



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

May 04, 2022

DIVISION MEMORANDUM

No. 244, s. 2022

**SUBMISSION OF QUARTER 3 PROGRESS REPORT OF SCHOOL-BASED
READING PROGRAM**

To: Assistant Schools Division Superintendent
Chief ES-CID
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the submission of Quarter 3 Progress Report of School-based Reading Program on May 09, 2022, in hard copy and uploading the same in Portable Document Format (PDF) via the shared Google Drive 1 SCHOOL REPORTS, folder name SCHOOL-BASED READING PROGRAM, subfolder QUARTER 3 PROGRESS REPORT once signed by the division signatories.
2. This activity aims to:
 - a. determine the progress of schools in terms of conducting their reading program;
 - b. list all the reading materials made, modified, and adopted by the teachers; and
 - c. enumerate the supports gained from stakeholders that are relevant to the reading program.
3. The following is the list of documents to be contained in the progress report (see enclosure).
 - a. Narrative report on the progress of the reading program
 - b. Pictures with captions
 - c. List of reading materials made, modified, and used by the teachers
 - d. List of supports gained from stakeholders relevant for the program
4. The report shall be prepared by the School Reading Coordinator, reviewed by the school head, recommended by the Education Program Supervisors in English and in Filipino, and Approved by the Chief ES of the Curriculum Implementation Division.
5. For queries, please communicate with Miss Aileen G. Mactal- EPS in English, and Mr. Augusto A. Mateo- EPS in Filipino via their email address





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and cellphone number ailen.mactal@deped.gov.ph 09171202344 and augusto.mateo@deped.gov.ph 09178278628 respectively.

6. Immediate and wide dissemination of this Memorandum is earnestly desired.

DANTE G. PARUNGAO, CESO VI
Schools Division Superintendent

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Enclosure to Division Memorandum No. 244, s. 2021

TEMPLATE FOR THE PROGRESS REPORT

- I. **Title**
- II. **Date (Coverage of Quarter 1 Implementation)**
- III. **Modality**
- IV. **Highlights or Milestones of the Program**
- V. **Issues and Concerns Encountered Relative to the Implementation of School-based Reading Program**

Area of Concern (Learners, Teachers, Parents, Materials, Resources, etc.)	Issues and Concerns Encountered	Actions Taken	Results (after the actions taken)	Recommendation (to avoid recurrence of the issue)

- VI. **Ways forward for Quarter 3**
- VII. **Pictures with Captions**
- VIII. **List of Reading Materials**

Level (K- Grade 12)	Number of Reading Materials					
	Made (Quantity)	No. of Quality Assured (at least at the school level)	Modified (Quantity)	No. of Quality Assured (at least at the school level)	Adopted (Quantity)	No. of Quality Assured (at least at the school level)
K						
G1						
G2						





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IX. List of Supports Gained from Stakeholders

No.	Recipient/s	Donor	Supports Received		
			Cash (How much?)	In Kind (What are those?)	For in kind (give the estimate amount)
1					
2					
3					
Total					

Prepared by:

SCHOOL READING COORDINATOR

Reviewed by:

SCHOOL HEAD

Recommending Approval:

EPS IN ENGLISH

EPS IN FILIPINO

Approved:

Chief ES- CID

