



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

August 24, 2021

**DIVISION MEMORANDUM**

No. 330, s. 2021

**DIVISION WEBINAR ON PRACTICAL RESEARCH TOWARDS EXPERIENTIAL, STRATEGIC AND TRANSFORMATIVE EDUCATION PRACTICES (PRESTEP)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public School Heads  
All Others Concerned

1. This is to announce the conduct of division Webinar on Practical Research Towards Experiential, Strategic and Transformative Education Practices (PRESTEP) spearheaded by the SGOD-HRD that targeted one newly permanent teacher participant each from the 38 public elementary, junior and senior high schools, the Division Planning Officer III and SEPS-HRD of SDO DepEd Science City of Munoz.
2. The conduct of the webinar shall be conducted with three phases with the following duration namely:
  - Phase I September 20-24, 2021 (5 days with 3 hours of synchronous sessions per day/self-paced for the remaining activities)
  - Phase II October 11-15, 2021(5 days with 3 hours of synchronous sessions per day/self-paced for the remaining activities)
  - Phase III January 17-21, 2022 (5 days with 3 hours of synchronous sessions per day/self-paced for the remaining activities)
3. The objectives of the activity include:
  - a. Ensure learning continuity K-12 curriculum adjustments alignment of learning materials and deployment of appropriate learning modalities through capacity building in terms of writing and reporting the classroom situations;
  - b. To provide the appropriate and corresponding research training for teachers; and
  - c. To present proper means on how to present and implement research findings.
4. Registration fees of the participants shall be paid through the Human Resource Development (HRD) fund for professional development.

*O*yal, *E*xcellent, *A*ccountable and *D*edicated to *S*ervice



Address: Brgy. Rizal, Science City of Munoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)

DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



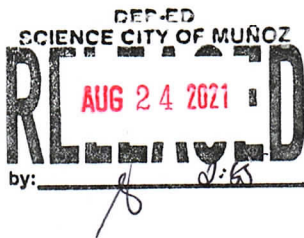
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5. Link via Zoom Meetings application and Matrix of Activities shall be provided a day before the scheduled date by the learner service provider.
6. Enclosure 1 is the name of participants, their schools/office and their respective email address as reference.
7. For information, feel free to contact Cyril S. Talusan, SEPS-HRD at CP No. 0977-644-2582 or at email address [cyril.talusan@deped.gov.ph](mailto:cyril.talusan@deped.gov.ph).
8. Immediate and widest dissemination of this Memorandum is earnestly desired.

**DANTE G. PARUNGAO, CESO VI**  
Officer in Charge  
Office of Schools Division Superintendent



Bag/SGOD0821



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List of Teacher-Trainees on Virtual PRESTEP  
 SDO-SGOD/RESEARCH  
 Phase 1-3 September 20-October 8, 2021

