



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

June 20, 2022

**DIVISION MEMORANDUM**

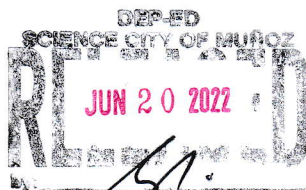
No. 328, s. 2022

**DIVISION ORIENTATION ON CHILD FIND POLICY FOR LEARNERS WITH  
DISABILITIES TOWARDS INCLUSIVE EDUCATION AND WORKSHOP ON THE  
PREPARATION OF LWDs PORTFOLIO**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief ESs  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Order No. 023, s. 2022, titled **Child Find Policy for Learners with Disabilities Towards Inclusive Education and Preparation of the (LWDs) Portfolio for SY 2021-2022**, this office through the Curriculum Implementation Division, announces the conduct of Division Orientation on Child Find Policy for Learners with Disabilities Towards Inclusive Education and Workshop on the Preparation of LWDs Portfolio on June 21, 2022, from 8:00 A.M. - 5:00 P.M. at the SDO Conference Hall, Rizal, Science City of Muñoz.
2. This activity aims to:
  - a. orient the participants on the latest issuance on child find;
  - b. provide a clear understanding to the teacher of the process of comprehensive child find, and
  - c. assist the SpEd receiving teachers in the preparation of LWDs portfolio for SY 2021-2022.
3. Participants to this webinar shall be one receiving teacher/class adviser per SpEd implementing school from Elementary to Senior High Schools.
5. Enclosed are the Program Management Team, Technical Working Group, and Matrix of Activities.
5. For queries, please contact Mrs. Mercedita D. Saldero, EPS-I, Special Education Program Focal Person through her cellphone number 09260147603 or email address [mercedita.saldero001@deped.gov.ph](mailto:mercedita.saldero001@deped.gov.ph).
6. Widest dissemination of this Memorandum is hereby enjoined.

CID2022



  
**DANTE G. PARUNGAO, CESO V**  
Schools Division Superintendent



*Loyal, Excellent, Accountable and Dedicated to Service*  
Address: Brgy. Rizal, Science City of Muñoz, 3119  
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DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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Enclosure No.1 to Division Memorandum No. \_\_\_\_\_, s. 2022

**Program Management Team**

Chairman: LARRY B. ESPIRITU, PhD  
Chief ES-CID

Members: MERCEDITA D. SALDERO  
EPS-I/SpEd Focal Person

MARIVIC RAYOS  
SPET, MNCS

MILANY JACINTO  
SPET, MNCS

**Technical Working Group**

Chairman: MERCEDITA D. SALDERO  
EPS-I/SpEd Focal Person

Co-Chairman: LEILANI D. TIDALGO  
MT-II, MNHS Main -JHS

Members: DIVINA D. VILORIA  
Administrative Assistant III

EDGARDO G. SAN ANDRES  
EPS-ALS

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Enclosure No.2 to Division Memorandum No. \_\_\_\_\_, s. 2022

**MATRIX OF ACTIVITIES**

<b>Time</b>	<b>Activity/Topic</b>	<b>Facilitator/Resource Speaker</b>
8:00-8:30 A.M.	Registration	LEILANI D. TIDALGO MT-II, MNHS Main -JHS
8:30 – 9:00 A.M.	<u>Opening Program</u> National Anthem ... AVP Prayer.....AVP House Rules and Roll Call..... EDGARDO G. SAN ANDRES EPS-ALS Welcome Remarks..... ZUREX T. BACAY, PhD ASDS Statement of Purpose..... LARRY B. ESPIRITU, PhD Chief ES-CID Inspirational Message..... DANTE G. PARUNGAO, CESO V Schools Division Superintendent Energizer...	
9:00 - 10:00 A.M.	Child Find Policy for Learners with Disabilities Towards Inclusive Education	MERCEDITA D. SALDERO EPS-I/SpEd Focal Person
10:00 - 10:15 A.M.	<i>Health Break</i>	
10:15 A.M.-12:00 Noon	Preparation of LWDs Portfolio	MARIVIC RAYOS SPET. MNCS
12:00 - 1:00 P.M.	<i>Lunch Break</i>	
1:00 – 3:30 P.M.	Workshop	MARIVIC RAYOS SPET. MNCS MILANY JACINTO SPET, MNCS
3:30 – 3:45 P.M.	<i>Health Break</i>	
3:45-4:30 P.M.	Presentation of Output	MARIVIC RAYOS SPET. MNCS MILANY JACINTO SPET, MNCS
4:30-5:00 P.M.	Closing Program	MARIVIC RAYOS SPET. MNCS MILANY JACINTO SPET, MNCS

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