



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ

March 23, 2021

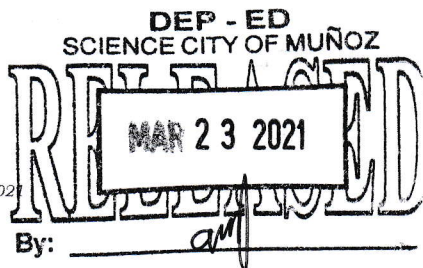
DIVISION MEMORANDUM

No. 113, s. 2021

**DIVISION FIELD TECHNICAL ASSISTANCE TEAMS (DFTAT)
ONLINE DATA ASSESSMENT AND ANALYSIS**

To: DFTAT Teams A & B
All Public and Private Elementary and Secondary School Heads

1. Pursuant to Division Memorandum No. 48, s. 2021, this office hereby releases the Google link containing the Schools' SBM Rating, EBEIS and SMEA Reports and Consolidated Issues and Concerns on School Management as DFTAT's basis for Data Assessment and Analysis.
2. The activity aims to:
 - 2.1 Utilize the Division's institutionalized mechanisms in providing relevant data as basis for the Development of Technical Assistance Plans as approved by the DFTAT Team Leaders (Form A - Technical Assistance Plan) ;
 - 2.2 Identify the school's current situation which include their needs, aspirations, learning gaps, concerns, issues and problems;
 - 2.3 Design appropriate implementation of TA plans as agreed by the DFTAT and the concerned schools (Form B - Technical Assistance Performance Contract).
 - 2.4 Conduct a regular tracking of the implemented interventions (Form C - Tracking Form).
 - 2.5 Submit reports focusing on TA progress, accomplishment and result.
3. For clarification, you may contact the SGOD Chief, Bernardo A. Gargabite through bernardo.gargabite@deped.gov.ph or at cellphone number 0917 311 6656.
4. For information and strict compliance.



DANTE G. PARUNGAO, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

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Enclosure to Division Memorandum No. 13, S. 2021

FORM A:

TECHNICAL ASSISTANCE PLAN

SY _____

SCHOOL: _____

DATE: _____

TA TEAM: _____

OBJECTIVE(S):						
KRA	Identified Gaps/Needs	Intervention/ Strategies	Expected Outcomes	Time Frame		Resources Needed
				Start	End	

Prepared by:

Approved:

 TA Provider

 Team Leader

Annexes: (References for the TA Plan; e.g. SBM Rating, SMEA, SIP, EBEIS, M&E Results)

[Handwritten signatures]



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FORM B:

TECHNICAL ASSISTANCE PERFORMANCE CONTRACT

SY _____

SCHOOL: _____

DATE: _____

TA TEAM: _____

OBJECTIVE(S):

KRA	Identified Gaps/Needs	Intervention/ Strategies	Hindering Factors	Time Frame Start End	Schools Concerned	Expected Output/ Outcome

TA Provider

Client

Team Leader

Annexes: (References for the TA Plan; e.g. SBM Rating, SMEA, SIP, EBEIS, M&E Results)

Handwritten signatures



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FORM C:

TECHNICAL ASSISTANCE TRACKING FORM

SY _____

SCHOOL: _____

DATE: _____

TA TEAM: _____

OBJECTIVE(S):

KRA	Identified Gaps/Needs	Intervention/ Strategies	Hindering Factors	Time Frame		REMARKS	AGREEMENT
				Start	End		

 TA Provider

 Client

 Team Leader

Annexes: (References for the TA Plan; e.g. SBM Rating, SMEA, SIP, EBEIS, M&E Results)

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FORM D:

TECHNICAL ASSISTANCE AGREEMENT FORM

SY _____

SCHOOL: _____

DATE: _____

TA TEAM: _____

KRA	Identified Gaps/Needs	Intervention/ Strategies	Expected Output/ Outcome	AGREEMENT

 TA Provider

 Client

 Team Leader

Noted: _____
 Chief, FTAD

Annexes: (References for the TA Plan; e.g. SBM Rating, SMEA, SIP, EBEIS, M&E Results)

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