No.	School	Name of Teachers	Email Address
1	BagongSikat ES	Norwin R. Olar	norwin.olar@deped.gov.ph
2	Balante ES	Christin D. Deloso	christin.deloso@deped.gov.ph
3	Bantug ES	Cressida Madelein D. Gutierrez	cressida.dimapilis@deped.gov.ph
4	Bical ES	Joycell V. Cabrera	joycell.cabrera@deped.gov.ph
5	Cabisuculan ES	Neil Aldrin T. Batungbakal	neil.batungbakal@deped.gov.ph
6	Calabalabaan ES	Erlynne M. San Andres	erlynn.sanandres@deped.gov.ph
7	Calisitan ES	Antonio S. Niegos Jr.	antonio.niegos@deped.gov.ph
8	Catalanacan ES	Catherine D. Barbosa	catherine.barbosa001@deped.gov.ph
9	Curva ES	Aprilyn C. Torio	aprilyn.torio@deped.gov.ph
10	DepED CLSU	Frovhell C. Miguel	frovhell.miguel@deped.gov.ph
11	Franza ES	Arcely B. Cuaresma	arcely.cuaresma001@deped.gov.ph
12	Gabaldon IS	Joralyn F. Eligado	joralyn.eligado@deped.gov.ph
13	Labney ES	Shiela Ann Q. Rivera	sheilaann.rivera@deped.gov.ph
14	Licaong ES	Rodelyn C. Deriza	rodelyn.deriza@deped.gov.ph
15	Linglingay ES	Ralph C. Fajardo	ralphy.fajardo@deped.gov.ph
16	Magtanggol IS	Ferlyn M. Mempin	ferlyn.mempin@deped.gov.ph
17	Maligaya ES	Jennylyn DC Corpuz	jennylyn.corpuz@deped.gov.ph
18	Mangandingay ES	Dawn Angelie Marcos	dawn.marcos@deped.gov.ph
19	Mapangpang ES	Ellaine C. Ventura	ellaine.ventura@deped.gov.ph
20	Maragol IS	Liezel A. Dela Cruz	liezel.delacruz002@deped.gov.ph
21	Munoz Central	Kim Allyson H. Martin	martinallyson1@gmail.com
22	Munoz North CS	Lyka B. Mateo	lyka.mateo@deped.gov.ph
23	Palusapis IS (Elem)	Michelle Campos Cacho	michelle.cacho@deped.gov.ph
24	Palusapis IS	Jenielyn C. Valenzuela	jenielyn.valenzuela@deped.gov.ph
25	Pandalla ES	Amerey M. Dela Cruz	amerey.delacruz@deped.gov.ph
26	Rang-ayan ES	Ronalyn R. Madayag	ronalyn.florida@deped.gov.ph
27	Rizal ES	Josephine B. De Guzman	josephine.deguzman008@deped.gov.ph
28	San Andres ES	Nerissa S. Antolin	nerissa.antolin001@deped.gov.ph
29	San Antonio IS	Christine Ann C. Buenaventura	christineann.buenaventura@deped.gov.ph
30	San Felipe ES	Ariel M. Mones	ariel.mones@deped.gov.ph
31	SapangCauayan ES	Marivic M. Nuque	marivic.nuque@deped.gov.ph
32	Villa Cuizon ES	Kristine Joy V. Bulandos	kristine.velasquez@deped.gov.ph
33	Villa Isla ES	Desireejoy V. Tomenio	desireejoy.vergara@deped.gov.ph
34	Villa Nati ES	Diana Joy M. Alanzalon	diana.alanzalon@deped.gov.ph
35	Villa Santos ES	Joy B. Palit-ang	joy.palit-ang@deped.gov.ph
36	MNHS Main (JHS)	Christianlee I. Roque	christianlee.roque@deped.gov.ph
37	MNHS Main (SHS)	Arnold G. Bautista	arnold.bautista003@deped.gov.ph
38	MNHS Annex	Ronaliza Y. Espiritu	ronaliza.espiritu@deped.gov.ph
39	SDO SGOD	Marlon V. Siminig (Prog. Coord.)	marlon.siminig@deped.gov.ph
40	SDO SGOD	Cyril S. Talusan (Prog. Mgr.)	cyril.talusan@deped.gov.ph

Prepared by:

**CYRIL S. TALUSAN**  
 Education Program Specialist II

Noted:

**BERNARDO A. GARGABITE**  
 Chief ES-SGOD



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August 20, 2021

**DR. DANTE G. PARUNGAO**

Schools Division Superintendent  
DepEd –Science City of Muñoz  
Brgy. Rizal, Science City of Muñoz

Dear **Dr. Parungao**:

In response to the call in addressing the training needs of school leaders and teachers to explore new approaches and modes of delivery to ensure quality education amidst the COVID-19 pandemic, **ARCZONE Professional Development Inc.** is pleased to present to you our training programs. As a **Learning Service Provider (LSP)** authorized by the National Educators Academy of the Philippines (NEAP), we aim to respond to the goal of the Department of Education to promote and support the professional development of teachers and school leaders as stated in the recent **DepEd Order No. 30, s. 2021** (*Multi-year implementing guidelines on the allocation and utilization of the human resource development fund for teachers and school leaders*).

Pursuant to DepEd Order 001, s. 2020, these programs have undergone thorough evaluation in order to ensure their alignment with the **Philippine Professional Standards for Teachers (PPST)** and **Philippine Professional Standards for School Heads (PPSSH)**, and their adherence to the **Professional Development Priorities of the DepEd-NEAP**.

