



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

July 30, 2021

DIVISION MEMORANDUM

No. 287, s. 2021

CAPACITY BUILDING FOR PARENTS OF LEARNERS WITH SPECIAL EDUCATION NEEDS (LSEs), TAGGING OF LSEs in LIS AND CRAFTING OF ACTION PLAN ON INCLUSIVE EDUCATION

To: Public Elementary School Heads/Principals
ICT Coordinators
Special Education Program Focal Persons
All Parents of Learners with Special Education Needs

1. To ensure that full support to learners, teachers and parents in Inclusive Education, particularly in Special Education Program is extended, the Schools Division Office of Science City of Muñoz through the Curriculum Implementation Division will be conducting a Webinar on Capacity Building For Parents of Learners with Special Education Needs (LSEs), Tagging of Learners with Special Education Needs in Learners' Information System and Crafting of Action Plan on Inclusive Education on August 3, 2021 at 8:00 a.m. to 5:00 p.m. via MS Teams.
2. This activity aims to:
 - a. capacitates parents on how to manage the behavior of LSEs in difficult situations while learnings take place at home;
 - b. train teachers on how to tag LSEs in Learners' Information System (LIS) in Inclusive Education; and
 - c. provide support to inclusive education to ensure proper implementation even in times of crisis/emergency situation.
3. Participants to this activity are ICT Coordinators, SpEd Coordinators and all parents of learners with disabilities (LSEs) in this division. The parents will join in the morning session while the teacher-participants will attend the whole day.
4. The links for the said activity are provided below:
Pre - registration: <https://tinyurl.com/PreRegLSEN>
Webinar Link: <https://tinyurl.com/MeetingLSEN>
5. The participants are advised to register on August 2, 2021 on the given link.
6. The registered parent-participants are advised to answer the pre-test on August 2, 2021 at 3:00p.m. -5:00 p.m.
7. All registered teacher-participants are entitled to a one (1) day service credit following DepEd Order No. 53, s. 2003, re: Updated Guidelines on the Grant of Vacation Service Credit to Teachers.



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Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



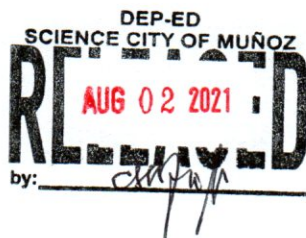
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8. Participants shall craft their Action Plans on the Implementation of Inclusive Education in all elementary schools as their outputs and shall upload the same to the google drive of 2021 school reports on or before August 6, 2021.
9. Enclosed are the Matrix of Activities and Program Management Team.
10. Immediate and wide dissemination of this Memorandum is enjoined.

DANTE G. PARUNGAO, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. 287, s. 2021

PROGRAM AND MATRIX OF ACTIVITIES

August 3, 2021

Time	Topic	Speaker/Facilitator
Morning Session		
8:00 a.m.- 8:30 a.m.	Part I. Opening Program	
	Makabayan Song.....AVP	
	Prayer.....AVP	
	Roll Call and House Rules.....Moderator	
	Welcome Remarks..... ZUREX T. BACAY, PhD Assistant Schools Division Superintendent	
	Inspirational Message DANTE G. PARUNGAO, CESO VI Officer-in-Charge Office of the Schools Division Superintendent	
	Statement of Purpose..... LARRY B. ESPIRITU, PhD Chief ES, CID	
	Introduction to the Resource Speaker..... MELODY E. GALINGAN EPS, ALS	
Part II. Webinar Proper		
8:30 a.m. - 10:30 a.m.	Enhancing Skills of Parents of Learners with Special Needs Amidst the Pandemic	DR. SATURNINO I. SINGIAN, RGC, Rpm, LPT
10:30 a.m.- 10:45 a.m.	Bio/Screen Break	
10 :45 a.m.- 11:45 a.m.	Question and Answer/Open Forum	MERCEDITA D. SALDERO EPS-I/ SpEd Focal Person
11:45 a.m. – 12:00 p.m.	Virtual Awarding of the Certificate of Recognition	
12:00 p.m.-1:00 p.m.	Lunch Break	
Afternoon Session		
1:00 p.m. – 1:30 p.m.	Preliminaries	Moderator
1:30 p.m. – 2:30 p.m.	Tagging of LSEns In L.I.S.	Engr. MARLON V. SUMINIG Planning Officer III
2:30 p.m. - 2:45 p.m.	Bio/Screen Break	
2:45 p.m. – 5:00 p.m.	Crafting of Action Plan On Inclusive Education	MERCEDITA D. SALDERO EPS-I/ SpEd Focal Person

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Enclosure No. 2 to the Division Memorandum No. 287, s. 2021

PROGRAM MANAGEMENT TEAM (PMT)

Chairman: LARRY B. ESPIRITU, PhD
Chief ES-CID

Co-Chair: MERCEDITA D. SALDERO
EPS-EsP/SpEd Focal Person

Members:

ALVIN B. RAMIREZ
Administrative Assistant III

MELODY E. GALINGAN
EPS, ALS

MARIVIC P. RAYOS
Special Education Teacher

MILANY S. JACINTO
Special Education Teacher

DIVINA D. VILORIA
Administrative Assistant II



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