



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ


April 5, 2022

DIVISION MEMORANDUM

No. 218, s. 2022

**MONITORING AND EVALUATION ON THE IMPLEMENTATION OF THE SPECIAL
EUDACATION PROGRAM AND PROVISION OF TECHNICAL ASSISTANCE**

- To: Assistant Schools Division Superintendent
CID and SGOD Chief ESs
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned
1. Per DepEd Order No. 044, s. 2021, "Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in The K to 12 Basic Education Program", the conduct of monitoring and evaluation (M&E) on the Special Education Program and Services for learners with disabilities (LWDs) shall be done in Schools Division Office of Science City of Muñoz through the Curriculum Implementation Division, to ensure that support systems are in place in the implementation of the special education programs and services.
 2. The objectives of this activity are as follows:
 - a. review and validate the reports and the supporting documents received by the Schools Division Office Focal Person from the Special Education Program implementing schools;
 - b. monitor the progress of the program implementation; and
 - c. address issues and concerns through the provision of technical assistance.
 3. Enclosed are the Composition of Special Education Monitoring Team and the Schedule of Activities respectively.
 4. Please refer to DepEd Order 004, s. 2021 for the templates of the reports to be used and accomplished in preparation for the monitoring.
 5. For queries, please contact Mrs. Mercedita D. Saldero, EPS-I, Special Education Program Focal Person through her cellphone number 09260147603 or email address mercedita.saldero001@deped.gov.ph.
 6. Widest dissemination of this Memorandum is hereby enjoined.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent



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Address: Brgy. Rizal, Science City of Muñoz, 3119

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Enclosure 1. of Div. Memo. 218, s. 2022. Composition of Special Education Monitoring Team

Assignment	Name	Designation	Office/School	Area of Concern	MOVs
Team Leader	Mercedita D. Saldero	EPS-I/SpEd Focal Person	SDO-CID	Implementation of SpEd Program (DO 044, s. 2021)	All SpEd Reports
Members	Shiela Sabio, RGC,	Guidance Counselor III	MNHS-Main JHS	Support Services	ACRs
	Marivic Rayos	SPET	MNCS	Assessment, Content and Pedagogy	Assessment Result
	Milany Jacinto	SPET	MNCS	IEP, Learning Resources, Tagging of LWDs	Approved IEP, Compiled Learning Resources used/provideed to LWDs List of LWDs tagged in LIS
	Dr. Saturnino Singian, RGC, RPM, LPT	Guidance Counselor III	MNHS-Main JHS	Support Services	ACRs

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Enclosure 2 of Div. Memo. 218, s. 2022. Schedule of Activities

Activity	Date & Time	School/Partici pants	Mode/ Scheme	Venue	Respons ible Persons
Coordination Meeting	April 6, 2022 1:00P.M.-4:00 P.M.	Focal Persons of the twenty (20) SpEd Implementing Schools	Face-to-face	SDO Conference Hall	Inclusiv e Educ./SpEd Coordin ators of schools who have learners with difficulty or disabilit y (LWDs) SpEd Monitori ng Team
Monitoring Proper	April 7, 2022 8:00 A.M.- 12:00 Noon	MNHS -Main JHS MNHS-Annex	Face-to-face	Schools	SpEd Monitori ng Team
	April 7, 2022 1:00 P.M.-5:00 P.M.	Gabaldon IS Calabalabaan ES			
	April 8, 2022 8:00 A.M.- 12:00 Noon	Magtanggol IS Bagong Sikat ES			



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	April 8, 2022 1:00 P.M.-5:00 P.M.	Maligaya ES Curva ES			
	April 11, 2022 1:00 P.M.-5:00 P.M.	Franza ES Bical ES			
	April 12, 2022 8:00A.M.- 12:00 Noon	Linglingay ES Pandalla ES			
	April 12, 2022 1:00 P.M.-5:00 P.M.	Magandingay ES Villa Isla ES			
	April 13, 2022 8:00 A.M.- 12:00 Noon	San Felipe ES Rang-ayan ES			
	April 18, 2022 1:00 P.M.- 5:00P.M.	Palusapis IS Muñoz NCS			
	April 19, 2022 8:00 A.M.- 12:00 Noon	Maragol IS DepEd CLSU			
Crafting of T.A. Plan	April 21, 2022 8:00 A.M. - 5:00 P.M.	Mercedita D. Saldero EPS-I/SpEd Focal Person Shiela Sabio, RGC, Guidance Counselor III, MNHS-Main JHS Milany Jacinto, SPET, MNCS	Virtual	MS Teams	SpEd Team

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		Marivic Rayos, SPET, MNCS			
Planning-Meeting with TWG	April 22, 2022	Mercedita D. Saldero, EPS-I/SpEd Focal Person May Padilla Teacher III, MNCS Divina Vilorio, Admin. Asst. III Leilanie Tidalgo, MT-II, MNHS - Main JHS Shiela Sabio, RGC, Guidance Counselor III, MNHS-Main JHS	Face -to-face	SDO Conference Hall	SpEd Team
Provision of Technical on the Issues and Concerns on the Implementation of SpEd Program based on the Result of Monitoring through a Webinar	April 26, 2022	TWG, School Heads, Receiving Teachers, SpEd Coordinators, SpEd Monitoring Team, EPS Focal Person Resource Speaker (to be identified based on the issues and concerns and T.A. Plan)	Virtual	MS Teams (link to be sent to Cluster Group Chat)	SpEd Team



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