Conference Hall Science City of Muñoz.

2. This activity aims to:

- 2.1. Provide a common understanding of the new data/information requirements, concepts and definitions; and
- 2.2. Ensure that School Validation Teams are abreast of the processes in the data collection, encoding, and validation.
- 2.3. Ensure prompt, complete and accurate accomplishment of BEIS Data Gathering Forms for SY 2022-2023 by the School Heads in both physical and online reporting systems.

3. Participants of the said activity are the following:

Division Focal Person	Data Elements
Mercedita D. Saldero	Curriculum-related data on learners (IP, Muslim ED, SPED, Multi-Grade)
Novalyn C. Rodolfo, PhD	Curriculum-related data on learners (ALS, Madrasah)
Rosan E. Ariston	DRRM and other related activities
Stella Marie C. Dumale	Teaching and Non-Teaching

YFC 2023



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 DSCM-QMS-QMR-QSF-008 Rev.05 (09.23.22)



Certificate No. 50500731 QM15



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	Personnel Data
Cyril S. Talusan	Teachers Training on ICT and Pedagogy
Aileen G. Mactal	Learning Action Cell (LAC) Sessions
Angelica M. Burayag	Action Research
Johann M. Tabing	Computer, Internet and other ICT Equipment
Jomel V. Mangawang/ Minda V. Mangalindan	MOOE
Engr. Alvin D. Tangonan	Instructional/Non-Instructional Rooms including electricity, water and other sanitation facilities, School Location, Travel details
Marianne C. Coronel, MD, Jayson V. Flores DMD, and Nurses by cluster	School Health Nutrition including solid waste management, tobacco control
Edgardo D. San Andres	School Sports
Wensdy S. Casio	Child Protection Program
Jonnadel S. Patonona	School Government Program (Youth Formation, SPG, SSG)
Rodolfo A. Dizon, PhD	LRMDS
All School Heads, Elementary, Secondary, Public and Private	Participants
Marlon V. Siminig	Resource Person
SDS, ASDS, CID/SGOD Chiefs	Consultants

4. This memorandum shall serve as the authority to travel of participants. There will be no provisions of snacks and lunch and all concerned is hereby informed to bring their own food and snacks for the purpose.

5. There will be a succeeding activity after the orientation namely:

Activity	Date/ Timeline	Venue	Responsible Person

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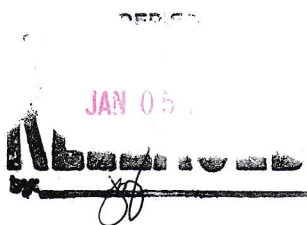
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Data Encoding	January 16-21, 2023	By school	School Head/ AO II
Data Validation	February 1 & 3, 2023	SDO – Science City of Munoz Conference Hall	Focal Person

6. For any clarifications, please contact Marlon V. Siminig, Planning Officer III thru his email address at marlon.siminig@deped.gov.ph
7. Immediate dissemination of this Memorandum is desired.



[Handwritten Signature]
DANTE G. PARUNGAO, CESO V
 Schools Division Superintendent



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