



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
**SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ**

September 1, 2021

**DIVISION MEMORANDUM**

No. 338, s. 2021

**DIVISION VIRTUAL COORDINATION MEETING ON THE CONTEXTUALIZATION OF THE CRITERIA IN SELECTING THE BEST BRIGADA ESKWELA IMPLEMENTING SCHOOLS**

To: All Public Elementary and Secondary School Heads  
All School Partnership Focal Persons  
All Others Concerned

1. Pursuant to Regional Memorandum No. 371, s. 2021 entitled Regional Guidelines on the Search for 2021 Brigada Best Implementing Schools Under the Covid-19 Pandemic, the School Governance and Operations Division (SGOD) through Social Mobilization and Networking Section shall conduct a Virtual Coordination Meeting on the Contextualization of the Criteria in Selecting the Best Brigada Eskwela Implementing Schools on September 3, 2021 at 1:00 PM in the afternoon via MS Teams.
2. The agenda for this Coordination Meeting are the following:
  - a. Contextualization of the Criteria in Selecting the Best Brigada Eskwela Implementing Schools;
  - b. Reporting and virtual validation; and
  - c. All other concerns
3. The participants to this meeting are all public elementary and secondary school heads and school partnership focal persons.
4. The Link to the said meeting shall be send to the chat group of Partnership Focal Persons 1 hour before the meeting start.
5. For clarification, you may contact the Division Partnership Focal Person through cellphone number 09060198891.
6. For Information and guidance.

  
**DANTE G. PARUNGAO, CESO VI**  
OIC-Schools Division Superintendent

epsii/sgod2021



*Loyal, Excellent, Accountable and Dedicated to Service*  
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Telephone No.: (044) 806 -2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)  
DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 OM15



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 REGION III-CENTRAL LUZON

371

RECORDS SECTION, REGIONAL OFFICE NO.  
**RELEASED**  
 003150  
 By: \_\_\_\_\_ Date: **AUG 31 2021**

**REGIONAL MEMORANDUM**  
 No. \_\_\_\_\_, s. 2021

**REGIONAL GUIDELINES ON THE SEARCH FOR 2021 BRIGADA BEST IMPLEMENTING SCHOOLS UNDER THE COVID-19 PANDEMIC**

To : Schools Division Superintendents  
 Chiefs, School Governance and Operations Division (SGOD)  
 Division Partnership Focal Persons  
 Public Secondary and Elementary School Heads  
 All others Concerned

1. In compliance with DepEd Memorandum No. 048, s. 2021, this Office announces the contextualized selection criteria for 2021 Brigada Eskwela Best Implementing Schools Award under the Covid-19 pandemic.
2. The 2021 Brigada Eskwela Best Implementing Schools Award aims to:
  - a. Recognize schools' exemplary effort in the implementation of Brigada Eskwela under Covid-19 pandemic; and
  - b. Recognize schools' partnership engagement with various stakeholders to support the implementation of BE-LCP in ensuring that quality basic education is provided to the learners despite the challenges brought by Covid-19 pandemic.
3. The composition of the Regional Search for 2021 Brigada Eskwela Best Implementing Schools Award Selection and Evaluation Committee. The committee shall do document evaluation and validation through online. Incomplete submission of the required document and prescribed means of verification, the entry shall not be accepted by the Regional Search Committee. If situation permitted, on-site validation shall be conducted. The result of the selection and evaluation by the Regional Search Committee is final and irrevocable.

Criteria	Percentage	Person In-Charged
Brigada Eskwela Partnership Engagement	40%	<b>SAMMY P. SAMPANG</b> Chief Education Supervisor Education Support Services Division
Resources Generated relative to the New Brigada Eskwela Framework	30%	<b>ENGR. ALBERT A. MANLUTAC</b> Project Development Officer II Education Support Services Division
Bayanihan effort to support the BE-LCP implementation	30%	<b>GINNO JHEP A. PACQUING</b> Project Development Officer IV Education Support Services Division

4. The schedule of the activities for the search is as follows.

Activity	Date
Submission of entries to the Regional Office (Hard copy & Digital copy (PDF))	October 21, 2021
Evaluation of Document	October 25-29, 2021



2963



Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

Online Validation	November 3-5, 2021
On-site Validation (If situation permitted)	November 8-12, 2021
Awarding of Regional Winners	December 03, 2021

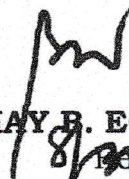
5. For submission of entries, hard copies shall be submitted to the Education Support Services Division (ESSD) through the Regional Partnership Focal Person while the digital copies shall be uploaded in the google drive for 2021 Brigada Eskwela Best Implementing Schools Award Entries. The google drive shall be sent to the email address of Division Partnership Focal Persons. It shall be closed at the office hour of October 21, 2021.

