



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 27, 2021

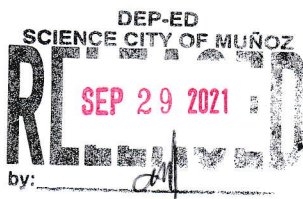
DIVISION MEMORANDUM


No. 402, s. 2021

**TRAINING ON THE ASSESSMENT PROCESS FOR THE DIVISION SPECIAL
EDUCATION PROGRAM ASSESSMENT TEAM (DSAT)**

To: Public School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 72, 2009, re: Inclusive Education as Strategy for Increasing Participation Rate of Children, the Schools Division Office of Science City of Muñoz through the Curriculum Implementation Division announces the conduct of the Training on the Assessment Process for the Division Special Education Program Assessment Team (DSAT) on September 29-30, 2021 via Google Meet.
2. This activity is deemed necessary for the assessment LSEs in identifying the strengths and weaknesses of the child through the use of formal and informal tools for proper program grade placement.
3. The activity aims to:
 - a. orient the participants on the process of assessment;
 - b. define the roles and limitations of the Division SpEd Assessment Team on the assessment process; and
 - c. familiarize the DSAT on the use of the formal and informal assessment tools and forms to be used for the proper program grade placement of LSEs.
3. The participants to this activity are the select members of the Division SpEd Assessment Team and the members of the technical working group found in Enclosure 1.
4. The link will be sent to the participants through their email account.
5. Immediate and wide dissemination of this Memorandum is hereby enjoined.




DANTE G. PARUNGAO, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent





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Enclosure No 1 to the Division Memorandum No. 402 s. 2021

PROGRAM MANAGEMENT TEAM

Chairperson: LARRY B. ESPIRITU, PhD

Chief ES-CID

Co-Chair MERCEDITA D. SALDERO

EPS-I/SpEd Focal Person

Members:

MARICHELE M. MERCULIO, PhD
Principal IV, MNCS

MARIVIC P. RAYOS
SPET-I, MNCS

MILANY S. JACINTO
SPET-I, MNCS

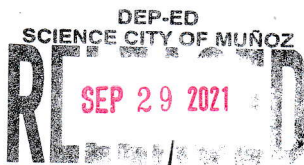
TECHNICAL WORKING GROUP

Chairperson: LEILANI D. TIDALGO
MT-II, MNHS-JHS Main

Members:

CHRISTINE ANN C. BUENAVENTURA, RGC
Teacher -II, SAIS

PRINCESS MEA P. MADAYAG, Rpm
Administrative Assistant II/ SGOD



by: 





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Enclosure No 2 to the Division Memorandum No. 402s. 2021

PROGRAM AND MATRIX OF ACTIVITIES
 September 29-30, 2021

Time	Sept. 29, 2021 Day 1	Sept. 30, 2021 Day 2
Morning Session		
8:00-8:30 A.M.	Opening Program	MOL
8:30-9:30	Division Inclusive Education–SpEd Situationer/Enrolment	Continuation on the Evaluation of Each Tool
9:30-9:45	Bio /Screen Break	
9:45- 11:00	Legal Basis on LSENs Assessment Process	Presentation of the of Revised/Modified Assessment Tools for Critiquing
11:00- 12:00	Roles and Limitations of the DSAT on Assessment Process	
12:00-1:00	Lunch Break	
1:00-2:00	Assessment and Identification of Learners with Special Needs	Finalization of the Assessment Tools for LSENs
2:00-3:00	Presentation of the Available Forms, Templates and Assessment Tools	
3:00-3:15	Bio/ Health Break	
3:15-5:00	Evaluation of Each Tool	Preparation of IEP

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