



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

November 10, 2020

DIVISION MEMORANDUM

No. 208, s. 2020

To: Public Elementary and Secondary/Integrated School Heads
All Others Concerned

**DIVISION ONLINE PRESENTATION OF SCHOOL LEADERS ON FOSTERING
ACADEMIC EASE AND ENSURING BASIC EDUCATION LEARNING DURING
THE COVID-19 PANDEMIC**

1. DepEd Memorandum No. 12, s. 2020 states that in this time of threat, challenges, and uncertainties brought about by COVID-19, the directive of DepEd Secretary Leonor Magtolis Briones is to ensure the health, safety and welfare of all learners, teachers, and personnel of the department, while also finding ways for learning to continue. Moreover, pursuant to DepEd Memorandum OUCI-2020-307 dated October 30, 2020, the City Schools Division Office shall conduct online presentation of school leaders to ensure instructional support taking into consideration the following activities:
 - a. Suggested Activities for Week 10 of Quarter 1
 - Distribution of LAS based on the textbooks aligned to the MELCs
 - Provision of Enrichment/Enhancement Activities
 - Portfolio Making
 - Answering of previous LAS and other reinforcement activities
 - b. Submission of Action Plan per school on or before November 18, 2020.
 - c. Performance Review
 - Submission of power point presentation on or before November 25, 2020.
 - Online Presentation of Accomplishments for Quarter 1 based on submitted/approved LCP on December 1-3 and 7-8, 2020.
 - Participants to the Presentation of Accomplishments are the elementary and secondary/integrated School Heads. They are advised to have access to strong internet connection for their successful presentation.
 - The link to be used shall be provided to all participants before the online presentation.
2. This activity aims to:
 - a. put premium on the instructional management tasks of both school leaders and teachers to ensure that learning takes place amidst crisis;

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Telephone No.: (044) 806 -2192; Email Address: munozone.science.city@deped.gov.ph

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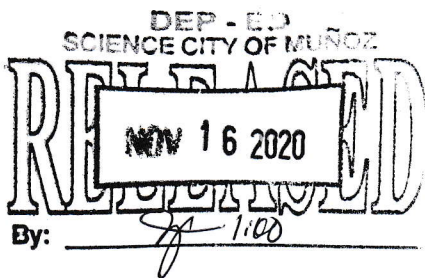


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- b. ensure that learning development is manifested and that activities undertaken lead to the development of the learning competencies covering the Most Essential Learning Competencies (MELCs); and
 - c. address concerns and issues identified at the very beginning of the school year so as to avoid recurrence.
3. Attached to this Memorandum are Enclosures No.1 Action Plan Template, No.2 Powerpoint Presentation Outline and No. 3 Schedule of Presentation.
 4. Immediate dissemination of this memorandum is hereby enjoined.

DANTE G. PARUNGAO, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent



CID/DDV



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Enclosure No. 1 to Division Memorandum No. ____, s.2020

**SCHOOL ACTION PLAN ON FOSTERING ACADEMIC EASE
AND ENSURING BASIC EDUCATION LEARNING DURING THE COVID-19 PANDEMIC**

OBJECTIVES	ACTIVITIES	METHODS (How will the activity be conducted?)	TIME FRAME (Target Date)	PERSONS INVOLVED	RESOURCES NEEDED	EXPECTED OUTPUT/S

Prepared by: _____

School Head

Reviewed by:

LARRY B. ESPIRITU, PhD
Chief ES-CID

Recommending Approval:

ZUREX T. BACAY, PhD
Assistant Schools Division Superintendent

Approved:

DANTE G. PARUNGAO, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 2 to Division Memorandum No. _____, s.2020

**Q1 LEARNING DELIVERY MODALITY (LDM) IMPLEMENTATION REVIEW
 AND PLAN ADJUSTMENT FOR Q2 LDM IMPLEMENTATION**

POWERPOINT PRESENTATION OUTLINE

- I. Learning Continuity Plan vs. Accomplishment

PLAN	ACCOMPLISHMENT	REMARKS

- II. Best practices in implementing MDL

Title	Description	Methods/Strategies	Persons Involved	Results

- III. Challenges Encountered, Actions Taken, Results and Recommendations

AREA OF CONCERN	ISSUES/CHALLENGES ENCOUNTERED	ACTIONS TAKEN	RESULTS	RECOMMENDATION
HEALTH AND SAFETY OF TEACHERS, LEARNERS, AND ALL OTHER SCHOOL PERSONNEL				

Possible Area of Concerns:

- Health and safety of learners, teachers and other school personnel
- School's Equipment and Facilities for Distance Learning
- Financial Concerns
- Curriculum Concerns



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- Teachers Training on LDM implementation
- Orientation of Learners, Parents and Other Stakeholders
- Learning Materials
 - Self-learning modules (printing, sorting, quality)
 - Preparation and printing of other learning materials: WHLP, LAL, LAS
 - Textbooks
- Distribution and Retrieval of LMs
- Teachers' Instruction and monitoring of students' learning/progress (teachers' intervention and pedagogies, monitoring of learning, feedbacking, etc.)
- Students' learning (Reading an accomplishing activity from SLMs, accomplishing LAS, developing mastery of concepts and skills, time management)
- Engagement and support of parents as facilitators of learning (capability to facilitate learning, provision of conducive home learning environment, positive discipline, accomplishing LAL, monitoring child's accomplishment of learning tasks based on the WHLP)
- Engagement and support of other stakeholders in implementing LDM
- Assessment of learning (preparation, administration of summative assessments)
- Learning outcomes (Analysis and utilization of results)
- SHs management and supervision of the teaching and learning process
- Other concerns

IV. Plan Adjustment for Q2

Preferred LDM, Implementation Strategies (Printing, sorting, labelling, packaging), distribution and retrieval, Management and supervision of the T-L Process, etc.)

OBJECTIVE	ACTIVITIES	METHODS (How will the activities be conducted)	TIME FRAME	PERSONS INVOLVED	RESOURCES NEEDED	EXPECTED OUTPUT



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Enclosure No. 3 to Division Memorandum No. ____, s. 2020

SCHEDULE OF PRESENTATION

Date	Time	School
December	1	1:30 PM – 5:00 PM Muñoz North, Bical, San Felipe Linglingay, Rizal, San Andres
	2	8:30 AM – 12:00 NN Mangandingay, Villa Isla, DepEd-CLSU Bantug, Licaong, Cabisuculan
		1:30 PM – 5:00 PM Villa Cuizon, Bagong Sikat, Franza Villa Nati, Sapang Cauayan, Muñoz Central
	3	8:30 AM – 12:00 NN Catalanacan, Balante, Pandalla Calisitan, Rang-ayan, Maligaya
		1:30 PM – 5:00 PM Curva, Ricardo Viola, Calabalabaan Mapangpang, Villa Santos, Palusapis E.
	7	1:30 PM – 5:00 PM MNHS-Main-JHS, MNHS-SHS MNHS-Annex, Magtanggol
	8	8:30 AM – 12:00 NN Maragol, San Antonio Palusapis I, Gabaldon

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