6. Teaching personnel serving as member of the school Brigada Eskwela working committees and /or voluntary services in the implementation of Brigada Eskwela activities are entitled to earn vacation service credits arising from their active involvement. *Teachers shall earn a one-day service credit for accumulated eight hours of services as committee member or volunteer in the school preparation and partnership engagements activities but not to exceed the total of ten (10) days' service credits.* Kindly refer to DepEd Order No. 53, s. 2003 "Updated Guidelines on Grant of Vacation Service Credits to Teachers" for further details on the granting of service credits to teachers.

7. Attached in this Memorandum the result of Coordination Meeting dated 27 of August 2021, the Regional Guidelines on the Search for 2021 Brigada Eskwela Best Implementing Schools Award under Covid-19 pandemic. This contextualized selection criteria shall be used.

8. Expenses to be incurred relative to the conduct of the search shall be charged against the local fund and or MOOE, subject to usual auditing rules and regulations.

9. For information and guidance.

  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

Encl: Regional Guidelines on the  
Search for 2021 Brigada Eskwela  
Best Implementing Schools  
Rating Form  
Reference for Criteria  
ESSD/GJAP  
August 30, 2021





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

**REGIONAL GUIDELINES ON THE SEARCH FOR 2021 BEST BRIGADA  
ESKWELA IMPLEMENTING SCHOOLS UNDER THE COVID-19 PANDEMIC**

1. The search shall be in two stages, to wit:
  - a. Document Evaluation  
The selection and evaluation committee shall determine the top five (5) qualifiers in each category to be considered for online validation. If situation permitted, on-site validation shall be conducted.
  - b. Online Validation/On-site validation (If situation permitted)  
The selection and evaluation committee shall validate the document submitted of the top five (5) qualifiers per category to determine the regional winners for 2021 Brigada Eskwela Best Implementing Schools.
2. The categories are as follows: All SDOs may submit one entry per category in both elementary and secondary.

Category	Secondary	Elementary
	Number of Teachers	Number of Teachers
Small School	15 and below	9 and below
Medium School	16-30	10-29
Large School	31-50	30-50
Mega School	51 and above	51 and above

3. The search for 2021 Brigada Eskwela Best Implementing Schools under Covid-19 pandemic shall be selected and evaluated in accordance with the following contextualized selection criteria.

**A. Brigada Eskwela Partnership Engagement -- 40%**

This pertains to the kind/impact of partnership engagement activities which may be measured in terms of the *percentage (%) of the actual number of learners/teachers/non-teaching personnel who benefitted from the activities*. The actual score divided by the highest possible score then the quotient shall be multiplied by 40%.

Number of approved project/activity proposals should be submitted.

- |                |       |  |
|----------------|-------|--|
| Small Schools  | ----- | One (1) approved project/activity      |
| Medium Schools | ----- | Two (2) approved projects/activities   |
| Large Schools  | ----- | Three (3) approved projects/activities |
| Mega Schools   | ----- | Four (4) approved projects/activities  |

Means of Verification (MOVs): may include but not limited to: Approved Project Proposal by the School Head, Signed accomplishment report of the project/activity, Attendance form who participated in the project/activity with contact number and or email address, and other relevant document/evidence for this criterion.





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

Percentage	Equivalent Points
90-100%	20
75-89.99%	15
50-74.99%	10
49.99% and below	5

Category Elementary/Secondary	Learner		Teacher		Non-Teaching Personnel		Total Score	Percent (%) Weighted Score
	Percentage	Equivalent Points	Percentage	Equivalent Points	Percentage	Equivalent Points		
Small School								
Medium School								
Large School								
Mega School								

Note: Highest possible score is 60.

