



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 03, 2021

**DIVISION MEMORANDUM**

No. 345, s. 2021

**DIVISION ONLINE ORIENTATION/TRAINING OF RECEIVING TEACHERS ON INCLUSIVE EDUCATION CONTENT AND PEDAGOGY**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor- CID  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division Office of Science City of Munoz through the Curriculum Implementation Division (CID) shall conduct an Online Orientation Training of Receiving Teachers on Inclusive Education and Special Education Content and Pedagogy on September 14,15 & 16, 2021 via MS Teams and FB Live.
2. This activity aims to:
  - a. apply knowledge and skills on how Learners with Disabilities (LWDs) and Learners with Special Needs (LSEs) will be provided with appropriate and reasonable accommodations in the classroom to address their unique needs,
  - b. identify LSEs/LWDs through their difficulties being manifested and their unique characteristics, and
  - c. provide support for collaboration in the planning process for the implementation of inclusive education policy and program for LSEs/LWDs.
3. The participants to this activity are all School Heads from public elementary and secondary schools, Assistant Principals, Department Heads, and two receiving teachers per school without background or training in Special Education.
4. The participants are advised to use their DepEd email address in accessing the links provided.  
Pre - registration: <https://tinyurl.com/PreregInclusiveEducation>  
Webinar Proper: <https://tinyurl.com/InclusiveEducationSCM>
5. The participants shall pre-register on September 10, 2021 and answer the pre-test on September 14, 2021 from 7:30 a.m.-8:30 a.m. The link for the pre-test will be provided one (1) hour before start of the activity.
6. The participants shall prepare and submit an Action Plan on the Implementation of Inclusive Education in all elementary and junior high schools as their outputs and shall upload the same to the google drive of 2021 School Reports on or before September 20, 2021.
7. All other teachers from public and private schools are highly encouraged to participate via FB Live Stream.



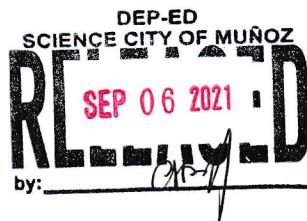


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8. Enclosed are the Matrix of Activities, Program Management Team, Technical Working Group, and Template for the Action Plan.
9. Immediate and wide dissemination of this Memorandum is enjoined.

**DANTE G. PARUNGAO, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent



mds/cid/2021



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Enclosure No. 1 to the Division Memorandum No. 345, s. 2021

**PROGRAM AND MATRIX OF ACTIVITIES**  
 September 14-16, 2021, 2021

Time	Sept. 14, 2021 Day 1	Sept. 15, 2021 Day 2	Sept. 16, 2021 Day 3
8:00-8:30	Opening Program <ul style="list-style-type: none"> <li>• Makabayan Song...AVP</li> <li>• Prayer...AVP</li> <li>• House Rules....Moderator</li> <li>• Roll Call...Moderator</li> <li>• Welcome Remarks...ZUREX T. BACAY, PhD, ASDS</li> <li>• Inspirational Message.... DANTE G. PARUNGAO, CESO IV, OIC-SDS</li> <li>• Statement of Purpose.....LARRY B. ESPIRITU, PhD</li> </ul>	MOL	MOL
8:30-10:30	Updates on SpEd Program Towards Inclusive Education  MERCEDITA D. SALDERO, EPS-I	Difficulty in Applying Knowledge  LEILANI D. TIDALGO, MT-II, MNHS JHS-Main	Difficulty in Seeing  HAIDEE O. PAJARITO, MT-II, DepEd CLSU (Lab.) ES
10:30-10:45	BIO/SCREEN BREAK		
10:45-12:00	Difficulty in Hearing  JOVITA E. BEJEC, Teacher-III, Maragol IS	Classroom Management  NECELYN M. ENCARNACION, MT-II, Munoz CS	Difficulty in Communication  AIZA D. LAZO Teacher - II, Villa Isla ES
12:00-1:00	LUNCH BREAK		
1:00-3:00	Difficulty in Displaying Interpersonal Behavior	Difficulty in Adaptive Behavior	Behavior Management

Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

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	EVANGELINE P. AGUSTIN, Teacher III, MNHS-Annex	MERCEDITA D. SALDERO, EPS-I	JOHN A. OCAMPO MT-I, MNHS JHS- Main
3:00-3:15	BIO/SCREEN BREAK		
3:15-5:00	Difficulty in Mobility  JOHN A. OCAMPO MT-I, MNHS JHS-Main	Difficulty in Remembering  MAR-JAY DC. SALDUA, Teacher I, Gabaldon IS	Crafting and Presentation of Action Plan for Inclusive Education





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Enclosure No. 2 to the Division Memorandum No. 34, s. 2021

**PROGRAM MANAGEMENT TEAM (PMT)**

Chairman: LARRY B. ESPIRITU, PhD  
Chief ES-CID

Co-Chair: MERCEDITA D. SALDERO  
EPS-EsP/SpEd Focal Person

Members:

MARIVIC P. RAYOS  
SPET-I, MNCS

LEILANI D. TIDALGO  
MT-II, MNHS JHS-Main

PRINCESS CATHERINE B. ZAMBALE  
Teacher-III, MNHS JHS-Main

EDGARDO G. SAN ANDRES JR  
Education Program Specialist-ALS

**TECHNICAL WORKING GROUP (TWG)**

Chairman: ALVIN B. RAMIREZ  
Administrative Assistant-III

Members: MICHAEL A. CASTAÑEDA  
Teacher-III, MNHS-Annex

DIVINA D. VILORIA  
Administrative Assistant II

AIZA D. LAZO  
Teacher-II, Villa Isla ES





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Enclosure No. 3 to the Division Memorandum No. 345, s. 2021

**ACTION PLAN FOR THE IMPLEMENTATION OF INCLUSIVE EDUCATION FOR LEARNERS  
WITH SPECILA EDUCATION NEEDS (LSEns) / PERSONS WITH DISABILITIES (LWDs)  
S.Y. 2021-2022**

COMPONENTS / AREA/RESPON SIBILITY (Examples)	OBJECTI VES	SPECIFIC ACTION/ACTIVITI ES	TIME TABLE	RESOURCES			
				Persons Involved	Materi als	Budget/Sou rce	Target Outputs
Advocacy							
Child Find							
Orientation							
Assessment							
Preparation of IEP							
Preparation of LMs							

Prepared by :

Approved:

\_\_\_\_\_  
Sped Coordinator

\_\_\_\_\_  
School Head

cc: Division SpEd Focal Person