These programs which are a combination of both synchronous and asynchronous tasks are the following:

**1. Instructional Leadership in the New Normal**

This program intends to enhance the capabilities of school heads in instructional leadership through flexible learning deliveries. More specifically, this program focuses on strategically managing school operations, focus on teaching and learning and building connections.

**Target participants:** School leaders

**Duration:** 5 days (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

**Registration fee:** Php 3,800 per participant



2. **Practical Research towards Experiential, Strategic and Transformative Education Practices (PRESTEP)**

This program is primarily geared towards making the participants realize the role of research in the teaching and learning process. This research program considers practical action research as a pre-step or a prerequisite to designing curriculum and instruction that is relevant to students' experiences and responsive to the needs of communities.

**Target participants:** Senior High School teachers and research enthusiasts

**Duration:**

Phase 1 – **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

Phase 2 – **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

Phase 3 – **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

**Registration fees:**

Phase 1 – **Php 2,800** per participant

Phase 2 – **Php 2,800** per participant

Phase 3 – **Php 1,800** per participant

The training programs involve *series of webinars, exercises and feedback on their sample outputs via a Learning Management System (LMS)*. Upon completion of the courses, participants will receive certificates with **CPD units** for their **license renewal** and a certificate with **NEAP Credit Units for promotion/ranking**.


Attached in this communication are the details of the said program along with our **Certificate of Authorization** issued by DepEd-NEAP with Authorization No. **LSP 2020-005-1020** and the **Certificate of Recognition of the programs** for your reference. **Thus, may we request for a strong partnership with your Division Office in offering these programs to the school leaders and teachers under your supervision?**

Should you have further clarifications about this matter, we would be glad to discuss this with you further over the phone or via a video conference.

We are hoping that you find merit in this proposal and hopefully, we could collaborate in the future in offering quality training programs to our educators and combat the tides of the pandemic with our joint efforts.

Thank you very much.

Sincerely yours,

  
**Ms. Jermaine P. Ogking**  
Training Coordinator



Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Authorization

to

# ARCZONE Professional Development, Inc.

*2nd Floor Overland Park Building, Banawe Street, Corner Quezon Avenue,  
Quezon City 1800*

for having complied with the requirements for the  
**NEAP Authorization of Learning Service Provider**  
in accordance with **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional Development  
Programs and Courses for Teachers and School Leaders.*

**Authorization No. LSP-2020-0005-1020**

*Given this 20<sup>th</sup> day of October 2020.  
Expires on 19<sup>th</sup> day of October 2023.*

  
**JOHN ARNOLD S. SIENA**  
Director IV 



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
**Telephone No.:** (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
**Email Address:** neap.od@deped.gov.ph / askneap@deped.gov.ph



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Department of Education  
National Educators Academy of the Philippines

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# Certificate of Recognition

## **Instructional Leadership in the New Normal**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional 'Development  
Programs and Courses for Teachers and School Leaders.*

## **ARCZONE Professional Development Inc.**

*Name of Provider*

**LSP 2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0034-0727**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/ course is co-terminus with  
the three-year professional development priorities issued  
through DepEd Memorandum No. 50, s. 2020.*

*Given this 27<sup>th</sup> day of July 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**  
Director IV 



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600

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# Certificate of Recognition

**Practical Research towards Experiential, Strategic and Transformative  
Education Practices (PRESTEP)**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional Development  
Programs and Courses for Teachers and School Leaders.*