Example:

Category Secondary	Learner		Teacher		Non-Teaching Personnel		Total Score	Percent (%) Weighted Score
	Percentage	Equivalent Points	Percentage	Equivalent Points	Percentage	Equivalent Points		
A NHS	90-100%	<b>20</b>	90-100%	<b>20</b>	90-100%	<b>20</b>	<b>60</b>	40.00
B NHS	75-89.99%	<b>15</b>	50-74.99%	<b>10</b>	49.99%	<b>5</b>	<b>30</b>	20.00
C NHS	90-100%	<b>20</b>	50-74.99%	<b>10</b>	50-74.99%	<b>10</b>	<b>40</b>	26.67
D NHS	50-74.99%	<b>10</b>	49.99%	<b>5</b>	49.99%	<b>5</b>	<b>20</b>	13.33

**B. Resources Generated relative to the New Brigada Eskwela Framework --30%**

This pertains to the resources generated to support the BE-LCP implementation and health and safety protocols. *This shall be based on the prevailing market value of the items donated and reflect the equivalent of the volunteer man hours generated from the partnership activities from August 03, 2021 to September 30, 2021.*

Note: **Php 37. 50** rate per volunteer-man hour shall be used in computing the voluntary works and services from the partnership activity/ies.

As stipulated in the DepEd Memorandum No. 048 s. 2021, the pre-pandemic concept of Brigada Eskwela which involves physical cleaning, painting, repainting, and doing minor repairs will not still happen this year's Brigada Eskwela implementation. Volunteers may be tapped but only limited to disinfect schools building, classrooms and other school facilities depending on the prevailing local risk classification and community quarantine guidelines. If allowed, the school shall strictly comply with the required health standard protocols following social distancing measures, practicing proper hygiene, and implementing precautionary measures consistent with health standard protocols of Department of Health (DOH), Inter-Agency Task Force on Emerging Infectious Diseases (IATF), local and national quarantine rules





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

and all other relevant health protocols in DepEd and DepEd Task Force Covid-19 issuances.

Means of Verification (MOVs): may include but not limited to MOA/MOU, Acknowledgement Receipts, Official Receipts, Deed of Donations, Certificate of Acceptance, Approved request letters to the external stakeholders, Attendance form of the Volunteers with contact number and or email address, and other relevant document/evidence for this criterion.

SECONDARY				Percent (%) Weighted Score
Small School	Medium School	Large School	Mega School	
299,999 and above	399,999 and above	599,999 and above	799,999 and above	30.00
250,000- 299,998	350,000-399,998	500,000- 599,998	700,000-799,998	25.00
200,001-249,999	300,001- 349,999	400,001-499,999	600,001-699,999	20.00
200,000 and below	300,000 and below	400,000 and below	600,000 and below	15.00

ELEMENTARY				Percent (%) Weighted Score
Small School	Medium School	Large School	Mega School	
99,999 and above	199,999 and above	399,999 and above	599,999 and above	30.00
90,000-99,998	150,000- 199,998	300,000-399,998	500,000- 599,998	25.00
80,000-89,999	100,001 -149,999	200,001-299,999	400,001-499,999	20.00
79,999 and below	100,000 and below	200,000 and below	400,000 and below	15.00

**C. Bayanihan effort to support the BE-LCP implementation -- 30%**

This shall reflect the impact of the Brigada Eskwela in terms of community participation and level of awareness on education programs. This shall also include the response of the community in making conducive learning spaces at homes and the partnership initiate for literacy and numeracy.

**Implementation of Literacy and Numeracy Program in partnership with the following stakeholders:**

The identified stakeholder in partnership with the school shall implement Literacy and Numeracy Program that complements with DepEd's effort in providing accessible, safe, and quality education to support the implementation of Basic Education-Learning Continuity Plan (BE-LCP). The grand total score divided by the highest possible score then the quotient shall be multiplied by 30%.

Means of Verification (MOVs): may include but not limited to MOA/MOU, Approved Project Proposal by the School Head, Signed Accomplishment Report, Deed of Donations, Deed of Acceptance Pictures with annotations of the daily conduct of the program, Approved request letters to the external stakeholders, Approved Partnership Proposal, Attendance Sheet with contact number and or email address.





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

Stakeholders	Literacy Program	Numeracy Program	Total Score	Percent (%) Weighted Score
Parents/PTA				
Alumni				
Community Members/Private Individuals				
Religious organizations				
NGAs/NGOs				
Corporations				
Government agencies/LGU				
<b>Grand Total Score</b>				

Note: Highest possible score is 14.

