



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

May 12, 2021

DIVISION MEMORANDUM

No. 165, s. 2021

To: Public Elementary and Secondary School Heads
Division Information Technology Officer
School ICT Coordinators

DISTRIBUTION OF MICROSOFT ACCOUNTS

1. The Office of the Undersecretary for Administration through OUA Memo No. 00-0521-0085 announced the distribution of Microsoft Accounts as the official platform beginning May 2021.
2. In this regard, the Division Information Technology Officer and School ICT Coordinators are directed to ensure the complete distribution of ICTS issued DepEd O365 accounts to teaching and non-teaching personnel and learners under their respective scopes. *Priority shall be given to Grade 12 learners and their teachers who should have their accounts ready and activated by May 28, 2021.*
3. For inquiries, please contact Kathleen Aisa R. Bandiola of the ICTS-User Support Division through email address kathleen.bandiola@deped.gov.ph.
4. For information and compliance.

DANTE G. PARUNGAO, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent

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SCIENCE CITY OF MUÑOZ
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