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# PRESTEP

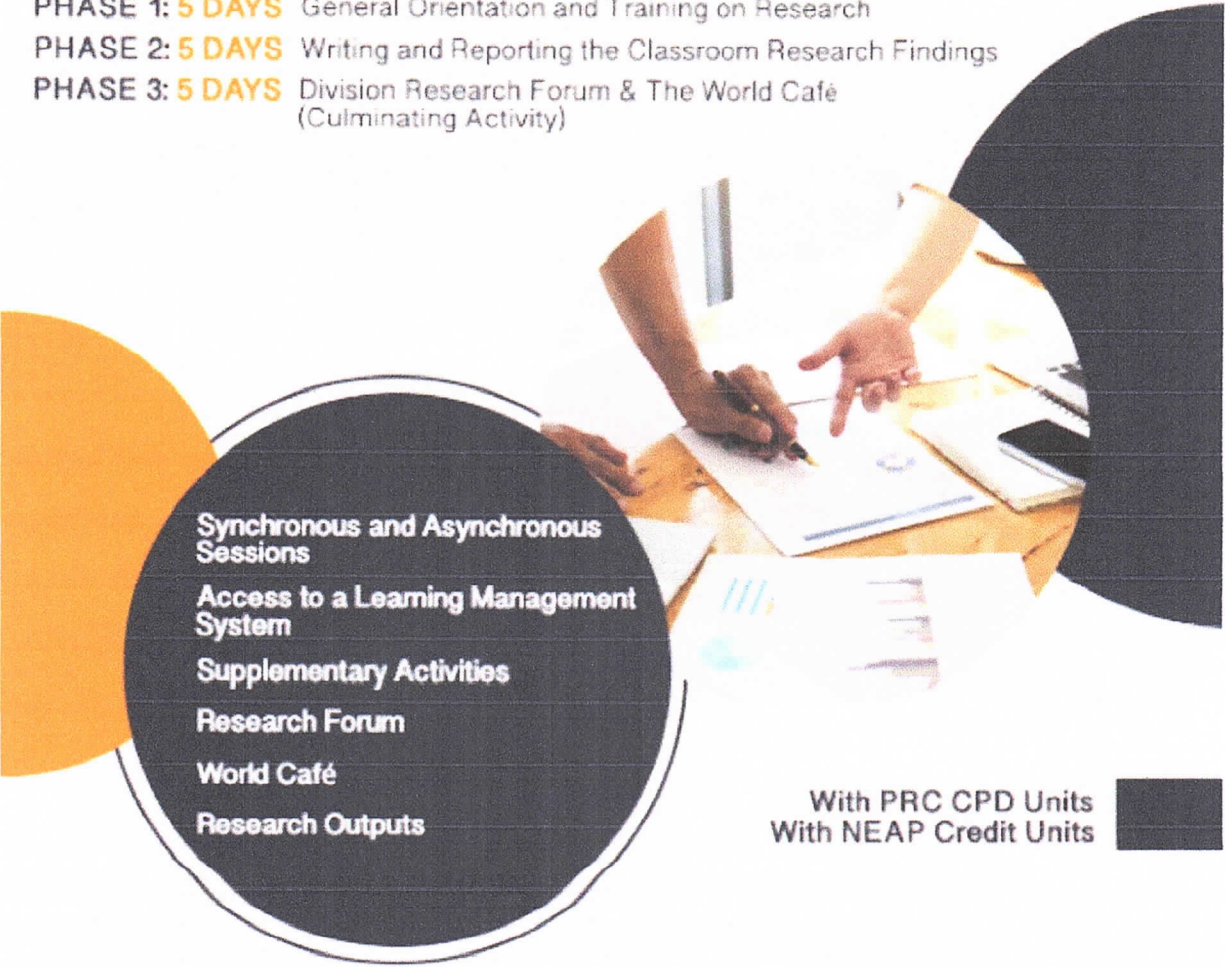
**Practical Research towards Experiential, Strategic and Transformative Education Practices**



**PHASE 1: 5 DAYS** General Orientation and Training on Research

**PHASE 2: 5 DAYS** Writing and Reporting the Classroom Research Findings

**PHASE 3: 5 DAYS** Division Research Forum & The World Café  
(Culminating Activity)



**Synchronous and Asynchronous Sessions**

**Access to a Learning Management System**

**Supplementary Activities**

**Research Forum**

**World Café**

**Research Outputs**

**With PRC CPD Units  
With NEAP Credit Units**

**Accredited by:**

Professional Regulation Commission (PRC)  
as CPD Provider

Civil Service Commission (CSC)  
as a Learning and Development Institution

**Authorized by:**

National Educators Academy of the  
Philippines (NEAP)  
as Learning Service Provider