*Example 1*

School	Stakeholders	Literacy Program	Numeracy Program	Total Score	Percent (%) Weighted Score
Honest ES	Parents/PTA	1	1	2	30.00
	Alumni	1	1	2	
	Community Members/Private Individuals	1	1	2	
	Religious organizations	1	1	2	
	NGAs/NGOs	1	1	2	
	Corporations	1	1	2	
	Government agencies/LGU	1	1	2	
	<b>Grand Total Score</b>			<b>14</b>	

*Example 2*

School	Stakeholders	Literacy Program	Numeracy Program	Total Score	Percent (%) Weighted Score
Purity ES	Parents/PTA	1	0	1	17.14





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

Alumni	0	1	1
Community Members/Private Individuals	1	0	1
Religious organizations	0	1	1
NGAs/NGOs	1	1	2
Corporations	0	1	1
Government agencies/LGU	0	1	1
<b>Grand Total Score</b>			<b>8</b>

**RATING FORM**

**BEST BRIGADA ESKWELA IMPLEMENTING SCHOOL AWARD**

**I. SCHOOL PROFILE**



**Address:** Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)  
**Telephone Number:** (045) 598-8580 to 89; **Email Address:** region3@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

<b>Division</b>	
<b>Name of School</b>	
<b>School ID</b>	
<b>School Address</b>	
<b>School Head</b>	
<b>School BE Coordinators</b>	

**II. CATEGORY**

- Elementary       Secondary
- Small School
- Medium School
- Large School
- Mega School

**III. CRITERIA**

Criteria	Rating
<b>A. Brigada Eskwela Partnership Engagement -- 40%</b> <i>Means of Verification (MOVs): may include but not limited to: Approved Project Proposal by the School Head, Signed accomplishment report of the project/activity, Attendance form who participated in the project/activity with contact number and or email address, and other relevant document/evidence for this criterion.</i>	
<b>Resources Generated relative to the New Brigada Eskwela Framework -- 30%</b> <i>MOVs: may include but not limited to MOA/MOU, Acknowledgement Receipts, Official Receipts, Deed of Donations, Certificate of Acceptance, Approved request letters to the external stakeholders, Attendance form of the Volunteers with contact number and or email address, and other relevant document/evidence for this criterion.</i>	
<b>c. Bayanihan effort to support the BE-LCP implementation -- 30%</b> <i>MOVs: may include but not limited to MOA/MOU, Approved Project Proposal by the School Head, Signed Accomplishment Report, Deed of Donations, Deed of Acceptance Pictures with annotations of the daily conduct of the program, Approved request letters to the external stakeholders, Approved Partnership Proposal, Attendance Sheet with contact number and or email address</i>	
<b>Total Score</b>	

Evaluator's Name and Signature  
**Reference for the Criteria**

**A. Brigada Eskwela Partnership Engagement -- 40%**

This pertains to the kind/impact of partnership engagement activities which may be measured in terms of the *percentage (%) of the actual number of learners/teachers/non-teaching personnel who benefitted from the activities.* The





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

actual score divided by the highest possible score then the quotient shall be multiplied by 40%.

Number of approved project/activity proposals should be submitted.

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Percentage	Equivalent Points
90-100%	20
75-89.99%	15
50-74.99%	10
49.99% and below	5

Name of School	Learner		Teacher		Non-Teaching Personnel		Total Score	Percent (%) Weighted Score
	Percentage	Equivalent Points	Percentage	Equivalent Points	Percentage	Equivalent Points		

Note: Highest possible score is 60.

**B. Resources Generated relative to the New Brigada Eskwela Framework --30%**

This pertains to the resources generated to support the BE-LCP implementation and health and safety protocols. *This shall be based on the prevailing market value of the items donated and reflect the equivalent of the volunteer man hours generated from the partnership activities from August 03, 2021 to September 30, 2021.*

Note: **Php 37. 50** rate per volunteer-man hour shall be used in computing the voluntary works and services from the partnership activity/ies.

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ELEMENTARY				Percent (%) Weighted Score
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90,000-99,998	150,000- 199,998	300,000-399,998	500,000- 599,998	25.00
80,000-89,999	100,001 -149,999	200,001-299,999	400,001-499,999	20.00





Republic of the Philippines  
**Department of Education**  
 REGION III-CENTRAL LUZON

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80,000-89,999	100,001 -149,999	200,001-299,999	400,001-499,999	20.00





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

79,999 and below	100,000 and below	200,000 and below	400,000 and below	15.00
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**C. Bayanihan effort to support the BE-LCP implementation -- 30%**

This shall reflect the impact of the Brigada Eskwela in terms of community participation and level of awareness on education programs. This shall also include the response of the community in making conducive learning spaces at homes and the partnership initiate for literacy and numeracy.

Stakeholders	Literacy Program	Numeracy Program	Total Score	Percent (%) Weighted Score
Parents/PTA				
Alumni				
Community Members/Private Individuals				
Religious organizations				
NGAs/NGOs				
Corporations				
Government agencies/LGU				
<b>Grand Total Score</b>				

*Note: Highest possible score is 14*

