

REGION III – CENTRAL LUZON SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ

March 17, 2021

DIVISION MEMORANDUM

No. 106,

s. 2021

CONDUCT OF 1ST QUARTER DIVISION MONITORING EVALUATION AND ADJUSTMENT (DMEA)

To:

Aassistant Schools Division Superintendent Chief ES (SGOD & CID) All Unit Heads

- 1. Pursuant to Regional Memorandum No. 83 and 84, s. 2021, this office will be conducting the 1st Quarter Online Division Monitoring, Evaluation and Plan Adjustment (DMEPA) on April 13, 2021 at 9:30 am.
- 2. The activity aims to:
 - 2.1 Monitor and evaluate the Accomplishments vs. Targets of all the Functional Unit in the Division;
 - 2.2 Identify the gaps, concerns, issues and problems;
 - 2.3 Make plan adjustments by proposing solutions for the unaccomplished outputs.
- 3. Prior to the conduct of this activity, all concerned units shall utilize the simplified MEA Tools (See Enclosure) to report all PPAs via online presentation on April 6, 2021, 10:00 AM related to the listed KRAs and specified objectives which reflect the following:
 - a. Table 1: Physical and Financial accomplishments per unit;
 - b. Table 2: Analysis and Findings on Quantitative information for the quarter/ cumulative;
 - c. Table 3.1: Status of Deployment for SDO personnel;
 - d. Table 3.2: Status of Deployment for Teaching and Non-teaching personnel.
- 4. Participants to this activity are the ASDS, 2 Chiefs, and All Unit Heads. Presenters are requested to send soft copies of their presentation to lamberto.corpuz@deped.gov.ph on or before April 1, 2021.
- 5. For clarification, you may contact the DMEA Coordinator through lamberto.corpuz@deped.gov.ph or at cellphone number 0935 631 0043.

6. For information and strict compliance.

DANTE G. PARUNGAO, CESO VI OIC-Schools Division Superintendent

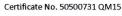
Loyal, Excellent, Accountable and Dedicated to Dervice

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph











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Enclosure to Division Memorandum No.____, S. 2021

DIVISION MONITORING EVALUATION AND ADJUSTMENT PERIOD COVERED: FIRST QUARTER 2021

FUNCTIONAL UNIT:

TABLE 1: PHYSICAL AND FINANCIAL ACCOMPLISHMENT

KRA	RO FDs/ SDS KRA ex: Human Resource Management											
Objective	Objective u	Objective under FDs/SDS KRA ex:										
Activity	Output Indicator	Physical		Financial				Date	Date			
		Targeted	Accompli shed	Allocate d	Obligat ed	Disburs ed	Source of Fund	Targete d	Accom plished	Status of Activity	Remarks	
Write here the Activity to attain the objective	Write here the No. of Targets	Write here the No. of % targeted	Write here the No. of % accomplis hed	Write here the Amount allocated on WFP	Write here the Actual amount allocate d	Write here the Actual amount disburs ed	Write here if MOOE/ Downlo aded fund	Write here the Date targete d in WFP	Write here the Actual date accompl ished	Write here if Done /on- going / moved, dropped/ changed (specify date)	Write here the issues/co ncerns met during the implemen tation	
Example: Seminar- workshop on the conduct of LAC	100 school heads were trained on the conduct of LAC	100 %	90%	100,000	95,000 .00	95,000 .00	HRTD	Februa ry 11- 13, 2021	Februa ry 21-23, 2021	Done	Late preparat ion of purchas e request	
		~	*1									
TOTAL	N/A	100%	Total, divide by No. of Activities	100,000. 00	95,000. 00	95,000. 00	N/A	N/A	N/A	N/A	N/A	

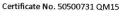
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DIVISION MONITORING EVALUATION AND ADJUSTMENT PERIOD COVERED: FIRST QUARTER 2021

FUNCTIONAL UNIT:	
TABLE 2: ANALYSIS AND FINDINGS ON QUANTITATIVE	INFORMATION FOR THE
QUARTER/CUMULATIVE	

PHYSICAL ACCO	MPLISHMENT (%)		Findings and			
Quarter Cumulative		Quarter	Analysis (Qualitative Description)			
Write here the average No. of % accomplished for the quarter	Write here the average % accomplished from the start over total targets from 1st to 4th quarters.	Write here the % of utilization for the current quarter	Write here the % of obligated amount for the current quarter	Write here the % of disbursed amount for the current quarter	Write here the % of utilization from the start over approved total budget allocation from 1 st to 4 th	Description
Example:					quarters.	
90%	25%	90%	100%	95%	23%	PETER PARTIES AND

Prepared by:		De M-
Unit Head	-3	



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Certificate No. 50500731 QM15



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DIVISION MONITORING EVALUATION AND ADJUSTMENT PERIOD COVERED: FIRST QUARTER 2021

TABLE 3.1: STATUS OF DEPLOYMENT (For HRMO use only)

Functional Division	No. of Pe Proposed		No. of Personnel with Plantilla Position for Division		No. of Personnel Detailed in the Division		Casual/Contractual Employees	
Division	Technical	Support	Technical	Support	Technical	Support	Technical	Support Staff
	Staff	Staff	Staff	Staff	Staff	Staff	Staff	Stall
			2					
TOTAL								

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FUNCTIONAL DIVISION/SDO

TABLE 3.2: STATUS OF DEPLOYMENT (Teaching and Non-Teaching)

Position	Number of	Old Position	Number of Newl	Reason/s	
	FILLED	UNFILLED	FILLED	UNFILLED	Reason/s
•					
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rrepared by.	
Unit Head	- 46



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